

## **BOARD OF TRUSTEES MEETING**

Monday, March 17, 2014, 6:30pm Estes Valley Library / Wasson Room

President Plaut called the meeting to order at 6:34 pm on Monday, March 17, 2014 in the Wasson Room at the Estes Valley Library. The following were present:

**TRUSTEES:** Peter Plaut, President; Sharon Poggenpohl, Vice-president; Kaye Orten, Secretary; Don Bryson, Treasurer; Marjorie Hancock.

**SUPPORT GROUP LIAISONS:** Larry Allen, Friends of the Library; John Krueger, Library Foundation

**STAFF:** Claudine Perrault, Kieran Rowser

**Guests:** Derek Fortini, Jim Pickering

**Citizens:** Keith Berndtson.

**Public Comments:** None

**Guest Presentation:** Estes Park Museum: Planning for the Local History Research Center – Derek Fortini, Museum Director & Jim Pickering, Town historian laureate.

Discussion: Bryson: asked, considering the Museum as the repository for all things historical in Estes Park: will the library's Archives go to the Museum? Fortini responded that the main point is, "How best can [the Museum] serve the public?" Museum space will grow (with the implementation of the plan to expand the Museum). The Museum would like to see a conversation about the possibility of taking the library's local newspaper collection, and other items, suggesting that the library could offer digitized versions of the newspapers. Plaut asked if the Museum could take all of the library's Archive collection. Fortini answered that a lot depends on the outcome of the April 1 (1% sales tax) election, but would prefer to act sooner rather than later on opening discussions concerning taking the library's entire Archives collection. Poggenpohl inquired as to the cost of constructing the new Museum complex. Fortini answered that the facility would cost \$7.5 million. Perrault added that, if the 1% sales tax increase is approved by the voters, 25% of the Museum's capital costs would be covered. Poggenpohl asked if the Town supports the Museum financially, to which Perrault replied in the affirmative – the museum is a Town department.

### **Consent Agenda**

1. Regular meeting Minutes: February 18, 2014
  2. District Income & Expense report: February 28, 2014 year-to-date
  3. eVote: Approval of the \$20,541 estimate to construct the new training lab and two small study rooms for 'flood recovery' meeting space. (Resolution **14-7**)
  4. Study session: Flood economic recovery grant project - March 6, 2014
- Poggenpohl moved and Orten seconded a motion to approve the consent agenda. Ayes all. (**14-8**)

### **Strategic Discussion & Reports**

President's Report: Plaut

Plaut requested that the Board inform Perrault of anticipated absences. A quorum must be present to have a meeting be official. Plaut broached the subject of the Larimer county Assessor's report to the community concerning property values –

and thus library district revenue – after the flood. The Assessor reported that it was too early to be specific; that more information would be available in August. Plaut continued that, prior to the flood property values had decreased 4 – 5%, but now valuations are going up. Plaut opined that, despite the flood, the library district would “weather the storm.” Citizen Berndtson was invited to speak, and estimated that property values would drop 2% as a result of the flood. Bryson offered the that that the impact of the flood wouldn’t be as great as feared.

Finance report: Bryson

Bryson reported that citizen Berndtson pointed out an error in Bryson’s spreadsheet of the library’s financial projections (presented at the January Board meeting). The error has been corrected, with thanks to Berndtson for detecting the error.

Friends Report: Allen:

Allen reported that the annual used book sale would be August 8 – 10, and that the Holiday Book Sale would be December 6 and 7.

Foundation Report: Krueger:

Plaut reported that Krueger had a prior commitment and had to leave the meeting early. Plaut reported that Krueger would have commented mainly on library Development Officer Jerry Kennell’s retirement. Hancock expressed concern about Kennell’s recommendation in his report to the Board that a new Development Director be paid more. Orten asked about Kennell’s recommendation that the Foundation hire administrative support, rather than rely on volunteers as it has in the past. Perrault reported that Krueger disagrees with the hiring of administrative support; that as a “volunteer community” the Foundation Board likes to perform clerical duties. Poggenpohl expressed that she’d like to see a new Development Director brought in before Kennell leaves in June. Perrault responded that this depends on the direction the Foundation, but if the Foundation decides to go with a entry level salary (the same as the current salary), it would be good for the new hire to “shadow” Jerry, initially.

Director’s Report: Perrault

Plaut commented on the unusually high number of program attendees in the February Youth Department report. Perrault offered that this was largely because of a children’s book author’s visit at the school. Bryson inquired as to the status of the hiring of new staff positions. Perrault responded that an offer has been made to a candidate for the Circulation position. Determination for the Teen Guide position would be made in a few days. The Technical Guide position interviews are scheduled the following week. Bryson expressed surprise that a grant had been won for the youth reading garden. Perrault said that Medical Center Foundation office had had a hand in securing the grant from the Denver Junior League. Concerning grants, Perrault expressed that a lot of credit is due Technical Services supervisor Mark Riffle for his role in securing the eRate grant.

Action Item

Approve a not-to-exceed contract price of \$14,000 for federal eRate services, 70% of which will be reimbursed to the Library – Perrault

Bryson moved and Hancock seconded a motion to approve eRate services. Ayes all. (14-9)

**Upcoming Meetings**

• Board Study Session: Thursday, April 3, 2014

- Board Regular Meeting: Monday, April 21, 2014

Other Events

- Flood Recovery Computer Training Lab & study rooms opening: April TBA
- Staff Development Day: Friday, May 2, 2014 – Library closed

Adjourned at 8:02

Respectfully submitted,  
Kaye Orten, Board Secretary  
Minutes prepared by Kieran Rowser

**[Attachments]**

**ESTES VALLEY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES**

Resolutions from March 17, 2014

**(14-7)** eVote: Approval of the \$20,541 estimate to construct the new training lab and two small study rooms for 'flood recovery' meeting space. Unanimous in favor.

**(14-8)** Poggenpohl moved and Orten seconded a motion to approve the March consent agenda. Ayes all.

**(14-9)** Bryson moved and Hancock seconded a motion to approve eRate services. Ayes all.

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**Peter Plaut, President**  
Estes Valley Public Library District  
Board of Trustees

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**Kaye Orten, Secretary**  
Estes Valley Public Library District  
Board of Trustees