

BOARD OF TRUSTEES MEETING

Monday, December 8, 2014, 6:30pm Estes Valley Library / Wasson Room

President Plaut called the meeting to order at 6:31 pm on Monday, December 8, 2014 in the Wasson Room at the Estes Valley Library. The following were present:

TRUSTEES: Peter Plaut, President; Sharon Poggenpohl, Vice-president; Marjorie Hancock, Secretary; Don Bryson, Treasurer; Kaye Orten, Debra Dullaghan, Kirsten Hardin.

SUPPORT GROUP LIAISONS: John Krueger, Library Foundation

STAFF: Claudine Perrault, Kieran Rowser

Citizens: Keith Berndtson.

Public Comments: Berndtson: The 2015 budget says the library's spending \$241,000 on books and programs, but the shelves aren't full. There are fewer shelves than there used to be. Berndtson wants to see the end of year acquisitions inventory. The budget is a "nice promise," but it doesn't seem to be carried out.

Consent Agenda

1. Board of Trustees meeting Minutes: November 17, 2014
2. 2014 Board Meeting Schedule

Poggenpohl moved, and Orten seconded a motion to accept the Consent Agenda. Ayes all. **(14-31)**

Strategic Discussion & Reports

Support Group Report: Foundation: Krueger

Krueger reported that plans for the 2015 Foundation Dinner are ahead of schedule. The dinner will be Sunday, August 16, 2015 at the YMCA of the Rockies. Michael and Kathleen Gear will be the guest speakers. The Gears are prolific authors and the library has several of their titles. Finances are in good shape. \$54,000 went to the library in the third quarter.

Director's Report: Perrault

Bryson: Kudos to Perrault for efforts made in helping with health insurance. Perrault reported that there'll be an election February 3, 2015 to determine if the Town of Estes Park could provide broadband services. A representative will talk to the Board in January.

Action Items

Finance committee – Bryson

2014 Supplemental resolution to appropriate sums of money

Orten moved and Hancock seconded a motion to approve a 2014 Supplemental Resolution to Appropriate Sums of Money. Ayes all. **(14-32)**

2015 Budget Approval

Bryson reported that property valuations would be reduced by 3.5% this year, making a cumulative reduction of 8% over this year and last year. Even with the reduction in tax revenue, the budget surplus (as part of the 10-year financial plan) doesn't look as bad as it could. Concerning the 2015 budget, Perrault reported that a fire alarm upgrade is not in the budget because Perrault and Rowser are looking for an owner's rep who can knowledgeably guide the library through purchasing a system, a

potentially expensive investment. Krueger offered Foundation funds for Capital improvements. Perrault also noted that the Finance Policy approved by the Board in their November meeting would go into effect in 2015. Poggenpohl asked if the library could be “more aggressive” in their investments. Bryson responded that the district is limited by law in the scope of their investments, but in 2015 professional assistance in investment strategy may be sought.

Poggenpohl moved, and Dullaghan seconded a motion to adopt the 2015 budget. Ayes all. **(14-33)** Hancock moved, and Orten seconded a motion to approve a resolution to set the 2015 mill levy. Ayes all. **(14-34)** Orten moved, and Hancock seconded a motion to appropriate funds for the 2015 budget. Ayes all. **(14-35)**

Executive Session: Personnel Matter - Plaut

Evaluation of Director Perrault

Plaut moved, and Dullaghan seconded a motion that an executive session be called for the sole purpose of the annual evaluation of the library director, pursuant to the provisions of CRS 24-6-402(4)(f) that permitted executive session discussion of personnel matters. Ayes all. **(14-36)**

The open meeting was then recessed at 7:21pm to allow non-trustees to leave. Plaut stated that the executive session had been convened for the purpose noted above, that all trustees were present at that session, and that the board did not engage in substantive discussion of any matter other than as provided in CRS 24-6-402(f)(f). Plaut asked for the record if any person who had participated in the executive session believed that there was any substantive discussion of matters not included in the motion to go into the executive session, or if any improper action occurred during the executive session in violation of the Colorado Open Meeting Law, to state his or her concerns for the record. There were none.

The regular open meeting resumed at 8:30pm following the executive session. Present were all of the Trustees plus Perrault. The regular meeting continued with a brief discussion of the board’s evaluation of the Director, with all very positive comments. Arrangements were made for Plaut and Poggenpohl to meet separately with Perrault to discuss the evaluation in detail.

The meeting adjourned at 8:52pm

Upcoming Meetings

- Board Regular Meeting: Monday, January 19, 2015
- Board Study Session: Thursday, February 5, 2015

Other Events

- Colorado Gives Day: Support the Library - December 9, 2014
- Library Closed – Christmas Eve and Day, December 24 - 25, 2014
- Library Closed – New Year’s Eve @ 5pm, December 31, 2014 – January 1, 2015

Respectfully submitted,
Marjorie Hancock, Board Secretary
Minutes prepared by Kieran Rowser

[Attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from December 8, 2014

(14-31) Poggenpohl moved, and Orten seconded a motion to accept the Consent Agenda. Ayes all.

(14-32) Orten moved and Hancock seconded a motion to approve the 2014 Supplemental Resolution to Appropriate Sums of Money. Ayes all.

(14-33) Poggenpohl moved, and Dullaghan seconded a motion to approve a 2015 Resolution to Adopt the Budget. Ayes all.

(14-34) Hancock moved, and Orten seconded a motion to approve a Resolution to Set Mill Levy. Ayes all.

(14-35) Orten moved, and Hancock seconded a Resolution to Appropriate Sums of Money. Ayes all.

(14-36) Plaut moved, and Dullaghan seconded a motion that an executive session be called for the sole purpose of the annual evaluation Claudine Perrault of the library Director, pursuant to the provisions of CRS 24-6-402(4)(f) that permitted executive session discussion of personnel matters. Ayes all.

Peter Plaut, President
Estes Valley Public Library District
Board of Trustees

Marjorie Hancock, Secretary
Estes Valley Public Library District
Board of Trustees