

Estes Valley Public Library District - 2018 Draft Budget

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Operating Revenue							
Taxes	\$1,462,886	\$1,507,982	\$1,615,272	\$1,649,668	\$1,643,542	\$1,643,435	\$1,879,902
Intergovernmental Revenue	\$4,260	\$756	\$0	\$618	\$0	\$370	\$0
Fees and Interest	\$11,933	\$17,322	\$14,584	\$25,864	\$22,178	\$25,336	\$30,379
Donations/Grants	\$175,000	\$163,204	\$344,850	\$292,656	\$556,005	\$450,093	\$301,200
TOTAL REVENUE	\$1,654,079	\$1,689,264	\$1,974,706	\$1,968,806	\$2,221,725	\$2,119,234	\$2,211,481

Operating Expenditures							
SERVICE	\$1,033,942	\$995,336	\$1,043,315	\$1,046,229	\$1,161,525	\$1,024,882	\$1,213,092
Circulation Personnel	\$254,812	\$249,711	\$267,121	\$261,092	\$276,467	\$240,980	\$297,470
Office Supplies	\$600	\$1,722	\$1,000	\$736	\$11,000	\$11,000	\$1,000
InterLibrary Loan Courier	\$1,980	\$1,980	\$1,980	\$2,004	\$1,556	\$1,556	\$8,718
Interlibrary Loan Fees	\$200	\$41	\$200	\$179	\$200	\$100	\$200
Circulation Services subtotal	\$257,592	\$253,454	\$270,301	\$264,011	\$289,223	\$253,636	\$307,388
Youth Services Personnel	\$142,192	\$140,631	\$129,114	\$147,410	\$156,980	\$134,080	\$145,479
Printed Materials/Books	\$11,500	\$12,388	\$11,730	\$12,331	\$11,965	\$11,900	\$12,204
Printed Materials/Books Teen	\$2,500	\$1,662	\$2,550	\$1,176	\$2,601	\$2,000	\$2,653
Programs	\$18,000	\$24,232	\$18,000	\$17,611	\$25,000	\$20,000	\$20,000
Programs Teen	\$11,500	\$6,743	\$18,500	\$3,553	\$11,500	\$3,500	\$6,500
Non-Print Materials	\$3,500	\$2,423	\$3,500	\$2,653	\$3,570	\$1,000	\$3,641
Non-Print Materials Replace	\$0	\$181	\$0	\$279	\$0	\$200	\$0
Non-Print Materials Teen	\$1,000	\$0	\$1,000	\$0	\$1,020	\$100	\$1,040
Music and Video	\$5,000	\$1,238	\$3,970	\$1,373	\$4,049	\$1,500	\$4,130
Music and Video Teen	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0
Discovery Packs	\$1,250	\$1,423	\$1,250	\$525	\$1,275	\$700	\$1,301
Materials Processing	\$4,500	\$2,688	\$4,500	\$3,517	\$4,590	\$1,200	\$4,682
Materials Processing Teen	\$500	\$383	\$500	\$323	\$500	\$150	\$510
Welcome to USA Programs & Supplies		\$0	\$1,000	\$7,466	\$10,000	\$5,000	\$5,000
Youth Services subtotal	\$202,442	\$193,991	\$196,614	\$198,217	\$233,050	\$181,330	\$207,141
Adult Services Personnel	\$95,455	\$98,655	\$86,507	\$87,246	\$88,302	\$69,226	\$148,467

Printed Materials/Books (Large Print)	\$7,600	\$7,001	\$7,750	\$8,944	\$7,900	\$7,100	\$8,056
On-Line Databases	\$17,000	\$15,950	\$17,000	\$17,325	\$18,000	\$18,325	\$18,400
Printed Materials/Books (Reference)	\$3,000	\$2,953	\$3,060	\$3,201	\$3,100	\$2,800	\$3,100
Ebooks (Reference)	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0
Adult Programs	\$47,000	\$28,434	\$32,000	\$14,915	\$31,500	\$25,000	\$26,500
Materials Processing (Reference)	\$75	\$6	\$75	\$16	\$100	\$20	\$100
Operating Supplies (Acquisitions)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Music-CDs	\$1,000	\$642	\$1,000	\$103	\$1,020	\$50	\$1,040
Video-DVDs	\$13,000	\$12,927	\$13,000	\$11,508	\$13,250	\$13,000	\$13,515
Books on CDs	\$17,000	\$15,348	\$17,000	\$20,053	\$17,340	\$17,340	\$17,687
Digital Content (book, audio, video, music)	\$18,000	\$19,732	\$35,000	\$30,140	\$35,000	\$35,000	\$38,000
Digital Audiobooks	\$8,000	\$11,709	\$0	\$2,874	\$0	\$434	\$0
Digital Music	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Adult Fiction	\$14,000	\$13,397	\$14,280	\$10,707	\$14,565	\$12,000	\$14,856
Adult Non-Fiction	\$13,000	\$12,930	\$13,260	\$19,698	\$13,525	\$13,525	\$13,898
Materials Processing (Acquisitions)	\$11,000	\$10,552	\$11,000	\$11,774	\$11,220	\$10,500	\$11,444
Periodicals	\$9,000	\$7,818	\$9,000	\$7,387	\$9,000	\$9,000	\$9,000
eMagazines	\$1,000	\$1,637	\$1,000	\$20	\$0	\$0	\$0
Adult Services subtotal	\$276,630	\$259,691	\$260,932	\$245,912	\$263,822	\$233,320	\$324,063
Technical Services Personnel	\$241,189	\$240,664	\$249,513	\$276,004	\$290,026	\$289,786	\$301,785
Internet Service Fees	\$11,160	\$11,520	\$11,520	\$11,820	\$12,000	\$12,000	\$12,000
Computer management Systems	\$14,560	\$7,964	\$3,435	\$7,059	\$7,403	\$8,000	\$10,227
Integrated Library System Fees (TLC)	\$11,370	\$14,257	\$12,000	\$11,407	\$21,000	\$19,811	\$16,689
IT Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electronic services: Platforms			\$10,000	\$12,000	\$18,000	\$18,000	\$18,800
Durable Supplies (Computers)	\$12,500	\$8,248	\$12,500	\$14,226	\$14,000	\$4,000	\$7,000
Computer Supplies	\$5,000	\$4,894	\$5,000	\$5,575	\$3,000	\$5,000	\$3,000
Archive Supplies	\$1,500	\$654	\$1,500	\$0	\$10,000	\$0	\$5,000
Web Site Design Contract	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0
Technical Services subtotal	\$297,279	\$288,200	\$315,468	\$338,091	\$375,429	\$356,597	\$374,501
SUPPORT	\$478,384	\$475,084	\$731,002	\$613,217	\$957,277	\$868,810	\$739,613
Personnel Administration	\$162,849	\$164,397	\$168,263	\$171,678	\$174,627	\$197,679	\$209,656
Admin Fees - Benefits	\$5,465	\$3,887	\$4,451	\$5,353	\$6,405	\$6,405	\$6,135
Auditing	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,500	\$7,500

Liability Ins.: Dir., Board, Volunteers	\$2,200	\$2,522	\$2,266	\$2,672	\$2,800	\$2,313	\$2,912
Accounting - Bookkeeper	\$16,816	\$16,352	\$17,320	\$16,842	\$17,840	\$17,840	\$18,375
Bank Service Fees	\$300	\$5	\$300	\$90	\$0	\$143	\$0
Payroll Services	\$5,000	\$7,881	\$6,000	\$8,543	\$7,800	\$7,800	\$8,970
Treasurer Fees - Larimer County	\$29,233	\$27,719	\$32,204	\$30,535	\$32,390	\$32,390	\$37,336
Legal Fees	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000
Public Relations	\$6,000	\$12,438	\$10,500	\$10,437	\$10,500	\$10,500	\$13,000
Strategic Projects / Surveys	\$5,000	\$6,563	\$5,000	\$2,381	\$28,000	\$13,000	\$13,000
PERA Interest Fees	\$0	\$25	\$0	\$0	\$0	\$0	\$0
Publication Fees	\$8,000	\$3,361	\$1,000	\$819	\$500	\$350	\$500
Equipment				\$8	\$0	\$11	\$0
Rentals / Real Property	\$1,681	\$1,681	\$1,681	\$1,681	\$1,681	\$1,681	\$1,681
Copier Contracts	\$6,500	\$6,751	\$7,150	\$5,716	\$7,150	\$7,150	\$7,150
Administrative Supplies	\$9,000	\$10,401	\$9,500	\$8,279	\$9,000	\$9,900	\$11,000
Centennial	\$0	\$0	\$20,000	\$18,459	\$0	\$32	\$0
Furniture & Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Volunteer Support	\$1,000	\$348	\$0	\$144	\$100	\$185	\$100
Staff Development	\$8,000	\$5,944	\$8,000	\$7,283	\$8,000	\$7,000	\$14,000
Dues and Subscriptions	\$7,500	\$8,926	\$8,000	\$8,529	\$8,000	\$8,000	\$8,000
Travel/Meals/Mileage	\$5,000	\$3,028	\$5,000	\$4,461	\$4,000	\$2,000	\$4,000
Merit Pool	\$0	\$0	\$10,000	\$0	\$20,000	\$0	\$0
Telephone	\$3,500	\$3,270	\$3,500	\$3,316	\$3,500	\$3,500	\$3,500
Over/shortage				(\$0)	\$0	\$0	\$0
Administration subtotal	\$291,044	\$292,499	\$328,135	\$314,227	\$350,293	\$335,379	\$367,815
Development Personnel	\$51,896	\$53,543	\$66,893	\$70,626	\$71,305	\$71,353	\$73,761
Development Expenses	\$12,800	\$12,188	\$12,000	\$5,153	\$0	\$0	\$0
Development subtotal	\$64,696	\$65,731	\$78,893	\$75,779	\$71,305	\$71,353	\$73,761
Property Insurance	\$17,545	\$17,545	\$18,320	\$18,318	\$18,961	\$18,961	\$19,563
Liability Insurance - Umbrella	\$1,197	\$1,197	\$1,554	\$1,554	\$1,785	\$1,785	\$1,964
Custodian Contract	\$29,602	\$26,702	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Maintenance Contracts	\$13,000	\$11,665	\$15,000	\$12,412	\$12,098	\$12,000	\$12,200
Buildings (Repair & Maintenance)	\$10,000	\$13,410	\$12,000	\$10,428	\$11,500	\$86,305	\$71,040
Materials and Supplies	\$2,700	\$5,270	\$2,500	\$2,391	\$2,500	\$2,500	\$2,500
Utilities	\$31,600	\$29,485	\$29,600	\$29,415	\$28,600	\$30,292	\$30,770
Building subtotal	\$105,644	\$105,273	\$108,974	\$104,519	\$105,444	\$181,843	\$168,037

Building Capital	\$2,000	\$0	\$215,000	\$80,704	\$390,000	\$240,000	\$100,000
Furniture & Fixtures	\$0	\$3,669	\$0	\$10,860	\$10,235	\$10,235	\$0
Computer Equipment	\$0	\$0	\$0	\$22,383	\$30,000	\$30,000	\$30,000
Special Projects	\$15,000	\$7,911	\$0	\$4,745	\$0	\$0	\$0
Capital subtotal	\$17,000	\$11,580	\$215,000	\$118,692	\$430,235	\$280,235	\$130,000
TOTAL EXPENDITURES	\$1,512,326	\$1,470,420	\$1,774,317	\$1,659,446	\$2,118,802	\$1,893,692	\$1,952,706
PROJECTED ANNUAL BALANCE*	\$141,753	\$218,843	\$200,389	\$309,360	\$102,923	\$225,542	\$258,775

* Funds applied to Operating & Capital Reserves to support 10-Year financial plan