

## **BOARD OF TRUSTEES MEETING**

Monday, May 19, 2014, 6:30pm Estes Valley Library / Wasson Room

President Plaut called the meeting to order at 6:44 pm on Monday, May 19, 2014 in the Wasson Room at the Estes Valley Library. The following were present:

**TRUSTEES:** Peter Plaut, President; Sharon Poggenpohl, Vice-president; Kaye Orten, Secretary; Don Bryson, Treasurer; Marjorie Hancock, Debra Dullaghan.

**SUPPORT GROUP LIAISONS:** Ray Nieder, Friends of the Library; John Krueger, Library Foundation

**STAFF:** Claudine Perrault, Kieran Rowser

**Citizens:** Keith Berndtson

**Public Comments:** None

### **Consent Agenda**

1. Regular meeting Minutes: April 21, 2014
  2. District Income & Expense report: April 30, 2014 year-to-date
  3. Study session: Policy Governance overview – May 1, 2014
- Poggenpohl moved and Hancock seconded a motion to approve the consent agenda with amended minutes. Ayes all. **(14-17)**

### **Strategic Discussion & Reports**

#### President's Report: Plaut

The Friends and Foundation are progressing toward a merger. A question to consider is, what is the relationship the Woman's Club will have with a merged Friends/Foundation? What can the library Board do to enhance the Woman's Club's relationship with the new entity? Hancock pointed out that the Woman's Club is very interested in a close relationship with the library and the merged Friends/Foundation. Plaut wondered whether the Woman's Club could be a regular participant in the Friends/Foundation Board meetings. Bryson offered a similar proposal that the Woman's Club be invited to library Trustee Board meetings. Plaut wanted to assure the Woman's Club that the library wants a close and positive relationship with the Woman's Club. Krueger stated that he has approached the President of the Woman's Club to have a participating member on the Friends/Foundation Board.

#### Foundation Report: Krueger:

Acknowledged that Plaut has helped a great deal with the merger plans. Krueger looks to have the merger in place by December 31, 2014. The financial aspect of the merger is currently before a CPA, with the merger material going to a lawyer by late June. It is hoped the election of a new board will occur at the September potluck. The Foundation has completed its audit. The endowment is at \$985,000. If the endowment continues to grow, funds will soon be available to the library from the endowment. The Benefit Dinner sponsored by the Foundation will be Sunday, August 24 at the Estes Park Resort (formerly the Lakeshore Lodge). \$8,000 in sponsorship has been raised from 26 businesses so far, \$2,000 away from the goal.

Friends Report: Nieder:

The Friends received a check in the amount of \$750 from Frank Farmer as half-payment for picking up the remnants of the summer book sale books. A similar payment will be received at the completion of the book sale.

Consolidation of Strategic Plan project: Hancock:

No Report.

Community Center Report: Poggenpohl:

The library's involvement continues to shrink. The library is offering programming in the community center. Particularly, the library needs more space for its larger capacity programs. It is hoped this space would be available at no cost to the library, but this has not yet been settled. There would be no library staff at the community center, although the plan would be to have a kiosk to pick up reserves, etc. Staff proposes a comprehensive community calendar in place, with the library playing a major role in the maintenance of the calendar. Poggenpohl emphasized that the library is not seeking to buy space in the community center. Perrault reported that in an ideal scenario, in addition to the approved \$5 million from the recent sales tax election, a \$10-15 million-dollar bond issue this fall will cover the remaining capital costs. The Director of the Recreation district understands that the library has no plans to contribute funding towards the center's capital or maintenance. Perrault added that the library's role is diminishing in the grand scheme of the community center.

Plaut stated that survey results seem to point to the fact that the library's position in the development of the community center is "right on". The public is not requesting a branch be put in the community center, rather the public wants to attend programs in a larger space, and that's what the library wants to do. Poggenpohl pointed out that it's important for the library to have a seat in the planning phase of the center. Perrault added that the library's Development Officer has indicated that the library shouldn't underestimate what the library could do at the community center.

Director's Report: Perrault

Plaut found the comparative statistics (State Library statistics) concerning the Estes Valley Library's losing its Resort status "interesting". Plaut expressed doubts that extra publicity to increase circulation would be helpful; trends might not require this. Perrault questioned the validity of the comparative statistics. She's not sure if the library's Integrated Library System (ILS) is recording the correct statistics. Circulation Supervisor Peggy Moore is looking into the possibility of going with a different ILS. Plaut spoke of his personal experience using the library: Even though he reads library eBooks, he still buys eBooks because of greater availability and low cost. If other patrons are doing the same, it could result in fewer visits to the library since people may be downloading eBooks from home. Bryson speculated that, by going with a different ILS, like Marmot, perhaps the library's circulation numbers would increase. Perrault stated that by going with an ILS like Marmot, the cost would go up two to three times, but the circulating items would increase ten-fold. Concerning the research on a new ILS, it is hoped that a decision tree would be available to the Board in time for the fall's budgeting for 2015. Plaut agreed that

having a decision tree in place by budget time would be very helpful.

Concerning the open Board position, Bryson inquired as to whether there was more than one applicant. Perrault replied that there was just one applicant at the moment, but more ads are going out in the local newspapers.

Krueger, referring to the closed search for a new Development Officer, indicated there had been three applicants: two local and one from out of state. Applicant Sarah Walsh was unanimously chosen. Krueger added that Walsh's connection with the community is extensive. In addition, the Foundation will pay for any training Walsh may need.

**Upcoming Meetings**

- Board Study Session: June 5 – CANCELED
- Board Regular Meeting: Monday, June 16, 2014

**Other Events**

- Community Gratitude Celebration: Thursday, May 22, 2014 - Stanley Hotel
- Grand Opening of Computer Training Lab: June 1, 2014

Adjourned at 7:40

Respectfully submitted,  
Kaye Orten, Board Secretary  
Minutes prepared by Kieran Rowser

**[Attachments]**

**ESTES VALLEY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES**

Resolutions from May 19, 2014

**(14-17)** Poggenpohl moved and Hancock seconded a motion to approve the consent agenda with amended Minutes. Ayes all.

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**Peter Plaut, President**  
Estes Valley Public Library District  
Board of Trustees

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**Kaye Orten, Secretary**  
Estes Valley Public Library District  
Board of Trustees