Connect to Family and Friends with Facebook

In this class we'll learn about:
- How to Sign Up for Facebook
- Privacy Concerns
- Find Friends
- Post Pictures and Text
- Like and Comment on Friends’ Posts
- Adjust Privacy Settings

Additional Resources:
gcflearnfree.org/facebook101
facebook.com/help

Sign Up for Facebook

Install the Facebook app on your mobile device and tap Sign Up or navigate your computer to facebook.com and click Sign Up

Enter your name, email address, date of birth, gender, and choose a password

Check your email for a confirmation request from Facebook

Must be connected to Internet & have a secure password that won’t be forgotten

Set a profile picture and cover photo, start finding friends, and fill in your About profile information
information on your Timeline to be visible only to **Friends.** In this case, this is how your Timeline would appear to your friends:

By contrast, this is how it would appear to someone who isn’t your friend on Facebook. Notice how most of the information is hidden, but the **name**, **profile photo**, and **cover photo** are still visible.

Image Courtesy of GCFLearnFree.org
Privacy Concerns

Post what you are comfortable being seen by your mom, employer, and clients, even if you aren’t Facebook friends with them.

Accept friend requests from people you know and trust.

Review Facebook’s Privacy Settings at least quarterly, because options change without notice.

Scroll down to view your News Feed.

Instructions courtesy of Facebook.com
To post a status update:

One of the most common things people share on Facebook is a status update—a short text-based post your friends can read and comment on. When you post a status update, it will appear on your Timeline, as well as on your friends' News Feeds.

1. **Type** your status update in the **Publisher** on the **News Feed** or your **Timeline**.

2. Check the **audience selector** to make sure you're sharing the post with the desired audience. In this example, we only want to share with our **friends** on Facebook, so we'll leave this unchanged.

3. Click **Post**. The status update will appear on your Timeline, on your News Feed, and on your friends' News Feeds.
More types of sharing

Facebook allows you to share much more than just status updates. For example, you can share:

- **Photos**: It's easy to share your photos on Facebook. Just click Photo/Video in the Publisher. You can then upload a photo from your computer, or upload several pictures at once to create a photo album.

- **Links**: You can share a link to an article on the Web by typing or pasting the link into the Publisher.
Likes, comments, and resharing

Sharing isn't limited to the things you post on Facebook. You can also like, comment, and reshare the other posts and stories your friends share on Facebook.

Likes and reactions

Whenever your friends share something on Facebook, you can choose to like the post. This is just a simple way of showing your friends that you enjoyed what they shared. To like a post, simply click the Like button.

Instead of liking a post, you can respond with different illustrated emoticons, called reactions on Facebook. To do this, hover your mouse over the Like button, then select the desired reaction. If you're using a mobile device, press and hold the Like button to choose a reaction.
You can also like the Facebook page for businesses and organizations to receive updates about them in your News Feed.

Note that any Facebook page you like can be posted to your Timeline and to your friends' News Feeds. This can be mildly embarrassing or revealing, depending on your interests.

Comments

Whenever your friends share on Facebook, you can leave a comment about their posts. Your friends will be able to see whenever you comment on something, as will the friends of the person who originally shared the post. To leave a comment, simply type it in the comment box below a post, then press Enter on your keyboard.
Send a Private Message Using Messenger

A separate app on your mobile device

In the upper, right on a computer

Privacy shortcuts

The fastest way to change your privacy settings is to use **privacy shortcuts**. To access privacy shortcuts, click the **Privacy Shortcuts** button on the toolbar. From here, you can modify the **audience selector**, choose your **message filtering settings**, and more.
The Privacy Settings and Tools page

Any changes you make from Privacy Shortcuts will be reflected on the **Privacy Settings and Tools** page. This is where you can control some of the most important privacy settings on Facebook.

To access the Privacy Settings and Tools page:

1. Click the **drop-down arrow** on the Toolbar, then select **Settings**.

2. The **settings** page will appear. Next, select **Privacy**. The Privacy Settings and Tools page will appear.
Here's a closer look:

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<td>Review all your posts and things you're tagged in</td>
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<td>Limit the audience for posts you've shared with friends of friends or Public?</td>
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<td>Do you want search engines outside of Facebook to link to your profile?</td>
<td>No</td>
<td>Edit</td>
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Instructions courtesy of GCFLearnFree.org