

BOARD OF TRUSTEES MEETING

Monday, January 16, 2017, 6:30pm Estes Valley Library / Wasson Room

President Bryson called the meeting to order at 6:30pm on Monday, January 16, 2017 in the Wasson Room at the Estes Valley Library. The following were present:

TRUSTEES: Don Bryson, President; Kaye Orten, Vice-President; Bill Gerritz, Secretary; John Krueger, Treasurer, Ann Coleman, Beth Ellis.

SUPPORT GROUP LIAISON: Sarah Walsh

STAFF: Claudine Perrault, Kieran Rowser

GUESTS: Derek Fortini, Estes Park Museum Director; Keith Berndtson

Board Comments: President Bryson expressed regret for the passing of Judy Fontius, 2017 prospective Board member.

Public Comments: Berndtson: The December minutes need to be changed. What was quoted as \$9,000 should be \$90,000 in the Public Comments section. In 2004 there were 36,000 adult books in the collection. Now there are 9000. These items were taken from audit reports. Technology is replacing books.

Consent Agenda

1. Board of Trustees meeting Minutes: December 12, 2016
2. Income & Expense report: December 31, 2016 YTD
3. Study Session: CSL Governance Training: *cancelled*: January 5, 2017

Krueger moved, and Gerritz seconded a motion to accept the Consent Agenda, with a correction to the minutes. Ayes all. **(17-1)**

President Bryson requested that the first item of the **Action Items**, Accept Trustee Appointments, precede the Guest Presentation.

- Accept Trustee Appointments:
 - Beth Ellis term: January 1, 2017 – December 31, 2017
 - Ann Coleman term: January 1, 2017 – December 31, 2020
 - *Term currently unfilled*: January 1, 2017 – December 31, 2020

Gerritz moved, and Orten seconded a motion to accept the new Trustee appointments. Ayes all. **(17-2)** The new Board members were given a hearty welcome.

Guest Presentation

Estes Park Museum: Collection & Research Facility – Derek Fortini, Museum Director

Discussion: Ellis inquired, who does research at the museum? Fortini responded that the Town Historian, “amateur” historians, and the general public come in to do research. Krueger asked if the present Senior Center would be torn down to make space for the proposed research facility. Fortini responded that it would not.

Strategic Discussion & Reports

- Gov’t Affairs – Bryson
 - Community Recreation Center update
- Bryson presented the Community Center update: The Estes Valley Recreation and Parks Board has not addressed the proposed Memorandum

of Understanding (MOU), but the Board will meet Tuesday, January 17, and it is anticipated the Board will discuss the MOU at that time. Perrault reported that staff member Mark Riffle attended a design team meeting. He's been told he'll meet with the design team to collaborate on the library's kiosk design. Bryson added that reports indicate the shell of the proposed Multi-purpose area will be built.

- 2017 Board of Trustee calendar: study session plans
No discussion
- Downtown Development Planning Liaison – Krueger
Krueger reported that he attended the December meeting. The town flood map has been revised. Also, the group focused on downtown signage and took photos of all downtown business signage. They also looked at Loop plans. There were no conclusions. Progressing slowly.
- Director's Report: Perrault
Concerning the YMCA and taxes owed, once everything is finalized at the County level, Perrault will consult with the library's auditors on whether the 2017 budget needs to be amended to cover the projected cost of the library's share of taxes after a court ruling that the YMCA is a tax exempt entity.
- Friends & Foundation Director – Sarah Walsh
Walsh reported that all funds needed for the Summer Reading Program were raised in one day during the Colorado Gives Day in November. There are three openings on the Board, but the Board is not rushing to fill those vacancies.

Action Items

- Gov't Affairs – President Bryson
 - Elect Board Officers
Bryson announced that prospective Board officers are: Bryson, President; Orten, Vice President; Gerritz, Secretary; Krueger, Treasurer. Krueger moved, and Orten seconded a motion to elect Board officers. Ayes all. **(17-3)**
 - Appoint Committee and Task Force assignments
Bryson announced the following committee and task force appointments: Government Affairs: Bryson/Orten, Finance: Krueger/New Trustee, Policy: Gerritz/Coleman, Strategic Planning Task Force: Orten/Ellis, Nominating Task Force: Bryson/Orten. Orten moved, and Coleman seconded a motion to accept committee and task force appointments. Ayes all. **(17-4)**
 - Approve posting location of Board meeting Notices on the library's community bulletin board and Website
Krueger moved, and Orten seconded a motion to approve posting of Board meeting notices. Ayes all. **(17-5)**
- Finance Committee: Krueger
 - Award 5-year contract to Swanhorst & Company LLC/CPAs to perform the annual financial statement audits for the district's 2016-2020 fiscal years

Krueger moved, and Coleman seconded a motion Accept Swanhorst & Company as the District's auditor for a five-year term, for \$7,500 annually. Ayes all. (17-6)

Upcoming Trustee Meetings

1. Board Study Session: Thursday, February 2, 2017
2. Regular Board Meeting: **Tuesday**, February 21, 2017

Other Events

Library CLOSED for President's Day Holiday: Monday, February

The meeting adjourned at 7:56pm

Respectfully submitted,
Bill Gerritz, Board Secretary
Minutes prepared by Kieran Rowser

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from January 16, 2017

(17-1) Krueger moved, and Gerritz seconded a motion to accept the January Consent Agenda, with a correction to the minutes. Ayes all.

(17-2). Gerritz moved, and Orten seconded a motion to accept the new Trustee appointments. Ayes all.

(17-3) Krueger moved, and Orten seconded a motion to elect Board officers. Ayes all

(17-4) Orten moved, and Coleman seconded a motion to accept committee and task force appointments. Ayes all.

(17-5) Krueger moved, and Orten seconded a motion to approve posting of Board meeting notices. Ayes all.

(17-6) Krueger moved, and Coleman seconded a motion Accept Swanhorst & Company as the District's auditor for a five-year term for \$7,500 annually. Ayes all.

Don Bryson, President
Estes Valley Public Library District
Board of Trustees

Bill Gerritz, Secretary
Estes Valley Public Library District
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