

BOARD OF TRUSTEES MEETING

Monday, October 16, 2017, 6:30pm Estes Valley Library / Wasson Room

President Bryson called the meeting to order at 6:30pm on Monday, October 16, 2017 in the Hondius Room at the Estes Valley Library. The following were present:

TRUSTEES: Don Bryson, President; Bill Gerritz, Secretary; John Krueger, Treasurer, Ann Coleman, Beth Ellis, David Hemphill.

SUPPORT GROUP LIAISON: Graham Russell, Sarah Walsh

STAFF: Claudine Perrault, Kieran Rowser

GUESTS: Keith Berndtson

Public Comments: None

Consent Agenda

The Chair will remove any Consent Agenda item upon request by any Board Member. Items removed upon request will be considered separately by the Board immediately following action on the remaining Consent Agenda.

1. Income & Expense report: September 30, 2017 YTD
2. Board of Trustees meeting Minutes: September 18, 2017
3. Board Study Session – 10 Year Financial Plan: annual review

Hemphill moved, and Coleman seconded a motion to accept the Consent Agenda, with corrections to the Minutes. Ayes all. **(17-29)**

Strategic Discussion & Reports

- Gov't Affairs – Bryson
Bryson presented a draft of the 2018 meeting schedule, with study sessions tentatively scheduled for 6:30 pm rather than 3:00 pm to better accommodate attendance. Bryson emphasized the importance of attending study sessions.

Bryson acknowledged Friends & Foundation (F&F) Board President Graham Russell and the signing of a Memorandum of Understanding (MOU) between the library and F&F. Bryson reported on his attendance at the Colorado Association of Libraries annual conference.
- Downtown Development Plan Liaison - Krueger
Krueger reported there was no meeting in October. Krueger presented copies of the draft Development Plan for check-out at the library.
- Policy Committee – Gerritz
Concerning the work on a new staff handbook, Gerritz reported that there are many changes, advising that staff representatives take a look at the draft handbook and return with comments in December. Gerritz emphasized the Board need only address items in the handbook directly concerning the Board.
- Library Director – Perrault
 - 2018 Strategic Projects, Budget and specific F&F Requests

Perrault discussed the potential of adding the Park R-3 School District library to the Estes Valley Library's Integrated Library System (TLC). Staff is exploring now for potential inclusion, summer 2018.

- Friends & Foundation – Russell, President
F&F Board President Russell reported there are three new F&F Board members: Michelle Mann, Lila Conrad and Gwenda Purdy. Russell further reported that the F&F Board is currently working on a total revision of the F&F by-laws and policies, emphasizing the Board be characterized as contributors of ideas, focusing on fundraising, while Executive Director Walsh is the “Doer”. Russell stated that the MOU with the library points toward improved communication between the F&F and library district Boards.

Action Items

- Naming Recognition Plaques:
 - Quiet Room: Allison Preston Goodheart Fund & Woman's Club of Estes Park
 - Common Space: Krumme Family Computer CommonsKrueger moved, and Coleman seconded a motion to approve the plaques as indicated. Ayes all. **(17-30)**
- Finance Committee - Krueger
 - Accept 2018 Draft Budget and Publish Notice of BudgetKrueger moved, and Gerritz seconded a motion to accept the 2018 Draft Budget and Publish Notice of Budget. Ayes all. **(17-31)**

Upcoming Trustee Meetings

- Board Study Session: 1st of 2 Budget Hearings: Thursday, November 2, 3p
- Regular Board Meeting: 2nd of 2 Budget Hearings: Monday, November 20, 6:30p

Other Events

- 2nd Floor Renovation and Closure: October 15 – December 15
- EPNRC: Policy Governance Training at the YMCA: Monday, October 23 – all day
- Friends & Foundation Regular Meeting: Monday, October 30, 2p.

The meeting adjourned at 7:47pm

[attachments]

Respectfully submitted,
Bill Gerritz, Board Secretary

Minutes prepared by Kieran Rowser

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from October 16, 2017

(17-29) Hemphill moved, and Coleman seconded a motion to accept the October Consent Agenda, with corrections to the Minutes. Ayes all.

(17-30) Krueger moved, and Coleman seconded a motion to approve the plaque for the Quiet Room: Allison Preston Goodheart Fund & Woman's Club of Estes Park, and the plaque for the Common Space: Krumme Family Computer Commons. Ayes all.

(17-31) Krueger moved, and Gerritz seconded a motion to accept the 2018 Draft Budget and Publish Notice of Budget. Ayes all.

Don Bryson, President
Estes Valley Public Library District
Board of Trustees

Bill Gerritz, Secretary
Estes Valley Public Library District
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