

## **BOARD OF TRUSTEES MEETING**

Monday, April 17, 2017, 6:30pm Estes Valley Library / Wasson Room

President Bryson called the meeting to order at 6:30pm on Monday, April 17, 2017 in the Wasson Room at the Estes Valley Library. The following were present:

**TRUSTEES:** Don Bryson, President; Kaye Orten, Vice-President; Bill Gerritz, Secretary; John Krueger, Treasurer, Ann Coleman, Beth Ellis.

**SUPPORT GROUP LIAISON:** Sarah Walsh

**STAFF:** Claudine Perrault, Kieran Rowser

**GUESTS:** Keith Berndtson

Public Comments: Mr. Berndtson noted the March Board meeting was canceled due to nothing expedient on the agenda. He's been attending Library Board meetings since 2005. They used to run one hour, now they're longer.

### **Consent Agenda**

1. Board of Trustees meeting Minutes: February 21, 2017
2. Income & Expense report: March 31, 2017 YTD
3. Study Sessions - Colorado Public Library Standards: March 2 and April 6

Gerritz moved, and Orten seconded a motion to accept the Consent Agenda. Ayes all. **(17-11)**

### **Strategic Discussion & Reports**

- Gov't Affairs – Bryson  
Bryson reported Friends & Foundation Treasurer Graham Russell has been appointed to assist with the forthcoming Memorandum of Understanding with the library. No meeting has been held yet.
- Finance Committee – Krueger  
Krueger reported that the final financial report for 2016 indicated that some salaries were over 100% due to the timing of pay periods. Also, that the March financial report indicated salaries were a bit low due to one pay period not getting entered before the report was due. Otherwise all expenditures are on schedule. Orten inquired if there were any updates on the tax payment to the YMCA. Krueger reported there were none.
  - Gallagher Amendment - 2018 implications  
Krueger reported that the state legislature is being lobbied to change the rate from 6.56% to 7.2%, thus bringing in more tax revenue. Krueger estimates the library district could experience a reduction of \$100,000 to \$150,000 in tax revenue. Perrault added that, no matter what the estimates, when the preliminary assessed valuations report comes out the end of August there'll be a much clearer idea of what the library's revenue will be.
- Strategic Planning Task Force – Orten  
Concerning the Spring 2017 Library Satisfaction Survey, Orten reported that there are sixteen questions on the survey, and that it would take approximately ten

minutes to complete. Equation Research has the questions. There are no updates from the last Board meeting. The questionnaire will be out soon. Bryson was asked by a Friends & Foundation Board member if summer visitors would be surveyed. Orten responded that only those with some form of library card would be included.

- **Downtown Development Planning Liaison - Krueger**  
Krueger reported that the March meeting was a follow-up to the Community Workshop held February 23. The definition of “Downtown” stretches from the Elkhorn Lodge property on the west to Stanley Village on the east and south to Piccadilly Square. Participants were asked to identify issues, assets and key features within the downtown. There was a large emphasis on developing the Elkhorn Lodge property. There was also discussion of moving all Town offices to the second floor of the Municipal Building and making the main floor retail space. The April meeting focused on two main issues, the first being a short discussion on the upcoming “building height increase” to forty feet in multi-family zoned areas. The height variance is aimed at increasing affordable housing. The second was a presentation by the consulting firm (Winter & Associates) on the Moraine Ave. Bridge. A two-day work session is scheduled for April 25 and 26.
- **Director’s Report: Perrault**  
Perrault shared the State Library Statistics. The report shares five areas the State Library believes are relevant to library Boards. Bryson then spoke on further negotiations on the library’s presence in the Community Center.
- **Friends & Foundation Director – Sarah Walsh**  
Walsh had no formal report, but shared the F&F’s new brochures. Walsh also said that there’s a public relations push for the Spring Book Sale May 19 and 20 since it’s the first spring sale The F&F has held.

#### **Action Items**

None.

#### **Upcoming Trustee Meetings**

- Board Study Session: Thursday, May 4, 2017, 3p
- Regular Board Meeting: Monday May 15, 2017, 6:30p

#### **Other Events**

- Colorado Public Library Directors Annual Retreat: May 4-5: YMCA of the Rockies
- Friends & Foundation **Spring Book Sale** (new): May 19-20, Hondius Room

The meeting adjourned at 8:11pm

Respectfully submitted,  
Bill Gerritz, Board Secretary  
Minutes prepared by Kieran Rowser

#### **[Attachments]**

**ESTES VALLEY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES**

Resolutions from April 17, 2017

**(17-11)** Gerritz moved, and Orten seconded a motion to accept the April Consent Agenda. Ayes all.

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**Don Bryson, President**  
Estes Valley Public Library District  
Board of Trustees

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**Bill Gerritz, Secretary**  
Estes Valley Public Library District  
Board of Trustees