

BOARD OF TRUSTEES MEETING

Monday, March 16, 2015, 6:30pm Estes Valley Library / Wasson Room

President Plaut called the meeting to order at 6:30 pm on Monday, March 16, 2015 in the Wasson Room at the Estes Valley Library. The following were present:

TRUSTEES: Peter Plaut, President; Sharon Poggenpohl, Vice-president; Marjorie Hancock, Secretary; Don Bryson, Treasurer, Kaye Orten, Debra Dullaghan, Kirsten Hardin

STAFF: Kieran Rowser, Sarah Walsh

SUPPORT GROUP LIAISON: John Krueger, Library Friends & Foundation

Citizens: Keith Berndtson

Public Comments: None

Consent Agenda

1. Board of Trustees meeting Minutes: February 17, 2015
2. Income & Expense Report: February 28, 2015 Year-To-Date
3. Income & Expense Report: 2014 "13th Month"

Orten moved, and Poggenpohl seconded a motion to accept the Consent Agenda, with corrections to the minutes. Ayes all. **(15-10)**

Staff Presentation

Library Organizational Competency: Development Program & Estes Valley Legacy—
Sarah Walsh, Development Officer

Discussion: Poggenpohl, citing her experience with receiving too many communications from organizations to which she's donated, asked how does one know when too much communication is happening? Walsh responded that she wants to get to know the donor, but doesn't feel she's overdoing it communication-wise. Krueger agreed. Walsh also announced that the library's hosting a Newcomers wine and cheese party after hours at the library Friday, April 10.

Strategic Discussion & Reports

Government Affairs: Plaut:

Concerning Perrault's visit to Monteverde, Cost Rica, in conjunction with Monteverde's building a sister library, Plaut reported that a group in Costa Rica are planning the visit. Plaut agreed to reimburse airfare, etc. incurred by the Costa Ricans. Plaut encourages financial support for Perrault's visit, which will occur in April.

Friends & Foundation Report: Krueger:

The F&F have finalized most key policies, while currently re-working donor recognition procedures. The name has been officially changed with the Secretary of State's office. This required an additional filing beyond the merger documents. The former Friends organization paid its prior sales tax for 2005 through 2014 on January 13th, however, the Department of Revenue has mishandled the paper work and claims interest and penalties are due. This is being contested via a letter from an attorney, and hopefully will be resolved soon. The annual Library Benefit dinner has been scheduled for Sunday, August 16th, at the YMCA of the Rockies, with Diane Mott Davidson from Evergreen as guest author/speaker. The

F&F February financials show a General Fund of \$270,000 in assets, with \$179,000 of that as unrestricted. This does not include the \$44,000+ transferred this month from the Friends remaining account. The Endowment fund investments stood at \$1,080,000 on Feb. 28th, with an additional \$10,000 donated to it, but yet to be transferred to investments. F&F Board member Julie Parker has resigned.

10-Year Financial Plan update – Bryson:
No questions or comments

Director's Report: (Perrault Absent)

Discussion: Bryson inquired if the eRate grant needs to be applied for annually. Walsh responded in the affirmative. Hancock acknowledged that Kurtis Kelly's final work day is April 10, with a retirement party scheduled for May 17. Krueger reported that the F&F has allowed an extra \$5,000 in grants: \$2,500 each for Kelly's retirement party, and \$2,500 for Kerry Aiken's retirement party in the fall. Poggenpohl commented that she's impressed with the library's recycling program.

Upcoming Meetings

- Trustee Study Session: Thursday, April 2 – Community Recreation Center update with EVRPD Director Skyler Rorabaugh
- Board of Trustees Regular Meeting: Monday, April 20

Other Events

- Library Wine & Cheese Reception for Newcomer's Club: Friday, April 10, 5-7pm

Adjourned at 7:12

Respectfully submitted,
Marjorie Hancock, Board Secretary
Minutes prepared by Kieran Rowser

[Attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from March 16, 2015

(15-10) Orten moved, and Poggenpohl seconded a motion to accept the March Consent Agenda, with corrections to the Minutes. Ayes all.

Peter Plaut, President
Estes Valley Public Library District
Board of Trustees

Marjorie Hancock, Secretary
Estes Valley Public Library District
Board of Trustees