

**Estes Valley Public Library District
BOARD OF TRUSTEES MEETING**

Monday, October 20, 2014 at 6:30 pm, Estes Valley Library / Wasson Room

President Plaut called the meeting to order at 6:30 pm on Monday, October 20, 2014 in the Wasson Room of the library. The following were present:

TRUSTEES: Peter Plaut, President; Sharon Poggenpohl, Vice President; Marjorie Hancock, Secretary; Don Bryson, Treasurer; Kaye Orten, and Kirsten Hardin, Debra Dullaghan
SUPPORT GROUP LIAISON: John Krueger, Library Foundation
STAFF: Claudine Perrault, Library Director and Diane Lyngholm
CITIZENS: Keith Berndtson

Public Comments: None

Consent Agenda:

- Study session: Budget direction discussion
 - Board meeting minutes: September 15, 2014
 - District Income & Expense report - September 30, 2014 year-to-date
- Orten moved, and Poggenpohl seconded a motion to approve the October Consent Agenda. Ayes all. **(14-27)**

Strategic Discussion & Reports:

President's Report: Plaut

President Plaut congratulated Claudine on being honored as Colorado Librarian of the Year. He also thanked the finance committee for the Budget Report.

Support Group Report: Foundation: Krueger

Krueger reported the Foundation has continued to have very good response to the donation envelopes placed in the Library's newsletters, especially from new donors.

The endowment funds have done well for the year, though last month was off a bit. Unrealized Capital Gains on the year are approximately \$49k. This added to year end 2013 unrealized capital gains of just over \$10k puts us in a very good position to consider realizing some of this for the 2015 budget considerations. The Board chose to move \$40k from our Equity investments into Fixed Income Investments at our last meeting in order to approach our 40/60% split targets.

A "preliminary" meeting of the new Board of Directors for the Friends & Foundation will meet on Thursday, November 6 to initiate some necessary business in preparation for the new year, including what dates and times the Board will meet during 2015.

Director's Report: Perrault

Staff member Kurtis Kelly, who briefly attended the meeting, will be leaving the library in the spring to follow other pursuits. A farewell event will be planned.

Aracely Thomas, bi-lingual Substitute, has resigned from the library to care for her growing family. We are hopeful she will return in the future. Discussion regarding

English/Spanish speaking staff and substitutes and their important place in the library environment took place. Efforts are in motion for 2015 bilingual service plan.

A discussion ensued on computer and wifi use, TLC upgrades in the near future and restricted grants for same. Peter commented on computer statistics; also on space and function; also parking lot usage of wifi and how that affects statistics.

Compliments were expressed for our former teen shelvers who now are in college.

Action Items

Finance Committee: Bryson & Orten

Bryson moved, and Plaut seconded a motion to accept the 2015 Draft Budget. Ayes all. **(14-28)**

Public feedback will be heard at the two budget hearings on Thursday, November 6, 2014 and again on Monday, November 17, 2014.

President Plaut expressed preference to not receive a motion for approval of the Finance Policy as he had several suggestions for revisions. No motion was made. A lengthy question and answer period followed. The Trustees were asked to send comments regarding the Finance Policy and credit card procedures to Director Perrault. The Finance Policy was tabled for further discussion and changes and should be finalized by November or December of 2014.

It was suggested that the credit card agreements be shown at the next study session to insure all was in order and that the library is protected.

Upcoming Meetings

- Thursday, November 6: Study Session - Public Budget Hearing (1 of 2)
- Monday, November 17: Regular meeting - Final Budget Hearing (2 of 2)

Other Events

The evaluation of the Library Director will be conducted at the December Board meeting.

The meeting adjourned at 8:51 pm.

Respectfully submitted,
Marjorie Hancock, Board Secretary
Minutes prepared by Diane Lyngholm

[Attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from October 20, 2014

(14-27) Orten moved, and Poggenpohl seconded a motion to approve the October Consent Agenda. Ayes all.

(14-28) Bryson moved, and Plaut seconded a motion to accept the 2015 Draft Budget. Ayes all.

Peter Plaut, President
Estes Valley Public Library District
Board of Trustees

Marjorie Hancock, Secretary
Estes Valley Public Library District
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