

## **BOARD OF TRUSTEES MEETING**

Monday, November 21, 2016, 6:30pm Estes Valley Library / Wasson Room

President Poggenpohl called the meeting to order at 6:30pm on Monday, November 21, 2016 in the Wasson Room at the Estes Valley Library. The following were present:

**TRUSTEES:** Sharon Poggenpohl, President; Don Bryson, Vice-President; Marjorie Hancock, Secretary; John Krueger, Treasurer, Bill Gerritz.

**SUPPORT GROUP LIAISON:** Sarah Walsh

**STAFF:** Claudine Perrault, Kieran Rowser, Mark Riffle, Allison Cavis, Diana Laughlin and Sarah Walsh

**GUESTS:** Keith Berndtson

Public Comments: Berndtson: Pertaining to the 2017 draft budget: According to the audit report books depreciate over six years. But books are being deaccessioned before six years. There are fewer books than before. Let books remain on the shelf.

### **Consent Agenda**

1. Board of Trustees meeting Minutes: October 17, 2016
  2. Study session - 2017 Budget Hearing (1st of 2): November 3, 2016
  3. Income & Expense report: October YTD 2016
- Bryson moved, and Krueger seconded a motion to accept the Consent Agenda, with corrections to the minutes. Ayes all. **(16-21)**

### **Staff Presentations**

- Strategic Goal: "Welcome to the USA: Services for New Americans" – Leonor Kennell, ELL Outreach Coordinator
- Strategic Goal: Visit Your Comfortable Place: 2nd Floor Remodel Q & A – Library Tech Team: Mark Riffle, Allison Cavis and Diana Laughlin  
Discussion: Bryson noted that the new laptops for the Computer Commons (CC) run on Windows, while the CC desktops are Mac. Is there a conflict? Cavis replied that there is a cost advantage to using Windows machines. Riffle added that Windows 10 is more stable than previous Windows operating systems. Poggenpohl observed that a great deal of thought has gone into these plans. Bryson asked if the computers can be purchased before actual construction on the second floor begins. Riffle responded that it's being considered, but that the computers will definitely be bought in 2017. Krueger expressed his opinion that the library has the best tech team since he's been associated with the library.

### **Strategic Discussion & Reports**

Friends & Foundation –

Walsh reported that the fundraising goal for 2017 is \$418,000. This includes \$50,000 for the endowment, plus funding for library programs and the Community Center. No fundraising dinner will be scheduled for 2017, but will be postponed to 2018. This year's dinner was the least cost effective of all F&F events, with 51% of monies donated having to cover expenses. Overall, 20 cents of every donated dollar goes toward expenses. There will be eight smaller events in 2017. In the current year, the F&F is \$9,000 away from reaching \$500,000 in donations or pledges. She continued that it was very easy to ask for donations when there were concrete items to ask for. Gerritz asked if it would be

appropriate for the Board to recognize large donors. Walsh said these donors don't want to be recognized.

Downtown Development Planning Liaison – Krueger  
Report is attached.

Director's Report: Perrault

Concerning an item by Cavis about "intro to makerspaces," Bryson asked if the library could recommend "advanced" makerspaces, some of which were mentioned in Cavis's report, to library patrons.

### **Action Items**

- Gov't Affairs – President Poggenpohl

- o Community Recreation Center Memorandum of Understanding – Bryson Krueger moved, and Gerritz seconded a motion to approve the MOU with the Estes Valley Recreation and Parks District (EVRPD). Ayes all after discussion. **(16-22)**

- Discussion: Poggenpohl stated that she'd like to see the word "desired" changed in the first paragraph under "Scope of Project" in the MOU. Perrault responded that the word "desired" is in keeping with the notion that the library "has no authority" in the project. The EVRPD will determine where the library space will go. Krueger commented that the Board should be prepared for negotiation on some points of the MOU. Perrault stated that she feels that the discussion begins between the Director of the EVRPD and her, and then it will be brought to the Board.

- Poggenpohl moved and Bryson seconded a motion to amend the previous motion removing the word "desired" from the first paragraph of "Scope of Project". Ayes all. **(16-23)**

- Finance Committee – Krueger

- o 2017 Budget Hearing (2nd of 2)

- The public hearing for 2017 proposed budget opened at 8:15pm.

- Public comments: Berndtson: Curious about the \$390,000 cost of the project. "A mystery to me." Riffle referred to the project as being "not a large project".

- Berendtson says the project has a high cost.

- The public hearing closed at 8:29pm.

### Upcoming Trustee Meetings

1. Board Study Session: no December study session
2. Regular Board Meeting: Monday, December 12, 2016 (one week early)

### Other Events

- Library CLOSED: Thursday, November 24 & Friday, November 25: Thanksgiving
- Thursday, December 8, 2pm: Friends & Foundation Board of Directors Meeting

The meeting adjourned at 8:34pm

Respectfully submitted,  
Marjorie Hancock, Board Secretary  
Minutes prepared by Kieran Rowser

**ESTES VALLEY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES**

Resolutions from November 21, 2016

**(16-21)** Bryson moved, and Krueger seconded a motion to accept the November Consent Agenda, with corrections to the minutes. Ayes all.

**(16-22)** Krueger moved, and Gerritz seconded a motion to approve the MOU with the Estes Valley Recreation and Parks District (EVRPD). Ayes all after discussion.

**(16-23)** Poggenpohl moved and Bryson seconded a motion to amend the previous motion removing the word “desired” from the first paragraph of “Scope of Project”. Ayes all.

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**Sharon Poggenpohl, President**  
Estes Valley Public Library District  
Board of Trustees

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**Marjorie Hancock, Secretary**  
Estes Valley Public Library District  
Board of Trustees