

BOARD OF TRUSTEES MEETING

Monday, May 15, 2017, 6:30pm Estes Valley Library / Wasson Room

President Bryson called the meeting to order at 6:30pm on Monday, May 15, 2017 in the Wasson Room at the Estes Valley Library. The following were present:

TRUSTEES: Don Bryson, President; Kaye Orten, Vice-President; Bill Gerritz, Secretary; John Krueger, Treasurer, Ann Coleman.

SUPPORT GROUP LIAISON: Sarah Walsh

STAFF: Kieran Rowser

GUESTS: Keith Berndtson, David Hemphill

Public Comments: Berndtson: Concerning loss of revenue due to Gallagher Amendment, Berndtson's tax assessment went up 2% net. Therefore, despite Gallagher tax revenue for the library will probably not be affected due to higher property assessments.

Consent Agenda

1. Board of Trustees meeting Minutes: April 17, 2017
2. Income & Expense report: 13th month, 2016
3. Income & Expense report: April 30, 2017 YTD

Orten moved, and Gerritz seconded a motion to accept the Consent Agenda, with correction to minutes. Ayes all. **(17-12)**

Strategic Discussion & Reports

- Gov't Affairs – Bryson

Bryson: Concerning the Community Center, the multipurpose space is being built. Tom Carosello, Estes Valley Recreation and Parks District Director, said the funds are there to complete the interior of the multipurpose space. Bryson stated this is important because the library is looking forward to using the space for meetings. There is nothing new to report on the kiosk area in the Community Center, adding that there will be an outdoor book/media drop at the facility also.

Library second floor remodel, Bryson reported clarifications on the project are still being sought. Bryson hoped to have a vote on the contractor in the current meeting, but rather than waiting for the regular June Board meeting, Bryson will call a special meeting to coincide with the Board study session, to be held June 1.

Also, Bryson reported that he has a meeting with Friends & Foundation treasurer Graham Russell concerning a Memorandum of Understanding scheduled for May 18.

- Finance Committee – Krueger
Krueger stated Rowser's finance report "pretty well covers it."
- Strategic Planning Task Force – Orten
 - Spring 2017 Library Satisfaction Survey

Orten reported that the survey is scheduled for a June 15 launch, being open for two weeks. Paper copies will be available at the library. Orten said the survey looks fine, and there is plenty of space for open-ended comments. The survey allows for a great deal of flexibility in tracking responses. In response to a question from Walsh on if the survey will be sent to Estes Park service groups, Orten said it was not, citing the possibility that it may skew results. Orten added there'd be plenty of publicity leading up to the survey.

- Downtown Development Planning Liaison - Krueger
Krueger's full report is included in the Board packet. In addition, Krueger said he's hearing a real desire from the Town to get more input. In response to question from Walsh, Kruger said representatives from Rocky Mountain National Park were in attendance at the stakeholder's meeting.
- Director's Report: Perrault
Orten: Concerning the collections report, Orten has been meeting with Kathleen Kase, Acquisitions Librarian, with another meeting scheduled. Orten anticipates presenting the report at the June Board meeting.
- Friends & Foundation Director – Sarah Walsh
Walsh stated that the May 22 Board meeting will be facilitated by Melissa Westover of Restorative Justice. Walsh reported Westover indicates there'll be additional meetings facilitated by her. Judi Cunningham has stepped down as President, and there currently is no Vice-President. Westover will be helping with recruitment of new Board members. (A full Board roster is eleven members, while currently there are only six members.) Walsh also reported donations are going well, but she would love to have a task force to discuss fundraising in case all projected funds are not raised.

Action Items

- Gov't Affairs: Bryson & Orten
 - Accept Trustee appointment for David Hemphill, term May 15, 2016 – December 31, 2020
Krueger moved, and Orten seconded a motion to accept David Hemphill's appointment to the Board of Trustees. Ayes all. **(17-13)**

Krueger moved, and Orten seconded a motion to accept the appointment of David Hemphill to the Board Finance Committee. Ayes all. **(17-14)**
- Policy Committee: Gerritz & Coleman
 - Approve Governance Policy Set: Bylaws, Duties and Ethics, Executive Session, Public Comment, Standing Committees
Bryson stated that Board By-Laws require five days to review and approve changes to the By-Laws, but only two days have elapsed. Therefore the motion to approve the By-Laws will be at the June Board meeting. Gerritz requested that changes made by Board members be forwarded to the Policy Committee.
Kruger moved, and Gerritz seconded a motion to approve review of the Duties and Ethics, the Executive Session, the Public Comment and Standing Committee policies, with no changes. Ayes all. **(17-15)**

Upcoming Trustee Meetings

- Board Study Session: Thursday, June 1, 2017, 3p
- Regular Board Meeting: Monday June 19, 2017, 6:30p

Other Events

- Friends & Foundation *new* **Spring Book Sale**: May 19-20, Hondius Room
- Friends & Foundation Board meeting: Monday, May 22, 2p, Wasson Board Room

The meeting adjourned at 7:18pm

Respectfully submitted,
Bill Gerritz, Board Secretary
Minutes prepared by Kieran Rowser

[Attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from May 15, 2017

(17-12) Orten moved, and Gerritz seconded a motion to accept the May Consent Agenda, with correction to minutes. Ayes all.

(17-13) Krueger moved, and Orten seconded a motion to accept David Hemphill's appointment to the Board of Trustees. Ayes all.

(17-14) Krueger moved, and Orten seconded a motion to accept the appointment of David Hemphill to the Board Finance Committee. Ayes all.

(17-15) Krueger moved, and Gerritz seconded a motion to approve the Duties and Ethics, the Executive Session, the Public Comment and Standing Committee policies. Ayes all.

Don Bryson, President
Estes Valley Public Library District
Board of Trustees

Bill Gerritz, Secretary
Estes Valley Public Library District
Board of Trustees