

BOARD OF TRUSTEES MEETING

Monday, April 18, 2016, 6:30pm Estes Valley Library / Wasson Room

Vice President Bryson called the meeting to order at 6:30 pm on Monday, April 18, 2016 in the Wasson Room at the Estes Valley Library. The following were present:

TRUSTEES: Don Bryson, Vice President; Marjorie Hancock, Secretary; Kaye Orten, Debra Dullaghan, Bill Gerritz.

SUPPORT GROUP LIAISONS: Jerry Kennell, Library Friends & Foundation

STAFF: Claudine Perrault, Suellen Brenner, Cheryl Homan Wendell, Peggy Moore, Mark Riffle, Sarah Walsh

GUESTS: Keith Berndtson

Public Comments: Berndtson commented that the preliminary 10 year budget shows a big change from deficit to surplus. He asks the library to buy books.

Consent Agenda

1. Board of Trustees meeting Minutes: March 21, 2016

2. Income & Expense report: March 2016 YTD 2016

Dullaghan moved, and Orten seconded a motion to accept the Consent Agenda with corrections. **(16-6)**

Staff Presentation

• Strategic Goal: "Make Informed Decisions" – Suellen Brenner, Adult Services Supervisor and Cheryl Homan-Wendell, Adult Services Assistant

Discussion: Gerritz asked for program attendance numbers. Gerritz wondered if wellness businesses in town were giving the library flack for creating competition. Brenner responded that businesses, like MedEx, were working with the library on these programs. Bryson asked if wellness classes would continue at month end. Brenner responded that the focus of adult summer reading was Exercise Your Mind. Claudine added that the goal is one of 12 from the full strategic plan period (2015-2020) so there's more to come.

• Strategic Goal: "Visit Your Comfortable Spaces" – Peggy Moore, Circulation Supervisor
Discussion: Gerritz commented that there are 17 improvements created by the first floor remodel. He asked when the last remodel occurred and how long did the planning take. Moore responded that the plans have been discussed for a year and the last update was 2007.

Action Items

1. Accept PSI Contract for \$26,000 to reconfigure first floor shelving. Hancock moved, and Orten seconded a motion to approve the contract. **(16-7)** Discussion: Orten commented that the research was excellent and the staff did their due diligence with finding the only company that moves library shelves. Ayes all.

2. Approve closing the Library at 5pm on Thursday, October 13 in order to host the Friends & Foundation annual membership meeting onsite. Gerritz moved, and Dullaghan seconded a motion to approve **(16-8)** Discussion: Kennell's goal is, "to underscore the connection of the membership to the library." Ayes all.

Strategic Discussion & Reports

Gov't Affairs Committee –Vice President Bryson:

Community Recreation Center: Perrault reported that the library was the only partner to submit a proposal to the Estes Valley Recreation and Park District (EVRPD). The EVRPD hopes the Community Recreation Center will be complete in 2017.

PLA trustee reports:

- Hancock enjoyed learning about new books and brought those book lists back to the library. Hancock also learned new ideas at the Get Outside the Lines program.
- Gerritz commented on the 6' 8" man dressed as Apollo to celebrate the 2016 Modern Library Award Product of the Year (Apollo ILS/LSP). Gerritz also commented on the lack of diversity at PLA. Gerritz dreamed of a learning lab for teens, if we had more space. He stated the Community Recreation Center would be a great space for the learning lab. He shared the following <https://www.imls.gov/assets/1/AssetManager/LearningLabsReport.pdf>.
- Bryson enjoyed learning about the Bubbler at the Madison Public Library. <http://madisonbubbler.org> Bryson also enjoyed communication concepts for creativity and connection from www.give-take.org. The website encourages engaging dialogue through nametags that state: *What do you know?* and *What do you want to know?* Bryson hopes to use the Aspen Institute Report and the Harwood Institute Report as a guide when we review the library's Strategic Plan in 2017.

Finance Committee Report: Orten

Krueger is working with Rowser on a rolling 10-year budget. Orten stated there may be a supplemental budget for review this summer for medical plan options.

Friends & Foundation – President Kennell

Two potential board members are standing for election to fill two current vacancies. Kennell is happy with the progress of the centennial campaign with Ludie & Bob Dickeson as co-chairs. The board is engaging and committing to major gift fundraising. Marge Getchell, long time library lover and past Friends board member, is in a hospice facility. Please keep Marge in your thoughts.

Director's Report: Perrault

Orten is grateful for the ALICE staff training. Gerritz is happy with the work Leonor Kennell is doing with the New Americans program. The board asked about Perrault and Jerry Kennell's role at the duck race. Bryson had questions on what improvements were created with the new smoke alarms. The board wishes to meet the teen guide soon. Gerritz wants to revisit ideas generated during strategic plan creation. The board decided to devote the August study session to this topic. Claudine hopes to do a 360 staff review and have 2017 be the 'year of housekeeping' for staff.

Upcoming Meetings

1. Study Session: Thursday, May 5, 2016
2. Regular Board Meeting: Monday, May 16, 2016

Other Events

1. Library Closed – Staff Development Day – Friday, May 6, 2016
2. Estes Park Duck Race: Library Centennial recognition – Saturday, May 7, 2016

The meeting adjourned at 8:15pm

Respectfully submitted,

Marjorie Hancock, Board Secretary
Minutes prepared by Sarah Walsh

[Attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from April 18, 2016

(16-6) Gerritz moved, and Orten seconded a motion to accept April's Consent Agenda.

(16-7) Hancock moved, and Orten seconded a motion to approve the PSI contract for \$26,000 to reconfigure and rebuild first floor shelving. Ayes all.

(16-8) Gerritz moved, Dullaghan seconded a motion to close the library on Thursday, October 13 at 5pm for the Friends & Foundation membership meeting. Ayes all.

Don Bryson, Vice President
Estes Valley Public Library District
Board of Trustees

Marjorie Hancock, Secretary
Estes Valley Public Library District
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