iPad & iPhone Basics

In this class we’ll learn about:

- Basic maintenance to keep your device running smoothly
- Connecting to library Wi-Fi
- Adjusting Settings
- Searching the Internet
- Taking pictures and videos
- Using the App Store
- Sending messages

Images courtesy of GCFLearnFree.org
Basic Maintenance Keeps Your Device Running Smoothly

• Once a week or so, close all the apps that are running. Quickly press the Home button twice to see a preview of all your running apps. Swipe up to close every app.

• Once a week or so, turn the device completely off & on. Press and hold the Sleep/Wake button for several seconds, then slide to power off. Wait 30 seconds. Press and hold the Sleep/Wake button until the Apple logo appears to turn device back on. It may take a few minutes to turn on completely.

Connecting to Library Wi-Fi

1. From the Home Screen, tap Settings, Wi-Fi
2. Choose the network Estes Library WiFi
3. Agree to the library’s terms of service by clicking Continue to the Internet
   * If the Terms do not appear automatically, tap Home button, tap Safari, tap the address bar and type in any web address

Searching the Internet

From the Home Screen, tap the Safari icon

Tap the address bar and type a web address or type in something you would like to search for on the Internet

Press the share button and add a bookmark

The book icon makes your Favorites/Bookmarks appear & disappear

Once a week or so, tap the tabs icon, close all extra tabs by pressing X, tap Done when finished

Tap Bookmarks, tap All and the back arrow, tap iPad / iPhone User Guide

Use the pinch gesture to zoom in and out of a webpage
Taking Photos and Videos

Tap the Camera icon to take pictures and videos

Tap PHOTO or VIDEO

In the top, right corner, tap the flip camera button to switch between the front- and rear-facing cameras.

Use the pinch gesture to zoom in and out when taking a photo

Rotate your device to switch between portrait and landscape photos

* *

Tap the Photos icon to view your photos and videos

Select a photo or video

Tap the share button in the bottom, left corner to send by Message or Mail

Tap Edit to crop, rotate, enhance color, switch between color and black & white

Tap the trash can in the bottom, right corner to delete

Using the App Store

An “app” is an application that is designed to work with your device.

Choose from hundreds of thousands of apps. Many are free. Some cost just $0.99. Others are more expensive.

You'll need an Apple ID and password to install apps.

To find more apps, tap Explore at the bottom, center of the screen.
Sending Messages

Send unlimited texts, photos, and videos for free to Apple devices

Send messages to other kinds of mobile devices with texting on your cellular plan

Tap the new messages icon

Enter an email address
If you have a cellular plan, you can enter a phone number
If you have the person saved in your Contacts, you can enter their name

Type your message and tap Send

Tap the camera to add photos or videos taken with your device

Tap edit, select a message, tap delete

Adjusting Settings

From the Home Screen, tap the Settings icon

Tap General, Auto-Lock to change how long your device stays awake

Tap Display & Brightness to change brightness level and text size
   On iPhone, change Display Zoom for larger controls

Tap Passcode to change how often your device requires a passcode
   Choose to turn passcode on or off
      *  *  *

Swipe up from the bottom of the screen for the status bar

Tap the Orientation-Lock icon to turn it on or off.
   This controls if your screen rotates when you turn the device.