

BOARD OF TRUSTEES MEETING

Monday, December 12, 2016, 6:30pm Estes Valley Library / Wasson Room

President Poggenpohl called the meeting to order at 6:30pm on Monday, December 12, 2016 in the Wasson Room at the Estes Valley Library. The following were present:

TRUSTEES: Sharon Poggenpohl, President; Don Bryson, Vice-President; Marjorie Hancock, Secretary; John Krueger, Treasurer, Bill Gerritz, Kaye Orten.

SUPPORT GROUP LIAISON: Sarah Walsh

STAFF: Claudine Perrault, Kieran Rowser, Diana Laughlin, Sarah Walsh

GUESTS: Judy Fontius, Ann Coleman, Keith Berndtson

Public Comments: Berndtson stated the library is throwing out more books than it buys. Collections are getting smaller. Books that are less than six years old are being thrown out. The library spent \$120,000 on books, and threw out \$90,000. Also, regarding the 2nd floor capital budget, \$390,000 is about ten times the “true and necessary” cost of doing a remodel. Even Riffle said it's not a large project.

Consent Agenda

1. Board of Trustees meeting Minutes: November 21, 2016
2. Study session - 2017 Budget Hearing (1st of 2): November 3, 2016

Hancock moved, and Bryson seconded a motion to accept the Consent Agenda. Ayes all. **(16-24)**

Staff Presentations

• Strategic Goal: Strategic Goal: “Connect to the Digital World: Tech Literacy” – Diana Laughlin, Tech Guide

Discussion: Perrault asked Laughlin to elaborate on the survey's use in determining what programs to present on technology. Laughlin said she developed a survey and received four hundred responses. Respondents wanted intermediate skills, such as editing photos, etc. The survey consisted of questions such as: What skills do you have? What would you like to know? Bryson expressed the hope that the tech team's going to do a survey on what to do with the proposed maker space. Laughlin responded in the affirmative. She wants to incorporate what people want, especially with the 3-D printer.

Strategic Discussion & Reports

Friends & Foundation –

Walsh reported that Judi Cunningham will remain President until May and the F&F meetings would follow the library Board meetings, thus the F&F Board will generally meet the fourth Monday of every other month. The F&F had a successful Colorado Gives day. Actual numbers will be presented at the January Board meeting. Poggenpohl stated that it would appear Walsh has a lot of items on her list for 2017. Poggenpohl suggested sitting down with President Cunningham and prioritizing the tasks.

Downtown Development Planning Liaison – Krueger

Krueger reported that there is no report since there's not been a meeting since the last library Board meeting.

Director's Report: Perrault

Centennial has come to an end. Perrault credits Bryson for asking for memorabilia for the library centennial. Coffee, wine, beer and chocolate have been a hit.

Bryson responded that it was his wife's idea.

Action Items

- Gov't Affairs – President Poggenpohl

- Approve Community Recreation Center Memorandum of Understanding - Bryson

- Bryson moved, and Krueger seconded a motion to approve the MOU with the Estes Valley Recreation and Parks District (EVRPD).

- Discussion: Perrault reported that the MOU is virtually the same as the one voted on by the Board at its October meeting. Any changes were made by the Estes Valley Recreation and Parks District's (EVRPD) attorney. Peter Plaut has reviewed the changes and sees no issues. Gerritz indicated that since there were few changes after the EVRPD received it shows it was well thought out. Ayes all after discussion. **(16-25)**

- Finance Committee: Approve 2017 Budget – Krueger

- 2017 Resolution to Adopt the Budget

- Orten moved and Gerritz seconded a motion to adopt the 2017 budget. Ayes all **(16-26)**

- 2017 Resolution to Set Mill Levy

- Krueger moved and Orten seconded a motion to set the mill levy. Ayes all **(16-27)**

- 2017 Resolution to Appropriate Sums of Money

- Poggenpohl moved and Orten seconded a motion to appropriate sums of money. Ayes all **(16-28)**

- Policy Committee: Approve Internet Policy Set – Gerritz

- Internet Use

- Internet Filtering

- Krueger moved and Bryson seconded a motion to approve the Internet Policy Set. Ayes all **(16-29)**

- Executive Session – Personnel Matter: evaluation of Library Director Claudine Perrault – President Poggenpohl

- Krueger moved and Bryson seconded a motion to go into Executive Session. Ayes all **(16-30)**

- Executive session commenced 7:26pm

- Executive session ended 8:23pm

The Trustees expressed a successful Centennial year. Perrault's performance appraisal details would be reviewed by the Gov't Affairs committee.

Upcoming Trustee Meetings

1. Board Study Session: Thursday, January 5, 2017, 11a – 2p *[lunch provided]* Regular
2. Board Meeting: Monday, January 16, 2017

Other Events

- Library CLOSED: Saturday-Sunday, December 24-25: Christmas Eve & Day
- Library CLOSED: Sunday, January 1, 2017 New Year' Day

The meeting adjourned at 8:27pm

Respectfully submitted,
Marjorie Hancock, Board Secretary
Minutes prepared by Kieran Rowser

[Attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from December 12, 2016

(16-24) Hancock moved, and Bryson seconded a motion to accept the Consent Agenda. Ayes all.

(16-25) Bryson moved, and Krueger seconded a motion to approve the MOU with the Estes Valley Recreation and Parks District (**EVRPD**). Ayes all after discussion.

16-26) Orten moved and Gerritz seconded a motion to adopt the 2017 budget. Ayes all

(16-27) Krueger moved and Orten seconded a motion to set the mill levy. Ayes all

(16-28) Poggenpohl moved and Orten seconded a motion to appropriate sums of money. Ayes all

(16-29) Krueger moved and Bryson seconded a motion to approve the Internet Policy Set. Ayes all

(16-30) Krueger moved and Bryson seconded a motion to go into Executive Session. Ayes all

Sharon Poggenpohl, President
Estes Valley Public Library District
Board of Trustees

Marjorie Hancock, Secretary
Estes Valley Public Library District
Board of Trustees