Estes Park, Colorado

**Annual Financial Report** 

Year Ended December 31, 2010

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#### INDEPENDENT AUDITOR'S REPORT

The Board of Trustees Estes Valley Public Library District Estes Park, Colorado

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, and each major fund of Estes Valley Public Library District (the District), as of and for the year ended December 31, 2010, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Estes Park Public Library Foundation, Inc. (the Foundation), a component unit of the District. Those financial statements were audited by other auditors whose report has been furnished to us, and our opinion on the financial statements, insofar as it relates to the amounts included for the Foundation, is based on the report of the other auditors. The prior year comparative information has been derived from the District's 2009 financial statements and, in our report dated July 29, 2010, we expressed unqualified opinions on the respective financial statements of the governmental activities, the discretely presented component unit, and each major fund.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, and each major fund of Estes Valley Public Library District as of December 31, 2010 and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Estes Valley Public Library District's basic financial statements. The trend information and debt service fund budget comparison information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole for the year ended December 31, 2010.

We have also previously audited, in accordance with generally accepted auditing standards, the financial statements of Estes Valley Public Library District for the years ended December 31, 2001 – 2009 (none of which are presented herein). In our opinion, the trend data listed in the table of contents, related to the 2001 – 2009 financial statements, are fairly stated in all material respects in relation to the financial statements from which they have been derived.

Cole and Crosier, P.C.
Certified Public Accountants

Tale and brain, T. C.

LaSalle, Colorado August 4, 2011

# Management's Discussion and Analysis

As management of Estes Valley Public Library District (the "District"), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended December 31, 2010. The District's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

#### **Overview of the Financial Statements**

This Management's Discussion and Analysis document introduces the District's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the basic financial statements. The District also includes in this report additional information to supplement the basic financial statements. Comparative data are presented when available.

#### Government-wide Financial Statements

The District's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the District's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

- The Statement of Net Assets. This is the government-wide statement of financial position presenting information that includes all of the District's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District as a whole is improving or deteriorating. Evaluation of the overall health of the District would extend to other nonfinancial factors such as diversification of the taxpayer base or the condition of District infrastructure, in addition to the financial information provided in this report.
- The Statement of Activities reports how the District's net assets changed during the current calendar
  year. All current year revenues and expenses are included regardless of when cash is received or
  paid. An important purpose of the design of the statement of activities is to show the financial
  reliance of the District's distinct activities or functions on revenues provided by the District's
  taxpayers.

Both government-wide financial statements distinguish governmental activities of the District that are principally supported by property taxes and from business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general library operations. The District has no business-type activities.

The government-wide financial statements include not only the District itself (known as the primary government), but also a legally separate entity which has a significant operational or financial relationship with the District. This entity, a discretely presented component unit, is the Estes Park Public Library Foundation, Inc. More information on the functions of this entity can be found in Note 1 to the financial statements.

#### **Fund Financial Statements**

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The District uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the District' significant funds. Each major fund is separately reported.

The District has one fund type. Governmental funds are reported in the fund financial statements and encompass the same functions reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the District's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financial requirements of governmental programs and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund operating statement provide a reconciliation to assist in understanding the difference between these two perspectives.

The accompanying notes to the basic financial statements provide information essential to a full understanding of the government-wide and fund financial statements.

# Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the District's detailed budget presentations. These statements demonstrate compliance with the District's adopted and final revised budget.

As discussed, the District reports major funds in the basic financial statements. The District reports two such funds - the General Fund and the Debt Service Fund.

The final section is an optional presentation of *trend data* for the current and prior nine years. It is intended to allow the reader to assess changes in the District's programs and operations over an extended period.

# **District-Wide Financial Analysis**

The following represents condensed financial information taken from the government-wide (accrual basis) financial statements for the year ended December 31, 2010.

	2010	Percent of Total	2009	Percent of Total
ASSETS	2010	Of Folds		
Current assets	\$ 2,156,560	55.0%	\$ 2,206,951	55.4%
Capital assets	1,764,313	45.0%	1,778,847	44.6%
Total assets	3,920,873	100.0%	3,985,798	100.0%
<u>LIABILITIES</u>				
Current liabilities	1,448,884	82.1%	1,508,726	74.9%
Long-term liabilities	315,000	17.9%	505,000	25.1%
Total liabilities	1,763,884	100.0%	2,013,726	100.0%
NET ASSETS				
Invested in capital assets,				
net of related debt	1,408,480	65.3%	1,237,571	62.7%
Restricted	230,530	10.7%	262,047	13.3%
Unrestricted	517,979	24.0%	472,454	24.0%
Total net assets	\$ 2,156,989	100.0%	\$ 1,972,072	100.0%
DEVENUEO		-		
REVENUES Program revenues				
Program revenues - Charges for services	\$ 7,176	0.5%	\$ 7,937	0.5%
Fines and forfeits	τ,176 7,485	0.5%	φ 7,937 7,374	0.5%
Operating grants and contributions	56,243	3.8%	28,920	2.1%
Capital grants	25,692	1.8%	63,230	4.5%
General revenues -	20,002	1.0 /0	03,230	4.070
Taxes	1,367,070	93.2%	1,298,795	92.0%
Loss on disposal of assets	(178)	0.0%	1,230,730	0.0%
Other revenues	3,060	0.2%	5,661	0.4%
Total revenues	1,466,548	100.0%	1,411,917	100.0%
EXPENSES				
Library	700.00	<b>30.00</b> /		
Personnel services	729,805	56.9%	744,388	58.9%
Supplies	20,753	1.6%	33,124	2.6%
Library materials	25,639	2.0%	23,518	1.9%
Insurance	14,365	1.1%	12,950	1.0%
Purchased services	261,620	20.4%	228,875	18.1%
Utilities	25,340	2.0%	23,667	1.9%
Other expenses	2,463	0.2%	2,109	0.1%
Interest on long-term debt	30,189	2.4%	37,578	3.0%
Depreciation	171,457	13.4%	158,046	12.5%
Total expenses	1,281,631	100.0%	1,264,255	100.0%
CHANGE IN NET ASSETS	\$ 184,917		\$ 147,662	

#### **Financial Highlights**

- For the tax collection years 2000 2004, the annual authorized operating mill levy was 2.39, then on November 2, 2004, the voters approved an increase to 3.28 mills for 2005 collection and each year thereafter. Since 1999, the voters allowed the District to collect, keep and expend all revenues (other than excess property tax revenue). It was also exempted from the old law 5.5% property tax revenue limitation. This has prevented the "ratchet-down" effect that the Taxpayer's Bill of Rights used to have on the District's property tax revenue.
- The District is heavily reliant on taxes to support operations. During 2010, taxes provided 93.2% of the District's total revenues. Also note that program revenues cover less than 7% of total revenues. Consequently, the general economy and the changes in both residential and commercial property values have a major impact on the District's revenue streams.
- The District maintains a high current ratio. The current ratio compares current assets to current liabilities
  and is an indication of the ability to pay current obligations. However, to make this ratio meaningful, we
  have eliminated the property taxes receivable and the related deferred revenue. After this elimination,
  governmental current assets are \$810,388 and current liabilities are \$102,712. As a result, the current
  ratio for the District overall is 7.89 to 1 (4.72 to 1 for 2009).
- The District's net assets increased 9.4% or \$184,917, due primarily to an increase in capital grants and property taxes. Most of the District's net assets are reflected in the investment in capital assets 65.3%. Accordingly, these assets are not an available source for payment of future spending. Of the remaining net assets, 3% of the governmental activities annual subject revenue (gross General Fund revenue less private grants and contributions), \$35,964 for 2010, is restricted for use in the event of an emergency.
- The District had governmental funds excess revenues for 2010 in the amount of \$17,551 with ending fund balances totaling \$782,165. Excess revenues of the General Fund were more than final budgeted amounts by \$25,256, primarily due to actual supplies and repair costs being less than anticipated.
- During 2010, in addition to the regular additions to the book inventory, the District spent \$10,210 for a sign and other building improvements. In addition, new public computers were purchased for \$17,933, and upstairs workroom improvements were done for \$28,238. Various equipment and furniture as surplus property was donated to other local governments or charities. The only other disposals included the normal culling of the book inventory.
- At the end of 2010, the District had general obligation bonds outstanding totaling \$355,000. During the year, the District retired \$185,000 of its general obligation bonds.
- Members of the District Board of Trustees, staff, Estes Park Public Library Foundation and Friends of Estes Park Library met in May 2006 to formulate a strategic plan that outlined seven goals: 1) building our collections, programs and services; 2) developing our staff to meet the challenges of the future; 3) expanding our use of technology; 4) marketing our message as the community's premier information resource; 5) demonstrating accountable stewardship of our resources; 6) maintaining and updating our facilities, and 7) developing a culture that values results. This strategic plan will drive future budgets. To meet the plan's objectives, the District began outsourcing materials processing, enacted personnel changes and reached out to the Estes Valley community with mailing of the annual report and ongoing programming.
- The strategic plan continues to drive future budgets. To meet the plan's 2010 objective, "A Year of Staff
  Development", the Library invested in additional in-house trainings and off-site conferences for staff and
  volunteers. Staff offices were remodeled for greater work efficiency and comfort. 2010 also saw the
  introduction of branding tools to market the Library's message. We continue to reach out to the Estes
  Park community with the mailing of the annual report, and an expansion of adult programs.

- In 2011, staff and volunteers are preparing for significant changes in operations, including but not limited to RFID materials handling installation. These automation efficiencies are implemented as the Library significantly expands adult programming options, including the 2<sup>nd</sup> and final year of the "Common Cents Counts" grant-funded financial literacy program series, and the introduction of "One Book/One Valley" signature event, funded by the Library Foundation at \$10,000. The Friends, meanwhile, gave \$10,000 to enhance the ever-popular audio/visual collection, and another \$30,000 for materials, online database and staff support to expand adult programming, per community forum feedback.
- In 2012, the Library plans to replace three 20-year old HVAC units, implement the next phase of RFID, continue offering expanded adult programs and introduce downloadable books.

# Request for Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Estes Valley Public Library District, PO Box 1687, Estes Park, Colorado 80517, or you may call the library director at (970) 586-8116.

# **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

These basic financial statements, consisting of the *Statement of Net Assets*, and the *Statement of Activities*, provide a summary overview and broad perspective of the financial position and results of operations of the District as a whole. They are prepared using the accrual basis and include all assets, liabilities and net assets of the District.

# ESTES VALLEY PUBLIC LIBRARY DISTRICT Statement of Net Assets <u>December 31, 2010</u>

(With Comparative Totals for December 31, 2009)

	20	2009	
	Primary Government Governmental Activities	Component Unit Estes Park Public Library Foundation, Inc.	Primary Government Governmental Activities
ASSETS Cash and cash equivalents Cash (Note 2) Investment in pooled investment funds (Note 2) Total cash and cash equivalents Certificates of deposit (Note 2) Endowment investments (Note 2) Prepaid expenses	\$ 11,950	\$ 90,679  0  90,679 0  803,828 1,621	\$ 21,062 771,021 792,083 64,252 0 7,173
Property taxes receivable Other receivables Capital assets, net of accumulated depreciation, where applicable (Note 3) Total assets	1,346,172 3,350 1,764,313 3,920,873	0 31,102 0 927,230	1,321,038 22,405 1,778,847 3,985,798
LIABILITIES Accounts payable Accrued payroll Accrued interest payable Deferred revenue Property taxes Library use deposits	16,752 11,471 833 1,346,172 0	35,351 0 0 0	31,118 89,486 1,276 1,321,038 695
Long-term liabilities (Note 9) Due within one year Compensated absences General obligation bonds (Note 6) Due in more than one year General obligation bonds (Note 6) Total liabilities	33,656 40,000 315,000 1,763,884	0 0 0 35,351	30,113 35,000 505,000 2,013,726
NET ASSETS Invested in capital assets, net of related debt Restricted for TABOR emergencies (Note 9) Restricted for programs Restricted for permanent endowment Restricted for debt service Unrestricted TOTAL NET ASSETS	1,408,480 35,964 0 15,000 179,566 517,979 \$ 2,156,989	0 0 106,619 871,977 0 (86,717) \$ 891,879	1,237,571 34,025 0 15,000 213,022 472,454 \$ 1,972,072

# **Statement of Activities**

# For the Year Ended December 31, 2010

(With Comparative Totals for the Year Ended December 31, 2009)

	20	2009	
		Component	
	Primary	Unit	Primary
	Government	Estes Park	Government
	Governmental	Public Library	Governmental
	Activities	Foundation, Inc.	Activities
			•
<u>EXPENSES</u>			
Library services			
Personnel services	\$ 729,805	0	\$ 744,388
Supplies	20,753	0	33,124
Library materials	25,639	0	23,518
Insurance	14,365	0	12,950
Purchased services	261,620	\$ 14,042	228,875
Utilities	25,340	0	23,667
Other expenses	2,463	0	2,109
Grants to library	0	3,655	0
Interest on long-term debt	30,189	0	37,578
Depreciation (Note 3)	171,457	0	158,046
Total program expenses	1,281,631_	17,697	1,264,255
PROGRAM REVENUES			
Charges for services	7,176	0	7,937
Fines and forfeits	7,485	0	7,374
Investment earnings restricted to programs	0	32,426	0
Unrealized gains (losses) restricted to programs	0	50,583	0
Operating grants and contributions	56,243	28,853	28,920
Capital grants	25,692	0	63,230
Total program revenues	96,596	111,862	107,461
, 0			
Net program revenues (expenses)	(1,185,035)	94,165	(1,156,794)
GENERAL REVENUES AND SPECIAL ITEMS			
Property and related taxes levied for general purposes	1,181,715	0	1,114,259
Property and related taxes levied for debt service	185,355	0	184,536
Payment in lieu of taxes	13	0	161
Unrestricted investment earnings	2,544	38	4,887
Contributions to permanent funds	0	1,668	0
Special item - loss on disposal of assets	(178)	0	0
Miscellaneous	503	0	613
Total general revenues and special items	1,369,952	1,706	1,304,456
INCREASE IN NET ASSETS	184,917	95,871	147,662
NET ASSETS			
Beginning of year	1,972,072	796,008	1,824,410
End of year	\$ 2,156,989	\$ 891,879	\$ 1,972,072

The accompanying footnotes are an integral part of this report.

# **FUND FINANCIAL STATEMENTS**

#### **Governmental Funds**

These financial statements are prepared using the modified accrual basis of accounting and show how the District finances general governmental services, as well as reporting balances available for future spending. There are two governmental funds, the *General Fund*, which accounts for most governmental activities, and the *Debt Service Fund*, which accounts for revenues and spending directly related to debt service.

# Balance Sheet Governmental Funds December 31, 2010

(With Comparative Totals for December 31, 2009)

	<u></u>	2010		2009
	General	Debt Service	Total	Total
	<u>ASSETS</u>			
Cash on hand	\$ 185	0	\$ 185	\$ 185
Cash in checking (201005%; 200905%)	4,902	0	4,902	17,184
Investment in pooled investment funds				
ColoTrust (201021%; 200928%)	549,162	\$ 174,443	723,605	771,021
Cash with Larimer County Treasurer	6,863	0	6,863	3,693
Certificates of deposit	04.405	0	04.405	04.050
(201030% - 1.99%; 200959% - 1.99%)	64,435	0	64,435	64,252
Property taxes receivable Current	1,338,127	0	4 220 427	4 200 200
Delinquent	1,338,12 <i>1</i> 8,045	0 0	1,338,127 8,045	1,300,368 20,670
Grants receivable - Friends and Foundation	3,350	0	3,350	20,670 22,405
Due from other funds (Note 8)	0,000	5,123	5,123	7,549
Prepaid expenses	7,048	0,120	7,048	7,173
Tropala oxportoo			1,040	
TOTAL ASSETS	\$1,982,117	\$ 179,566	\$2,161,683	\$2,214,500
<u>LIABILI</u>	TIES AND FUND	BALANCE		
<u>LIABILITIES</u>				
Accounts payable	\$ 16,752	0	\$ 16,752	\$ 31,118
Accrued payroll	11,471	0	11,471	89,486
Library use deposits	0	0	0	695
Deferred revenue	· ·	· ·	Ū	000
Property taxes	1,346,172	0	1,346,172	1,321,038
Due to other funds (Note 8)	5,123	0	5,123	7,549
Total liabilities	1,379,518	0	1,379,518	1,449,886
FUND BALANCE				
Reserved for debt service	. 0	\$ 179,566	179,566	213,022
Reserved for TABOR emergencies (Note 9)	35,964	0	35,964	34,025
Reserved for permanent endowment Unreserved	15,000	0	15,000	15,000
Designated for three month reserve	332,895	0	222 005	050 050
Undesignated  Undesignated	332,895 218,740	0 0	332,895	252,356 250,244
Total fund balance	602,599	179,566	218,740 782,165	250,211
Total falla balando	002,000	178,000	702,100	764,614
TOTAL LIABILITIES AND FUND BALANCE	\$1,982,117	\$ 179,566	\$2,161,683	\$2,214,500

The accompanying footnotes are an integral part of this report.

	2010	2009
RECONCILIATION TO STATEMENT OF NET ASSETS		
Total Fund Balance	\$ 782,165	\$ 764,614
Amounts reported for <i>governmental activities</i> in the statement of net assets are different because  Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.  Long-term liabilities, including bonds payable and compensated absences	1,764,313	1,778,847
are not due and payable in the current period and therefore are not reported in the funds  Compensated absences  General obligation bonds payable  Accrued interest on the bonds	(33,656) (355,000) (833)	(30,113) (540,000) (1,276)
Net Assets of Governmental Activities	\$2,156,989	\$1,972,072

# Statement of Revenues, Expenditures and Changes in Fund Balance Governmental Funds

# For the Year Ended December 31, 2010

(With Comparative Totals for the Year Ended December 31, 2009)

		2009			
		Debt			
	General	Service	Total	Total	
REVENUES					
Taxes	\$ 1,181,715	\$ 185,355	\$ 1,367,070	\$ 1,298,795	
Intergovernmental revenue	21	0	21	37,768	
Charges for services	7,176	Ŏ	7,176	7,937	
Fines and forfeits	7,485	0	7,485	7,374	
Miscellaneous	84,346	628	84,974	60,043	
Total revenues	1,280,743	185,983	1,466,726	1,411,917	
EXPENDITURES		-		-	
Current	4 470 055				
Library services	1,173,355	3,807	1,177,162	1,159,428	
Capital outlay	56,381	0	56,381	53,065	
Debt service	0	215,632	215,632	187,880	
Total expenditures	1,229,736	219,439	1,449,175_	1,400,373	
EXCESS (DEFICIENCY) OF REVENUE	E4 007	(22.456)	47.554	44.544	
OVER EXPENDITURES	51,007	(33,456)	17,551	11,544	
FUND BALANCE					
Beginning of year	551,592	213,022	764,614	753,070	
End of year	\$ 602,599	\$ 179,566	\$ 782,165	\$ 764,614	
•					

	2010	2009	
RECONCILIATION TO STATEMENT OF ACTIVITIES, INCREASE IN NET ASSETS			
Excess of Revenues over Expenditures - Governmental Funds	\$ 17,551	\$ 11,544	
Amounts reported for governmental activities in the statements of activities are different because  Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation was less than (exceeded) capitalized capital outlay during the year.	(14,356)	(17,095)	
Repayments of bond and capital lease principal are expenditures in the governmental funds, but the repayments reduce long-term liabilities in the statements of net assets. This is the amount of principal payments on the debt.	185,000	150,000	
In the statement of activities, only the gain or loss on the disposal of the equipment is reported, whereas in the governmental funds, the proceeds, if any, from the disposition increase financial resources. Thus, the change in net assets differs from the change in fund balance by the book value of the property disposed of.	(178)	0	
Some expenses reported on the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.  Decrease (increase) in compensated absences  Decrease in accrued interest on long-term debt	(3,543) 443	2,911 302	
Increase in Net Assets of Governmental Activities	\$ 184,917	\$ 147,662	

# ESTES VALLEY PUBLIC LIBRARY DISTRICT Footnotes to Financial Statements December 31, 2010

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Estes Valley Public Library District's ("District") financial statements are prepared in accordance with generally accepted accounting principles ("GAAP"). The Governmental Accounting Standards Board ("GASB") is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established by GAAP used by the District are discussed below.

#### General

Estes Valley Public Library District was approved by the electorate for formation on November 8, 1988 (commencing operations January 1, 1989), and was established through the joint efforts of the legislative bodies of the governments served by the District - The County of Larimer, Colorado and the Town of Estes Park, Colorado. In the process the Town merged the assets and operations of the Estes Park Public Library into the District. The District is administered by a seven member board of trustees appointed by the governmental units that established the entity.

The mission of the District is to meet the cultural, informational and recreational reading, viewing, and listening needs of all people within its service area.

#### Financial reporting entity

The financial report of the District includes all of the integral parts of the District's operations.

Estes Park Public Library Foundation, Inc. (Foundation) and Friends of Estes Park Library (Friends), legally separate, tax-exempt component units of the District were considered as part of the financial reporting entity. They act primarily as fund-raising organizations to supplement the resources that are available to the District in support of its programs. The eight-member board of the Friends and the fourteen-member board of the Foundation are self-perpetuating and consist of supporters of the District. Although the District does not control the timing or amount of receipts from these organizations, the majority of resources, or income thereon, that they hold and invest are restricted to the activities of the District by the donors. Because these restricted resources held by the Friends and the Foundation can only be used by, or for the benefit of the District, they are both considered component units of the District, but the Friends is not required to be reported as such because its economic resources received or held by the Friends are insignificant to the District. The Foundation is discretely presented in the District's financial statements.

During the year ended December 31, 2010, the Friends distributed \$43,020 to the District for both restricted and unrestricted purposes. Complete financial statements for the Friends can be obtained by writing to P.O. Box 1687, Estes Park, CO 80517.

During the year ended December 31, 2010, the Foundation distributed \$36,858 to the District for both restricted and unrestricted purposes. Complete financial statements for the Foundation can be obtained by writing to P.O. Box 1470, Estes Park, CO 80517.

#### Basis of presentation

The District's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

#### NOTE 1 - continued

Government-wide Financial Statements – The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information on all of the nonfiduciary activities of the District and its component units. The effect of interfund activity has been removed from these statements. The primary government and the discretely presented component unit are presented separately within these financial statements with the focus on the primary government. Individual funds are not displayed and the statements report governmental activities, generally supported by taxes and District general revenues. The District does not have any business-type activities, which rely to a significant extent on fees and charges for support.

The statement of net assets presents the financial position of the governmental activities of the District and it's discretely presented component unit at year-end.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a function and, therefore, clearly identifiable to that particular function. The District does not allocate indirect expenses to functions in the statement of activities.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees and other charges to users of the District's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. For identifying to which function program revenue pertains, the determining factor for *charges for services* is which function *generates* the revenue. For *grants and contributions*, the determining factor is to which functions the revenues are *restricted*.

Taxes and other revenue sources not properly included with program revenues are reported as general revenues of the District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

Fund Financial Statements – During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. Fund financial statements are provided for governmental funds.

Major individual governmental funds are reported in separate columns. The District has no non-major funds,

Fund Accounting – The District uses funds to maintain its financial records during the year. A fund is a fiscal and accounting entity with a self-balancing set of accounts. The District uses one category of funds: governmental.

Governmental Funds – Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Fund liabilities are assigned to the fund from which they will be liquidated. The District reports the difference between governmental fund assets and liabilities as fund balance. The following are the District's major governmental funds:

General Fund – The general fund accounts for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Colorado.

Debt Service Funds – These funds account for the servicing of the long-term debt not being financed by proprietary funds.

#### NOTE 1 - Continued

#### Measurement focus

Government-wide Financial Statements – The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the District are included on the statement of net assets. The statement of activities reports revenues and expenses.

Fund Financial Statements – All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports the sources (i.e., revenue and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the governmental fund statements.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

#### Basis of accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. At the fund reporting level, governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues – Exchange Transactions – Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded when the exchange takes place and in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, the phrase "available for exchange transactions" means expected to be received within 90 days of year-end.

Revenues – Non-exchange Transactions – Non-exchange transactions in which the District receives value without directly giving equal value in return, include property taxes, specific ownership taxes, grants, and donations. Revenue from property taxes and specific ownership taxes is recognized in the fiscal year for which the taxes are levied (the year in which they are required to be used). Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions (other than property taxes) also must be available (i.e., collected within 60 days) before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be susceptible to accrual: property taxes, specific ownership taxes, interest and federal and state grants.

Deferred Revenue - Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

On governmental fund financial statements (i.e., on the modified accrual basis), receivables that will not be collected within the available period have been reported as deferred revenue (i.e., they are measurable but not available) rather than as revenue.

Property taxes are levied in December (i.e., there is a legal claim) for the next calendar year's operations, therefore the total levy is reported as taxes receivable and deferred revenue.

#### NOTE 1 - Continued

Grants and entitlements received before the eligibility requirements are met (e.g., cash advances) also are recorded as deferred revenue.

Expenses/Expenditures – On the accrual basis of accounting, expenses are recognized at the time they are incurred. On the modified accrual basis, expenditures generally are recognized in the accounting period in which the related fund liability is incurred and due, if measurable.

#### Budget information and control

The annual budget of the District is prepared on the same basis as the actual recorded transactions for the same year, in conformity with generally accepted accounting principles. Encumbrances are neither recorded on the books of the District nor included in the budget.

Budgetary controls are established annually by law over all funds. Appropriations for each fund lapse at the end of the budget year. The District must appropriate monies not greater than the budgeted total expenditures of each fund, at which level actual expenditures may not exceed appropriations for the year. Generally, additional appropriations may be authorized by law during the year in cases of emergency caused by a public enemy or some contingency which could not have been reasonably foreseen at the time of adoption of the budget.

Supplemental appropriations were approved as follows for 2010:

Fund	Purpose	A	mount
General	Supplies	\$	6,000

The following calendar includes various deadlines for the budget process set by state statutes.

- August 25 Larimer County Assessor certifies new total assessed valuation. Any changes may be made only once by December 10.
- October 15 Submission of proposed budget to Board of Trustees. "Notice of Budget" is published setting public hearing date.
- November 1 Request for excess levy to Division of Local Government.
- December 15 Certification of mill levy to Larimer County Board of Commissioners. Budget must be adopted prior to certification. Certified copy of budget is sent to the Division of Local Government within 30 days of adoption.
- December 22 Larimer County Board of Commissioners levies taxes and certifies levies to the Assessor.
- December 31 Board of Trustees appropriates funds for the budget year.

# Cash and cash equivalents

Cash and cash equivalents are defined as deposits that can be withdrawn at any time without notice or penalty and investments with maturities of three months or less.

#### Capital assets

Capital assets, which include buildings and improvements, and furniture and equipment, are reported in the government-wide financial statements. Capital assets include assets with an individual cost of \$1,500 or more and an estimated useful life in excess of one year. Books, although having an individual cost of less than \$1,500, are also considered capital assets. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Furniture and equipment	5 - 10
Buildings and improvements	20 - 40
Books	6

#### NOTE 1 - Continued

#### Compensated absences

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. No liability is recorded for nonvesting accumulating rights to receive sick pay benefits.

# Fund equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net assets".

Fund Balance – Generally, fund balance represents the difference between the current assets and current liabilities. The District reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available, spendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund balance that is available for appropriation in future periods. Designations are management's intent to set aside these resources for specific services.

Net Assets – Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consist of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. All other net assets are reported as unrestricted.

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States, requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### Property taxes

The Larimer County Treasurer acts as the billing and collection agency for the District. Property taxes are due as of January 1 and may be paid in full by April 30 or in equal installments by February 28 and June 15. The District, with authorization of the County of Larimer, Colorado, may fix a levy of the amount levied for the previous year plus 5.5% for all purposes except debt service, which is not subject to such limitations. Increases in assessed valuation due to annexations, inclusions, and new construction are exempt from this restriction. The Colorado Taxpayer's Bill of Rights, if more restrictive, will supercede these measures to increase taxes. See Note 9.

#### Comparative Data

Comparative total data for the prior year have been presented in the financial statements in order to provide an understanding of the changes in the financial position and operations. Also, certain amounts presented in the prior year data have been reclassified to be consistent with the current year's presentation.

# Subsequent events

Management has evaluated subsequent events through the date the financial statements were available for issuance, which is the same date as the auditor's report.

#### NOTE 2 - DEPOSITS AND INVESTMENTS

Deposits and investments at December 31, 2010 consisted of the following:

		Primary overnment		Discretely Presented Component Unit
Cash on hand	\$	185		0
Cash with treasurer		6,863		0
Deposits				
Checking05%		4,902	\$	26,067
Money market savings		0		64,612
Certificates of deposit -				•
.30% - 1.99%		64,435		0
Investments				
Local government investment pools21% Mutual funds		723,605		0
Growth and income/balanced funds		0		206,022
Growth and income/large cap funds		0		247,318
Fixed income/intermediate-term bond funds		0		229,318
Fixed income/long-term bond funds		0		121,170
Total	\$	799,990	. \$	894,507
Deposits and investments are displayed within this report as	follov	vs:		
Cash and equivalents	\$	735,555	\$	90,679
Certificates of deposit		64,435		0
Endowment investments		0		803,828
Total	\$	799,990	\$	894,507

#### Cash deposits

#### Custodial credit risk - deposits

In the case of deposits, this is the risk that in the event of bank failure, the government's deposits may not be returned to it. The District's deposit policy is in accordance with CRS 11-10.5-101, The Colorado Public Deposit Protection Act (PDPA), which governs the investment of public funds. PDPA requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. Amounts on deposit in excess of federal insurance levels (\$250,000) must be collateralized by eligible collateral as determined by the PDPA. The financial institution is allowed to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. The institution's internal records identify collateral by depositor and as such, these deposits are considered uninsured but collateralized. The State Regulatory Commissions for banks and financial services are required by statute to monitor the naming of the eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools. At December 31, 2010, all the District's deposits as shown below were either insured by federal depository insurance or collateralized under PDPA and are therefore not deemed to be exposed to custodial credit risk.

At December 31, 2010, the District's cash deposits had bank and carrying balances as follows:

	Bank	(	Carrying
E	Balance	E	Balance
<u>\$</u>	89,739	\$	69,337
	E	Balance	Balance E

#### Investments

#### Credit risk

The District's investment policy defines allowable investment instruments including:

- U.S. Treasury obligations
- U.S. instrumentality obligations
- · Certificates of deposit
- Commercial paper rated in the highest tier by a nationally recognized rating agency
- Repurchase agreements
- Investment grade obligations of state, county and local governments and public authorities
- Money market mutual funds regulated by the Securities and Exchange Commission whose portfolios consist of only dollar denominated securities
- Local government investment pools

The District manages its credit risk by limiting its investments to the types of securities listed above, by prequalifying the financial institutions, brokers/dealers, intermediaries, and advisors, and by diversifying the investment portfolio so that the impact of potential losses from any type of security or from any one individual issuer will be minimized.

At December 31, 2010, the District had the following investments:

Investment Type	Fair Value	Investment Maturity in Years
Primary Government Local Government Investment Pools	\$ 723,605	<1

During the year ended December 31, 2010, the District invested funds in ColoTrust. As an investment pool, it operates under the Colorado Revised Statutes (24-75-701) and is overseen by the Colorado Securities Commissioner. It invests in securities that are specified by Colorado Revised Statutes (24-75-601). Authorized securities include U.S. Treasuries, U.S. Agencies, commercial paper (rated A1or better) and bank deposits (collateralized through PDPA). The pool operates similar to 2a-7-like money market fund with share value equal to \$1.00 and a maximum weighted average maturity of 60 days. This fund is rated AAA/AAAm by the Standard and Poor's Corporation. Wells Fargo Bank serves as custodian for the Trust's portfolios and provides services as the depository in connection with direct investments owned by the Trust. Separate financial statements can be obtained by calling (303) 864-7474 or going to www.colotrust.com.

#### Concentration of credit risk

The District places no specific limit on the amount that may be invested in any one issuer. The District invested 100% of available funds in local government investment pools and certificates of deposit.

#### Interest rate risk

Colorado Statutes require that no investment may have a maturity in excess of five years from the date of purchase. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates, other than those contained in state statutes. The District's investment portfolio does not contain investments that exceed statute limitations.

#### Custodial credit risk - investments

For an investment, custodial credit risk is the risk that, in the event of the failure of the counter party, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District's Board of Trustees approves a list of financial institutions and depositories authorized to provide investment services.

NOTE 3 - CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2010 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	
Governmental activities Capital assets being depreciated					
Buildings and improvements	\$ 2,193,173	\$ 10,210	\$ 4,283	\$ 2,199,100	
Books	654,548	100,720	82,277	672,991	
Furniture and equipment	282,237	46,171	14,293	314,115	
Total capital assets being					
depreciated	3,129,958	157,101_	100,853	3,186,206	
Less accumulated depreciation for					
Buildings and improvements	764,019	63,543	4,105	823,457	
Books	383,478	87,156	82,277	388,357	
Furniture and equipment	203,614	20,758	14,293	210,079	
Total accumulated depreciation	1,351,111	171,457	100,675	1,421,893	
Net capital assets being					
depreciated	1,778,847	(14,356)	178_	1,764,313	
Net capital assets -					
governmental activities	\$ 1,778,847	\$ (14,356)	\$ 178	\$ 1,764,313	

# NOTE 4 - CHANGES IN LONG-TERM DEBT

Changes in Governmental Activities Long-Term Debt for 2010 are as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year	
Governmental activities Bonds and notes payable General obligation debt	\$ 540,000	0	\$185,000	\$ 355,000	\$ 40,000	
Other liabilities Compensated absences	30,113	\$ 3,543	0	33,656	33,656	
Governmental activities long- term liabilities	\$ 570,113	\$ 3,543	\$185,000	\$ 388,656	\$ 73,656	

#### NOTE 5 - DEFINED BENEFIT PENSION PLAN/POSTEMPLOYMENT HEALTHCARE BENEFITS

#### Pension

Plan Description. The District contributes to the Local Government Division Trust Fund (LGDTF), a cost-sharing multiple-employer defined benefit pension plan administered by the Public Employee's Retirement Association of Colorado (PERA). LGDTF provides retirement and disability, annual increases, and death benefits for members or their beneficiaries. All employees of the District are members of the LGDTF. Title 24, Article 51 of the Colorado Revised Statutes (CRS), as amended, assigns the authority to establish benefit provisions to the State Legislature. PERA issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information for LGDTF. That report may be obtained by writing to PERA of Colorado, 1301 Pennsylvania Street, Denver, Colorado 80203 or by calling PERA at 1-800-759-PERA (7372) or 303-832-9550.

Funding Policy. The District is required to contribute member and employer contributions to PERA at a rate set by statute. The contribution requirements of plan members and the District are established under Title 24, Article 51, Part 4 of the C.R.S., as amended. The contribution rate for members is 8.0 percent and for the District it is 10.00 percent of covered salary. A portion of the District's contribution (1.02 percent of covered salary) is allocated to the Health Care Trust Fund. The District is also required to pay an amortization equalization disbursement (AED) equal to 2.20 percent of the total payroll for the calendar year 2010 (1.80 percent of total payroll for the calendar year 2009, and 1.40 percent of total payroll for the calendar year 2008). Additionally, the District is required to pay a supplemental amortization equalization disbursement (SAED) equal to 1.50 percent of the total payroll for the calendar year 2010 (1.00 percent of total payroll for the calendar year 2009, and 0.50 percent of total payroll for the calendar year 2008). If the District rehires a PERA retiree as an employee or under any other work arrangement, it is required to report and pay the employer contribution rate, the AED and the SAED on the amounts paid for the retiree; however no member contributions are required. For the years ended December 31, 2010, 2009 and 2008, the District's employer contributions to the LGDTF were \$68,950, \$69,618, and \$57,141, respectively, equal to their required contributions for each year.

#### Healthcare

Plan Description. The District contributes to the Health Care Trust Fund (HCTF), a cost-sharing multiple-employer postemployment healthcare plan administered by the PERA. The HCTF provides a health care premium subsidy to PERA participating benefit recipients and their eligible beneficiaries. Title 24, Article 51, Part 12 of the CRS, as amended assigns the authority to establish the HCTF benefit provisions to the State Legislature. PERA issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information for the HCTF. That report may be obtained by writing to PERA of Colorado, 1301 Pennsylvania Street, Denver, Colorado 80203 or by calling PERA at 303-832-9550 or 1-800-759 PERA (7372).

Funding Policy. The District is required to contribute at a rate of 1.02 percent of covered salary for all PERA members as set by statute. No member contributions are required. The contribution requirements for the District are established under Title 24, Article 51, Part 4 of the C.R.S., as amended. The apportionment of the contribution to the HCTF from the defined benefit plan employer contribution is established under Title 24, Article 51, Section 208 of the C.R.S., as amended. For the years ended December 31, 2010, 2009, and 2008, the District's employer contributions were \$5,546, \$6,028, and \$5,357, respectively, equal to their required contributions for each year.

# NOTE 6 - GENERAL OBLIGATION BONDS

Bonds dated December 15, 2000 in the name of the County of Larimer, Colorado for the benefit of the District, were duly authorized and issued in the amount of \$805,000, in denominations of \$5,000, and mature serially on December 15, beginning in 2001. All bonds maturing December 15, 2011, and thereafter, are redeemable prior to maturity at the option of the District, in whole or in part, in any order of maturity and by lot within a maturity on December 15, 2010 or any date thereafter at par and accrued interest. The proceeds from the bonds are being used to expand the existing library and purchase related furniture and equipment. Interest on outstanding bonds is payable June 15 and December 15 of each year. The bonds had an outstanding balance of \$355,000 at December 31, 2010.

#### NOTE 6 - Continued

The bonds bear interest and mature as of December 31, 2010 as follows:

		Library Expansion Bonds				
Maturity on			Principal	Interest		
December 15	_		Amount	Rate		
2011		\$	40,000	5.25%		
2012		\$	40,000	5.35%		
2013		\$	45,000	5.45%		
2014		\$	45,000	5.55%		
2015		\$	50,000	5.65%		
2020	(Single term bond)	\$	135,000	5.90%		

Annual sinking fund deposits are required for the redemption of the bonds maturing on December 15, 2020, beginning on or before December 15, 2016, and on or before each December 15 thereafter through and including December 15, 2018, sums which together with other moneys available is sufficient to redeem the following principal amounts of the bonds maturing on December 15, 2020:

	Principal				
Year		Amount			
2016	\$	50,000			
2017	\$	55,000			
2018	\$	30,000			

Funds required for future debt service as of December 31, 2010, are as follows:

		Library Expansion Bonds							
Year	<u> </u>	Principal		Principal Interest				Total	
2011	\$	40,000	\$	19,980	\$	59,980			
2012		40,000		17,880		57,880			
2013		45,000		15,740		60,740			
2014		45,000		13,288		58,288			
2015		50,000		10,790		60,790			
2016 - 2018		135,000		23,895		158,895			
	\$	355,000	\$	101,573	\$	456,573			

#### NOTE 7 - GROUND LEASE

The District entered into a ground lease with the Town of Estes Park, Colorado on March 1, 1990 for property on which to construct and occupy a new library. Annual lease payments of \$1 are required each March 1, beginning in 1990. The lease will terminate on March 1, 2089 and at termination any property affixed to the site will vest in the landlord. Any construction or destruction of structures on the property requires the written consent of the landlord.

#### NOTE 8 - INTERFUND TRANSACTIONS

During the course of normal operations, the District has numerous interfund transactions. Individual fund interfund receivable and payable balances at December 31, 2010 arising from these transactions were as follows:

Fund	Interfund Receivables	interfund Payables
General Fund Debt Service Fund	0 \$ 5,123	\$ 5,123 0
	\$ 5,123	\$ 5,123

#### NOTE 9 - COMPLIANCE WITH TAXPAYER'S BILL OF RIGHTS

On November 3, 1992, Colorado voters enacted the Taxpayer's Bill of Rights (TABOR). The net financial effect of the amendment to the state constitution relates to the limitation of the amount of revenue, after 1992, able to be spent or retained by a Colorado governmental entity subject to its provisions. Generally, subject revenue may be increased annually to the extent of the combined percentage increase in inflation and growth in actual value of real property within the government's boundaries. Also, Colorado governments are still subject to restrictions under laws existing prior to November 3, 1992, until changed by the voters. Revenue in excess of limitations must be refunded to taxpayers unless voters approve the retention of such revenue. TABOR also restricts the imposition, without prior voter approval, new or increased taxes, increasing a property tax mill levy above that of the prior year, extending expiring taxes or changing tax policies causing net revenue increases. TABOR generally forbids debt or other financial obligations (including pension) with maturities in excess of one year without prior voter approval.

The District uses the basis of accounting used in preparing the annual budget (GAAP basis) in determining compliance with TABOR. The required emergency reserve (for emergencies other than economic conditions, revenue shortfalls, or salary or fringe benefit increases) is treated as a reservation of the General Fund fund balance. The amount represents 3% of "fiscal year spending" (revenue subject to TABOR.)

TABOR is complex and subject to judicial interpretation. However, voters of the District approved a referendum on November 2, 1999 allowing the District to collect, keep and expend all revenues (other than excess property tax revenues) received in 1999 and each year thereafter. Voters also approved on November 2, 2004 to allow the District to increase its operating mill levy from 2.39 to 3.28 mills in 2004 (for 2005 collection) and each year thereafter, qualifying as a TABOR voter-approved revenue change and, if applicable, an authorized exception to the statutory 5.5% tax revenue growth limitation. Considering the above interpretation of TABOR, the governing board believes that it is in compliance with its fiscal requirements for the year ended December 31, 2010.

#### **NOTE 10 - RISK MANAGEMENT**

The District is exposed to losses related to torts; theft of, damage to or destruction of assets; errors and omissions; job-related illnesses or injuries to employees, and natural disasters. The District purchases sufficient commercial insurance to cover losses from these events, and does not self-insure or participate in a public entity risk pool. All risk management activities are accounted for in the General Fund. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

#### NOTE 11 - DEFERRED COMPENSATION PLANS

The District offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all permanent District employees at their option, permits them to defer a portion of their salary until future years, without contribution by the District. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

The MDTF members of the District may voluntarily contribute to the Voluntary Investment Program (401(k) Plan), an Internal Revenue Code Section 401(k) defined contribution plan administered by PERA. Plan participation is voluntary, and contributions are separate from others made to PERA. Title 24, Article 51, Part 14 of the CRS, as amended, assigns the authority to establish the 401(k) Plan provisions to the State Legislature.

#### NOTE 12 - COMPLIANCE AND ACCOUNTABILITY

### Expenditures in excess of appropriations

Expenditures of the Debt Service Fund for 2010 exceeded appropriations by \$34,187 and may be in violation of Local Government Budget Law. The over-expenditures were funded by current resources. The excess expenditures are a result of additional principal retirement for \$35,000.

# REQUIRED AND OTHER SUPPLEMENTARY INFORMATION

# INDIVIDUAL FUND BUDGETARY COMPARISON

These statements provide required supplementary information to the basic financial statements and contain information on the District's budget as compared to actual operating results for the current period.

#### TREND DATA

Presented as optional supplementary information, trend data provide readers with a broader understanding of the government and the trends in its financial affairs than is possible from the financial statements.

# **General Fund**

# Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

# For the Year Ended December 31, 2010 (With Comparative Totals for the Year Ended December 31, 2009)

		2009			
	Budgeted	Budgeted Amounts			
	Original	Final	Actual	(Unfavorable)	Actual
REVENUES Taxes Intergovernmental revenue	\$ 1,200,514 156	\$ 1,200,514 156	\$ 1,181,715 21	\$ (18,799) (135)	\$ 1,114,259 168
Charges for services Fines and forfeits	7,275	7,275	7,176	(99)	7,937
Miscellaneous	5,000 79,594	5,000 85,594	7,485 84,346	2,485	7,374
Total revenues	1,292,539	1,298,539	1,280,743	<u>(1,248)</u> (17,796)	58,986 1,188,724
EXPENDITURES Current Library Capital outlay Total expenditures	1,208,788 58,000 1,266,788	1,214,788 58,000 1,272,788	1,173,355 56,381 1,229,736	41,433 1,619 43,052	1,155,117 53,065 1,208,182
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	25,751	25,751	51,007	25,256	(19,458)
FUND BALANCE Beginning of year	594,221_	594,221	551,592	(42,629)	571,050
End of year	\$ 619,972	\$ 619,972	\$ 602,599	\$ (17,373)	\$ 551,592

# ESTES VALLEY PUBLIC LIBRARY DISTRICT General Fund

# Statement of Revenues - Budget and Actual or the Year Ended December 31, 2010

(With Comparative Totals for the Year Ended December 31, 2009)

		2009			
	Rudgeted	Amounts			
	Original	Final	Actual	Favorable (Unfavorable)	Actual
	*	<del></del>		<u>,                                      </u>	
<u>TAXES</u>					
General property taxes	\$1,124,014	\$1,124,014	\$1,105,237	\$ (18,777)	\$1,033,852
Specific ownership taxes	75,000	75,000	74,164	(836)	76,658
Interest on delinquent taxes	1,500	1,500	2,314	814	3,749
Total taxes	1,200,514	1,200,514	1,181,715	(18,799)	1,114,259
INTERGOVERNMENTAL REVENU	<u>E</u>				
Payment in lieu of taxes	150	150	13	(137)	161
State impact assistance distribution	6	6	8	2	7
Total intergovernmental revenue	156	156	21	(135)	168
CHARGES FOR SERVICES					
Audio/visual fees	0	0	5	5	166
Pay phone/other	275	275	244	(31)	373
Computer/typewriter	4,000	4,000	4,171	171	4,324
Copier fees	3,000	3,000	2,756	(244)	3,074
Total charges for services	7,275	7,275	7,176	(99)	7,937
-		1			
FINES AND FORFEITS					
Overdue charges	3,500	3,500	5,326	1,826	5,333
Replacement fees	<u> 1,500</u>	1,500_	2,159	659	2,041
Total fines and forfeits	5,000	5,000	7,485	2,485	7,374
MISCELLANEOUS REVENUES					
Earnings on investments	3,585	3,585	1,916	(1,669)	3,830
Contributions/private grants	75,750	81,750	81,935	` 185 <sup>°</sup>	54,550
Other miscellaneous revenues	259	259	495	236	606
Total miscellaneous revenues	79,594	85,594	84,346	(1,248)	58,986
TOTAL REVENUES	\$1,292,539	\$1,298,539	\$1,280,743	\$ (17,796)	\$1,188,724

# General Fund

Statement of Expenditures
For the Year Ended December 31, 2010
(With Comparative Totals for the Year Ended December 31, 2009)

Budgeted → Mounts   Final   Variance with Final Budget Favorable (Unfavorable)   Actual		2010						2009			
Salaries         Director         \$ 73,600         \$ 73,600         \$ 76,383         \$ (2,783)         \$ 81,161           Administrative specialist         34,000         34,000         35,381         (1,381)         41,994           PERA and payroll taxes         16,301         16,301         16,316         (15)         17,294           Health, life and vision insurance         15,018         15,018         15,084         (66)         13,744           Dental insurance         1,528         1,528         1,528         1,260         268         1,132           Benefit plan administration fees         2,878         2,878         2,949         (71)         2,273           Worker's compensation         566         566         280         286         304           Operating supplies         23,400         29,400         17,323         12,077         25,767           Publicity/advertising         5,000         5,000         4,869         131         1,881           Publicity/advertising         5,000         2,600         2,329         271         2,329           Catering/special circumstance         2,600         2,600         2,329         271         2,329           Catering/special circumstances				l Amo		F		Fina Fa	Final Budget Favorable		Actual
Salaries         Director         \$ 73,600         \$ 73,600         \$ 76,383         \$ (2,783)         \$ 81,161           Administrative specialist         34,000         34,000         35,381         (1,381)         41,994           PERA and payroll taxes         16,301         16,301         16,316         (15)         17,294           Health, life and vision insurance         15,018         15,018         15,084         (66)         13,744           Dental insurance         1,528         1,528         1,528         1,260         268         1,132           Benefit plan administration fees         2,878         2,878         2,949         (71)         2,273           Worker's compensation         566         566         280         286         304           Operating supplies         23,400         29,400         17,323         12,077         25,767           Publicity/advertising         5,000         5,000         4,869         131         1,881           Public relations         10,000         10,000         4,869         131         1,881           Public relations         10,000         10,000         4,664         664)         0           Catering/special circumstances         2,600			<del> </del>		_						
Director         \$ 73,600         \$ 73,600         \$ 76,383         \$ (2,783)         \$ 81,161           Administrative specialist         34,000         34,000         35,381         (1,381)         41,994           PERA and payroll taxes         16,301         16,301         16,316         (15)         17,294           Health, life and vision insurance         15,018         15,018         15,084         (66)         13,744           Dental insurance         1,528         1,528         1,260         268         1,132           Benefit plan administration fees         2,878         2,878         2,949         (71)         2,273           Worker's compensation         566         566         280         286         304           Operating supplies         23,400         29,400         17,323         12,077         25,767           Publicity/advertising         5,000         5,000         4,869         131         1,881           Publicity place relations         10,000         10,000         4,664         664)         0           Liability insurance         2,600         2,600         2,329         271         2,329           Catering/special circumstances         2,000         5,000         4,36											
Administrative specialist 34,000 34,000 35,381 (1,381) 41,994 PERA and payroll taxes 16,301 16,301 16,301 16,316 (15) 17,294 Health, life and vision insurance 15,018 15,018 15,084 (66) 13,744 Dental insurance 1,528 1,528 1,260 268 1,132 Benefit plan administration fees 2,878 2,878 2,949 (71) 2,273 Worker's compensation 566 566 280 286 304 29,400 29,400 17,323 12,077 25,767 Publicity/advertising 5,000 5,000 4,869 131 1,881 Public relations 10,000 10,000 10,664 (664) 0 Liability insurance 2,600 2,600 2,329 271 2,329 Catering/special circumstances 2,000 2,000 1,221 779 1,553 Staff development 7,000 7,000 5,205 1,795 4,153 Travel and meals 5,000 5,000 4,365 635 3,816 Accounting 21,780 21,780 21,144 636 21,145 Legal 1,000 1,000 0 0 1,000 446 Auditing 6,500 6,500 0 6,500 0 6,500 0 6,500 Dues and subscriptions 1,500 1,500 2,566 (1,056) 1,256 Telephone 5,400 5,400 3,060 2,340 3,238 Postage 2,200 2,200 3,074 (874) 2,352 Computer/software/copier maintenance 1,650 1,650 3,106 (1,456) 1,724 Computer management system 1,500 1,500 1,500 1,189 311 1,189 Internet service fees 12,240 12,240 13,094 (854) 12,390 Computer fees/supplies 21,000 21,000 2,068 (1,058) 15,685 Network administration 5,000 15,000 16,237 2,763 30,086 Bank charges 35 35 15 20 15											
PERA and payroll taxes         16,301         16,301         16,316         (15)         17,294           Health, life and vision insurance         15,018         15,018         15,084         (66)         13,744           Dental insurance         1,528         1,528         1,260         268         1,132           Benefit plan administration fees         2,878         2,878         2,949         (71)         2,273           Worker's compensation         566         566         280         286         304           Operating supplies         23,400         29,400         17,323         12,077         25,767           Publicity/advertising         5,000         5,000         4,869         131         1,881           Publicity/advertising         5,000         5,000         4,869         131         1,881           Public relations         10,000         10,000         10,664         (664)         0           Liability insurance         2,600         2,600         2,329         271         2,329           Catering/special circumstances         2,000         2,000         1,221         779         1,553           Staff development         7,000         7,000         5,005         1,725 <td></td> <td>\$</td> <td>•</td> <td>\$</td> <td>•</td> <td>\$</td> <td>•</td> <td>\$</td> <td></td> <td>\$</td> <td>•</td>		\$	•	\$	•	\$	•	\$		\$	•
Health, life and vision insurance 15,018 15,018 15,084 (66) 13,744 Dental insurance 1,528 1,528 1,260 268 1,132 Benefit plan administration fees 2,878 2,878 2,949 (71) 2,273 Worker's compensation 566 566 280 286 304 Operating supplies 23,400 29,400 17,323 12,077 25,767 Publicity/advertising 5,000 5,000 4,869 131 1,881 Public relations 10,000 10,000 10,664 (664) 0 Liability insurance 2,600 2,600 2,329 271 2,329 Catering/special circumstances 2,000 2,000 1,221 779 1,553 Staff development 7,000 7,000 5,205 1,795 4,153 Travel and meals 5,000 5,000 4,365 635 3,816 Accounting 21,780 21,780 21,144 636 21,145 Legal 1,000 1,000 1,000 0 6,500 0 6,500 0 446 Auditing 6,500 6,500 6,500 0 6,500 0 6,500 Dues and subscriptions 1,500 1,500 2,556 (1,056) 1,256 Telephone 5,400 5,400 3,060 2,340 3,238 Postage 2,200 2,200 3,074 (874) 2,352 Computer/software/copier maintenance 1,650 1,650 3,106 (1,456) 1,724 Computer management system 1,500 1,500 1,189 311 1,189 Internet service fees 12,240 12,240 13,094 (854) 12,390 Computer fees/supplies 21,000 21,000 22,058 (1,058) 15,685 Network administration 5,000 19,000 16,237 2,763 30,086 Bank charges	•		,								•
Dental insurance         1,528         1,528         1,528         1,260         268         1,132           Benefit plan administration fees         2,878         2,878         2,949         (71)         2,273           Worker's compensation         566         566         280         286         304           Operating supplies         23,400         29,400         17,323         12,077         25,767           Publicity/advertising         5,000         5,000         4,869         131         1,881           Public relations         10,000         10,000         10,664         (664)         0           Liability insurance         2,600         2,600         2,329         271         2,329           Catering/special circumstances         2,000         2,000         1,221         779         1,553           Staff development         7,000         7,000         5,205         1,795         4,153           Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         4,664     <			•		•		•				
Benefit plan administration fees         2,878         2,878         2,949         (71)         2,273           Worker's compensation         566         566         280         286         304           Operating supplies         23,400         29,400         17,323         12,077         25,767           Publicity/advertising         5,000         5,000         4,869         131         1,881           Public relations         10,000         10,000         10,664         (664)         0           Liability insurance         2,600         2,600         2,329         271         2,329           Catering/special circumstances         2,000         2,000         1,221         779         1,553           Staff development         7,000         7,000         5,205         1,795         4,153           Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         6,500           Dues and			•		•				` '		•
Worker's compensation         566         566         280         286         304           Operating supplies         23,400         29,400         17,323         12,077         25,767           Publicity/advertising         5,000         5,000         4,869         131         1,881           Public relations         10,000         10,000         10,664         (664)         0           Liability insurance         2,600         2,600         2,329         271         2,329           Catering/special circumstances         2,000         2,000         1,221         779         1,553           Staff development         7,000         7,000         5,205         1,795         4,153           Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         6,500           Dues and subscriptions         1,500         1,500         3,000         2,340         3,238           Postage			•		•						•
Operating supplies         23,400         29,400         17,323         12,077         25,767           Publicity/advertising         5,000         5,000         4,869         131         1,881           Public relations         10,000         10,000         10,664         (664)         0           Liability insurance         2,600         2,600         2,329         271         2,329           Catering/special circumstances         2,000         2,000         1,221         779         1,553           Staff development         7,000         7,000         5,205         1,795         4,153           Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         6,500           Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,060         2,340         3,238           Postage	*								, ,		
Publicity/advertising         5,000         5,000         4,869         131         1,881           Public relations         10,000         10,000         10,664         (664)         0           Liability insurance         2,600         2,600         2,329         271         2,329           Catering/special circumstances         2,000         2,000         1,221         779         1,553           Staff development         7,000         7,000         5,205         1,795         4,153           Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         6,500           Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,060         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier	•										
Public relations         10,000         10,000         10,664         (664)         0           Liability insurance         2,600         2,600         2,329         271         2,329           Catering/special circumstances         2,000         2,000         1,221         779         1,553           Staff development         7,000         7,000         5,205         1,795         4,153           Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         6,500           Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,060         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier         1,650         3,106         (1,456)         1,724           Computer management system         1,500<					•				•		•
Liability insurance         2,600         2,600         2,329         271         2,329           Catering/special circumstances         2,000         2,000         1,221         779         1,553           Staff development         7,000         7,000         5,205         1,795         4,153           Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         0         6,500           Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,080         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier         1,650         1,650         3,106         (1,456)         1,724           Computer management system         1,500         1,500         1,189         311         1,189 <td< td=""><td></td><td></td><td></td><td></td><td>•</td><td></td><td></td><td></td><td></td><td></td><td>1,881</td></td<>					•						1,881
Catering/special circumstances         2,000         2,000         1,221         779         1,553           Staff development         7,000         7,000         5,205         1,795         4,153           Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         6,500           Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,060         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier         1,650         1,650         3,106         (1,456)         1,724           Computer management system         1,500         1,500         1,189         311         1,189           Internet service fees         12,240         12,240         13,094         (854)         12,390           Computer f			•		•				, ,		-
Staff development         7,000         7,000         5,205         1,795         4,153           Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         6,500           Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,060         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier         1,650         1,650         3,106         (1,456)         1,724           Computer management system         1,500         1,500         1,189         311         1,189           Internet service fees         12,240         12,240         13,094         (854)         12,390           Computer fees/supplies         21,000         21,000         22,058         (1,058)         15,685           Network ad	•		•		•		•				•
Travel and meals         5,000         5,000         4,365         635         3,816           Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         0         6,500           Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,060         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier         1,650         1,650         3,106         (1,456)         1,724           Computer management system         1,500         1,500         1,189         311         1,189           Internet service fees         12,240         12,240         13,094         (854)         12,390           Computer fees/supplies         21,000         21,000         22,058         (1,058)         15,685           Network administration         5,000         5,000         3,045         1,955         0           Archives special project					-						•
Accounting         21,780         21,780         21,144         636         21,145           Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         6,500           Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,060         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier         1,650         1,650         3,106         (1,456)         1,724           Computer management system         1,500         1,500         1,189         311         1,189           Internet service fees         12,240         12,240         13,094         (854)         12,390           Computer fees/supplies         21,000         21,000         22,058         (1,058)         15,685           Network administration         5,000         5,000         3,045         1,955         0           Archives special project         19,000         19,000         16,237         2,763         30,086	•				•				•		•
Legal         1,000         1,000         0         1,000         446           Auditing         6,500         6,500         6,500         0         6,500           Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,060         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier					•		•				
Auditing       6,500       6,500       6,500       0       6,500         Dues and subscriptions       1,500       1,500       2,556       (1,056)       1,256         Telephone       5,400       5,400       3,060       2,340       3,238         Postage       2,200       2,200       3,074       (874)       2,352         Computer/software/copier       1,650       1,650       3,106       (1,456)       1,724         Computer management system       1,500       1,500       1,189       311       1,189         Internet service fees       12,240       12,240       13,094       (854)       12,390         Computer fees/supplies       21,000       21,000       22,058       (1,058)       15,685         Network administration       5,000       5,000       3,045       1,955       0         Archives special project       19,000       19,000       16,237       2,763       30,086         Bank charges       35       35       15       20       15	Accounting				•		21,144				
Dues and subscriptions         1,500         1,500         2,556         (1,056)         1,256           Telephone         5,400         5,400         3,060         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier	Legal		•		•		-		1,000		
Telephone         5,400         5,400         3,060         2,340         3,238           Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier	Auditing						-		0		6,500
Postage         2,200         2,200         3,074         (874)         2,352           Computer/software/copier         1,650         1,650         3,106         (1,456)         1,724           Computer management system         1,500         1,500         1,189         311         1,189           Internet service fees         12,240         12,240         13,094         (854)         12,390           Computer fees/supplies         21,000         21,000         22,058         (1,058)         15,685           Network administration         5,000         5,000         3,045         1,955         0           Archives special project         19,000         19,000         16,237         2,763         30,086           Bank charges         35         35         15         20         15	Dues and subscriptions						-		(1,056)		•
Computer/software/copier         maintenance       1,650       1,650       3,106       (1,456)       1,724         Computer management system       1,500       1,500       1,189       311       1,189         Internet service fees       12,240       12,240       13,094       (854)       12,390         Computer fees/supplies       21,000       21,000       22,058       (1,058)       15,685         Network administration       5,000       5,000       3,045       1,955       0         Archives special project       19,000       19,000       16,237       2,763       30,086         Bank charges       35       35       15       20       15	Telephone				•		•		2,340		3,238
maintenance       1,650       1,650       3,106       (1,456)       1,724         Computer management system       1,500       1,500       1,189       311       1,189         Internet service fees       12,240       12,240       13,094       (854)       12,390         Computer fees/supplies       21,000       21,000       22,058       (1,058)       15,685         Network administration       5,000       5,000       3,045       1,955       0         Archives special project       19,000       19,000       16,237       2,763       30,086         Bank charges       35       35       15       20       15	Postage		2,200		2,200		3,074		(874)		2,352
Computer management system         1,500         1,500         1,189         311         1,189           Internet service fees         12,240         12,240         13,094         (854)         12,390           Computer fees/supplies         21,000         21,000         22,058         (1,058)         15,685           Network administration         5,000         5,000         3,045         1,955         0           Archives special project         19,000         19,000         16,237         2,763         30,086           Bank charges         35         35         15         20         15											
Internet service fees       12,240       12,240       13,094       (854)       12,390         Computer fees/supplies       21,000       21,000       22,058       (1,058)       15,685         Network administration       5,000       5,000       3,045       1,955       0         Archives special project       19,000       19,000       16,237       2,763       30,086         Bank charges       35       35       15       20       15											1,724
Computer fees/supplies         21,000         21,000         22,058         (1,058)         15,685           Network administration         5,000         5,000         3,045         1,955         0           Archives special project         19,000         19,000         16,237         2,763         30,086           Bank charges         35         35         15         20         15	Computer management system				-						1,189
Network administration         5,000         5,000         3,045         1,955         0           Archives special project         19,000         19,000         16,237         2,763         30,086           Bank charges         35         35         15         20         15	Internet service fees				12,240		13,094		(854)		12,390
Archives special project       19,000       19,000       16,237       2,763       30,086         Bank charges       35       35       15       20       15					•		-				15,685
Bank charges 35 35 20 15	Network administration				5,000						0
	Archives special project				19,000		16,237		2,763		30,086
Cash shortage 0 0 178 (178) 0	Bank charges		- 35		35		15		- 20		15
	Cash shortage		0		0				(178)		0
Land and storage rent 1,680 1,680 1,681 (1) 1,793	Land and storage rent		•		1,680						
County treasurer's fees 23,546 23,546 22,504 1,042 20,754	•										
Total administration 322,922 328,922 313,070 15,852 315,974	Total administration		322,922		328,922		313,070		15,852		315,974

	2010				
	Variance with				
				Final Budget	
	Budgeted			Favorable	
	Original	Final	Actual	(Unfavorable)	Actual
CIRCULATION					
Salaries					
Supervisor	42,513	42,513	43,412	(899)	46,524
Assistants	43,472	43,472	27,211	16,261	24,484
Seasonal	2,500	2,500	4,317	(1,817)	16,758
Substitutes	8,167	8,167	3,705	4,462	2,307
Resource sharing assistant	10,920	10,920	19,528	(8,608)	2,007
PERA and payroll taxes	16,219	16,219	14,238	1,981	12,911
Health, life and vision insurance	10,447	10,447	14,743	(4,296)	5,328
Dental insurance	876	876	998	(122)	357
Worker's compensation	665	665	261	404	234
Unemployment benefits	0	0	495	(495)	0
Operating supplies	1,000	1,000	876	124	4,980
Interlibrary loan fees	1,000	1,000	604	396	316
Courier service	710	710	86	624	430
Total circulation	138,489	138,489	130,474	8,015	114,629
<u>YOUTH</u>					
Salaries					
Children's supervisor	46,663	46,663	47,578	(915)	50,432
Children's librarian	40,000	40,000	41,154	(1,154)	44,259
PERA and payroll taxes	13,052	13,052	12,673	379	13,055
Health, life and vision insurance	19,847	19,847	15,598	4,249	14,203
Dental insurance	2,133	2,133	1,258	875	1,133
Worker's compensation	496	496	216	280	243
Programs	15,000	15,000	16,640	(1,640)	20,166
Materials processing	7,285	7,285	4,330	2,955	4,648
Print materials	15,400	15,400	18,051	(2,651)	16,618
Nonprint materials	10,153	10,153	7,641	2,512	6,842
Toybrary	1,400	1,400	1,377	23_	1,254
Total youth	171,429	171,429	166,516	4,913	172,853
ADULT OFFINIOFO					
ADULT SERVICES					
Salaries	40.000	40.000	47 577	(04.4)	50.040
Adult services supervisor	46,663	46,663	47,577	(914)	53,918
Reference librarians	52,000	52,000	47,642	4,358	52,374
Substitutes	5,667	5,667	8,440	(2,773)	0
Resource-sharing assistant	0 45 700	0 15 739	0	0	12,446
PERA and payroll taxes	15,728	15,728	15,615	113	17,091
Health, life and vision insurance	10,889 922	10,889 922	10,963	(74)	10,647
Dental insurance	659	922 659	792 263	130	713
Worker's compensation	41,750			396	283
Programs Print materials		41,750	32,285	9,465	4,476
	14,850 15,000	14,850 15,000	14,483	367	13,288
Database subscriptions Microforms	19,000	200	16,969	(1,969) 200	14,919
Materials processing	200	200	0 197	∠00 3	0
Total adult services	204,528	204,528	195,226	9,302	180 201
i otal addit scivices	204,020	204,020	190,220	<u> </u>	180,201

	2010				
	Budgeted	l Amounts		Variance with Final Budget Favorable	
	Original	Final	Actual	(Unfavorable)	Actual
TECHNICAL SERVICES					
Salaries					
Technical services supervisor	42,513	42,513	42,910	(397)	49,012
Acquisitions	40,000	40,000	40,154	(154)	44,668
Special collections	12,480	12,480	18,347	(5 <u>,</u> 867)	14,811
Technology specialist	39,140	39,140	39,146	(6)	45,424
Technical services assistant	10,712	10,712	10,357	355	12,745
Substitutes	5,667	5,667	6,587	(920)	. 0
PERA and payroll taxes	22,724	22,724	23,530	(806)	23,787
Health, life and vision insurance	16,372	16,372	16,795	(423)	17,225
Dental insurance	1,383	1,383	1,699	(316)	1,630
Worker's compensation	856	856	407	`449	395
Supplies	2,500	2,500	56	2,444	42
Print materials	31,100	31,100	30,953	147	32,479
Nonprint materials	27,200	27,200	28,215	(1,015)	23,322
Periodicals	11,000	11,000	8,670	2,330	8,596
Materials processing	10,000	10,000	12,454	(2,454)	12,612
Total technical services	273,647	273,647	280,280	(6,633)	286,748
BUILDING					
Maintenance contracts/alarm	10,868	10,868	10,616	252	6,809
Custodial services	26,500	26,500	27,273	(773)	27,618
Supplies	3,100	3,100	2,498	`602 <sup>´</sup>	1,888
Repairs	19,788	19,788	13,086	6,702	17,347
Electric	14,000	14,000	12,982	1,018	13,179
Sanitation	1,557	1,557	1,014	543	955
Water	1,350	1,350	956	394	810
Gas	7,000	7,000	5,763	1,237	4,051
Trash	1,905	1,905	1,565	340	1,434
Property insurance	11,705	11,705	12,036	(331)	10,621
Total building	97,773	97,773	87,789	9,984	84,712
CAPITAL OUTLAY					
Furniture and equipment	42,000	42,000	46,171	(4,171)	20,207
Building improvements	16,000	16,000	10,210	5,790	27,391
Communication presentation/design	0	. 0	. 0	0	5 <sub>,</sub> 467
Total capital outlay	58,000	58,000	56,381	1,619	53,065
TOTAL EXPENDITURES	\$1,266,788	\$1,272,788	\$1,229,736	<u>\$ 43,052</u>	\$1,208,182

# **Debt Service Fund**

# Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

# For the Year Ended December 31, 2010

(With Comparative Totals for the Year Ended December 31, 2009)

		2010					
	Budget		Variance				
	Original		Favorable				
DEVENUES	and Final	Actual	( <u>Unfavorable</u> )	Actual			
REVENUES Tables							
Taxes	6470.004	<b>0.470.050</b>	<b>A</b> (0.044)	0474 004			
General property taxes Specific ownership taxes	\$176,394 8.500	\$173,353	\$ (3,041)	\$171,224			
Interest on delinquent taxes	8,500 150	11,639 363	3,139	12,691			
Total taxes	185,044	185,355	<u>213</u> 311	621 184,536			
Town of Estes Park/Estes Park URA grants	185,044	165,555	311	37,600			
Earnings on investments	1,200	628	(572)	1,057			
Total revenues	186,244	185,983	(261)	223,193			
7 5 5 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5	100,271						
<u>EXPENDITURES</u>							
Treasurer's fees	3,704	3,532	172	3,436			
Paying agent fees	925	275	650	875			
Debt service							
Principal retirement	150,000	185,000	(35,000)	150,000			
Interest charges	30,623_	30,632	(9)	37,880			
Total expenditures	185,252	219,439	(34,187)	192,191			
EVOCOO (DECIDIENOV) OF DEVENUES							
EXCESS (DEFICIENCY) OF REVENUES	000	(00.450)	(0.4.440)	04.000			
OVER EXPENDITURES	992	(33,456)	(34,448)	31,002			
FUND BALANCE	000 010		<b>, _</b>				
Beginning of year	202,648	213,022	10,374	182,020			
End of year	\$203,640	\$179,566	\$ (24,074)	\$213,022			
•	MATERIAL PROPERTY OF THE PROPE						

# **ESTES VALLEY PUBLIC LIBRARY DISTRICT** Trend Data Last Ten Fiscal Years

		2010		2009		2008		0007
Estimated value of toyable real property(1)	63		60		60		-00	2007
Estimated value of taxable real property(1)	<u>φა,</u>	131,098,678	<u> </u>	890,073,619	<u>\$2,</u>	853,418,665	\$2	,583,278,517
Assessed valuation (1) Estes Park Urban Renewal Authority	\$	343,620,200	\$	320,298,770	\$	319,010,360	\$	289,401,380
increment assessed valuation		1,771,720		292,100		13,884,853		12,218,349
Assessed valuation - net	\$	341,848,480	\$	320,006,670	\$	305,125,507	\$	277,183,031
					<u> </u>	000,120,007		277,100,001
Mill levy by fund (1)								
General fund		3.288		3.292		3.289		3.280
Debt service fund		.516		.545		.420		.370
Total district mill levy		3.804		3.837		3.709	*	3.650
		0,001		0.007		0.700	_	0.000
Mill levy including overlapping government by population center (1)	s-							
Town of Estes Park		71.155		70.082		69.569		70.291
Average outside incorporated municipality	<i>!</i>	67.453		68.364		67.816		68.469
General property tax revenue								
General fund	\$	1,105,237	\$	1,033,852	\$	983,637	\$	892,811
Debt service fund		173,353		171,224		125,625		100,709
Total general property tax revenue	\$	1,278,590	\$	1,205,076	\$	1,109,262	\$	993,520
General bonded indebtedness -								
end of year	<u>\$</u>	355,000	\$	540,000	\$	690,000	\$	830,000
Ratio of general bonded debt to								
assessed valuation - net		0.10%		0.17%		0.23%		0.30%
Governmental fund type expenditures by fu				600.005				
Administration	\$	316,877	\$	320,285	\$	267,365	\$	218,636
Circulation		130,474		114,629		105,662		143,056
Youth		166,516		172,853		177,378		150,816
Reference/Adult services (2)		195,226		180,201		162,157		165,046
Acquisitions/Technical services (2)		280,280		286,748		244,213		219,986
Periodicals (2)		0		0		0		0
Outreach (2)		0		0		0		0
Building		87,789		84,712		83,658		90,367
Capital outlay		56,381		53,065		115,805		136,625
Debt service		405.000		450,000		440.000		400.000
Principal retirement		185,000		150,000		140,000		130,000
Interest charges	•	30,632	_	37,880	_	44,530		50,565
Total expenditures	\$	1,449,175	\$	1,400,373	\$	1,340,768	\$	1,305,097
Governmental fund type revenues by source			_					
Taxes	\$	1,367,070	\$	1,298,795	\$	1,210,486	\$	1,097,320
Intergovernmental revenue		21		37,768		37,769		38,037
Charges for services		7,176		7,937		6,947		9,148
Fines and forfeits		7,485		7,374		7,809		5,102
Miscellaneous revenues		84,974		60,043		85,787		182,313
Total revenues	\$	1,466,726	\$	1,411,917	\$	1,348,798	\$	1,331,920

See the accompanying independent auditor's report.

<sup>(1)</sup> For year of property tax collection.(2) Expenditures reallocated after 2006.

\$2	2006 ,525,402,530	\$2	2005 ,363,349,598	\$2,	2004 317,217,200	\$1,	2003 964,626,840	\$1,	2002 914,223,730	\$1,	2001 445,390,362
\$	286,573,450	\$	274,470,660	\$	273,252,530	\$	254,280,030	\$	251,974,930	\$	199,665,240
\$	11,715,449 274,858,001	\$	10,132,738 264,337,922	\$	9,288,080 263,964,450	\$	8,688,470 245,591,560	\$	8,317,870 243,657,060	\$	6,860,780 192,804,460
<u></u>	3.280 .220 3.500		3.280 .500 3.780		2.390 .750 3.140		2.390 .190 2.580		2.343 .900 3.243		2.390 1.198 3.588
	64.673 62.851		66.266 64.444		65.670 63.848		67.762 65.870		68.061 66.169		74.294 72.072
\$	883,760 59,267 943,027	\$	854,969 130,045 985,014	\$	624,986 196,673 821,659	\$	584,116 46,433 630,549	\$	576,932 217,295 794,227	\$	461,117 231,137 692,254
\$	960,000	\$	1,085,000	\$	1,210,000	\$	1,330,000	_\$	1,445,000	\$	1,550,000
	0.35%	<u></u>	0.41%		0.46%	<u></u>	0.54%		0.59%		0.80%
\$	196,611 141,450 151,007 147,525 97,919 66,087 43,896 80,691 21,132	\$	232,910 125,084 141,310 99,835 94,753 56,683 43,370 67,309 36,957	\$	207,068 101,344 92,837 128,353 82,691 28,378 20,653 62,749	\$	159,571 99,373 90,036 119,823 95,923 28,297 17,605 55,898 15,439	\$	155,311 96,403 85,923 116,277 98,465 28,067 15,667 51,362 643,704	\$	149,418 83,222 68,419 103,738 86,900 23,654 14,376 43,713 308,660
\$	131,569 56,845 1,134,732	\$	126,396 64,325 1,088,932	\$	120,000 67,100 911,173	\$	115,000 72,039 869,004	\$	135,478 78,438 1,505,095	\$	124,009 80,445 1,086,554
\$	1,041,424 40,512 8,880 4,704 70,957	\$	1,097,935 37,769 9,483 3,969 105,485 1,254,641	\$	913,508 38,167 9,299 4,789 38,095	\$	703,832 37,658 9,008 5,613 72,946 829,057	\$	886,927 40,847 9,121 4,622 74,957	\$	783,222 43,178 6,066 4,022 62,899 899,387