

BOARD OF TRUSTEES MEETING

Monday, October 19, 2015, 6:30pm Estes Valley Library / Wasson Room

President Plaut called the meeting to order at 6:36 pm on Monday, October 19, 2015 in the Wasson Room at the Estes Valley Library. The following were present:

TRUSTEES: Peter Plaut, President; Sharon Poggenpohl, Vice-president; Marjorie Hancock, Secretary; Don Bryson, Treasurer; Debra Dullaghan; Kaye Orten and Kirsten Hardin via telephone

STAFF: Claudine Perrault, Kieran Rowser

FRIENDS & FOUNDATION LIAISON: John Krueger, President

GUESTS: Jon Nicholas, Paul Fishman, Jerry Kennell, Keith Berndtson

Public Comments: Berndtson: Concerning the proposed second floor remodel: The Strategic Plan indicates there have been no improvements to the second floor when there have been several changes. Suggests replacing the carpet, and getting new chairs, but can't understand spending \$110,000 on the second floor. Concerning cutting down the shelf heights on the first floor, which will reduce the number of books: "What is the extra space for?"

Consent Agenda

1. Board of Trustees meeting Minutes: September 21, 2015
 2. Income & Expense report: September 30, 2015 Year-To-Date
 3. Study Session: Centennial Year planning: Thursday, October 1, 2015
- Hancock moved, and Poggenpohl seconded a motion to accept the Consent Agenda. Ayes all. **(15-19)**

Guest Presentation

- TIF, URAs and other Public Financing Tools – Jon Nicholas, CEO, Estes Park Economic Development Corporation

Nicholas: The state of Colorado considers Estes Park to be an Enterprise Zone, i.e., an "economically distressed" area. The Town of Estes Park has engaged an organization to research different means of development for the downtown Estes. Nicholas gave an overview of various means of taxpayer-financed development. Nicholas stated that what level of development will occur is dependent on what the Town wants to do: flood mitigation only, or further improvements of the downtown area.

Bryson inquired as to how the community would come to a decision on what level of improvements might be pursued. Plaut stated that it's important that the whole valley could approve any special financing districts. Bryson is concerned about any type of Tax Increment Financing (TIF) and how it might affect the library's "cash flow." Nicholas replied that improvements to the downtown would raise the assessed valuation in the long run, which would help the library.

Action Item

Gov't Affairs – President Plaut & Vice President Poggenpohl
Community Center Partner MOU

Plaut stated that the significance of signing the Memorandum of Understanding (MOU) indicates the library is behind the Community Center project. Bryson

stated if the Board deferred signing the MOU at this meeting, then the election would be over. Poggenpohl indicated that signing the MOU now would be good PR.

Poggenpohl moved, and Dullaghan seconded a motion to accept and sign the Community Center Partner MOU. Ayes all. **(15-20)**

Finance Committee – Treasurer Bryson

Accept 2016 Proposed Budget

Bryson moved, and Orten seconded a motion acknowledging that the proposed budget has been received by the appointed time, and to publish it. Ayes all. **(15-21)**

Nominating committee – Vice President Poggenpohl

Approve committee recommendation of John Krueger and Bill Gerritz for open 2016 Trustee positions

Orten moved, and Hancock seconded a motion to approve the new Board member recommendations. Ayes all. **(15-22)**

Policy Committee – Dullaghan

Approve Collection Policy set:

- Archive
- Collection Management
- Reconsideration Request

Bryson moved, and Dullaghan seconded a motion to approve the Collection Policy set. Poggenpohl, Hancock, Bryson, Orten, Dullaghan and Hardin, Ayes. Plaut abstained. **(15-23)**

Concerning the Archive Policy, Plaut expressed concern that the Museum might not be ready to accept the library's archive materials, which could cause a problem: Who then would accept the materials? Perrault expressed that the Museum is in fact now waiting on the library. Further, the policy covers this contingency.

Strategic Discussion & Reports

Friends & Foundation Report: Krueger:

Krueger reported that interviews of potential F&F Board members to replace those that are leaving have begun. The Board meeting is November 9 at which time new members and officers will be approved. Krueger also stated that the \$160,000 being requested by the library would be contingent on additional donations.

Director's Report: Perrault

No questions or comments.

Upcoming Meetings –

1. Board Study Session: 2016 Budget Hearing (1st of 2) - Thursday, Nov 5
2. Board Regular Meeting: 2016 Budget Hearing (2nd of 2) - Monday, November 16

Other Events

- October 22 – 24 – Colorado Association of Libraries annual conference: Loveland
- Friday, October 23 - One Book One Valley Author Visit:
 - o Meet Laura McBride - Library Fireplace @ 5:30,
 - o Free Event - Mountain View Bible Fellowship @ 7:30p
- Monday, November 9 – 6p: Friends & Foundation board meeting

Adjourned at 8:40pm

Respectfully submitted,
Marjorie Hancock, Board Secretary

Minutes prepared by Kieran Rowser

[Attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from October 19, 2015

(15-19) Hancock moved, and Poggenpohl seconded a motion to accept the October Consent Agenda. Ayes all.

(15-20) Poggenpohl moved, and Dullaghan seconded a motion to accept and sign the Community Center Partner MOU. Ayes all.

(15-21) Bryson move, and Orten seconded a motion that the proposed budget has been received by the appointed time, and to publish it. Ayes all.

(15-22) Orten moved, and Hancock seconded a motion to approve the new Board member recommendations. Ayes all.

(15-23) Bryson moved, and Dullaghan seconded a motion to approve the Collection Policy set. Poggenpohl, Hancock, Bryson, Orten, Dullaghan and Hardin, Ayes. Plaut abstained.

Peter Plaut, President
Estes Valley Public Library District
Board of Trustees

Marjorie Hancock, Secretary
Estes Valley Public Library District
Board of Trustees