

## Estes Valley Public Library District - 2020 Official Budget - December 9, 2019

	2017 Budget	2017 Actual	2018 Budget	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
<b>Operating Revenue</b>							
Taxes	\$1,643,542	\$1,643,903	\$1,880,444	\$1,915,772	\$1,763,824	\$1,783,824	\$2,021,028
Intergovernmental Revenue	\$0	\$506	\$0	\$1,818	\$0	\$200	\$0
Fees and Interest	\$22,178	\$34,232	\$30,379	\$59,694	\$53,870	\$59,314	\$60,989
Donations/Grants	\$556,005	\$404,106	\$302,700	\$263,329	\$201,300	\$205,771	\$206,300
<b>TOTAL REVENUE</b>	<b>\$2,221,725</b>	<b>\$2,082,747</b>	<b>\$2,213,523</b>	<b>\$2,240,614</b>	<b>\$2,018,994</b>	<b>\$2,049,109</b>	<b>\$2,288,317</b>

### Operating Expenditures

SERVICE	\$1,161,525	\$1,060,202	\$1,252,907	\$1,132,211	\$1,174,500	\$1,144,731	\$1,318,187
Patron Services Personnel	\$276,467	\$250,801	\$270,629	\$280,213	\$230,574	\$255,701	\$307,588
Office Supplies	\$11,000	\$5,297	\$1,000	\$2,422	\$1,100	\$1,000	\$1,100
Durable Supplies	\$0	\$0	\$0	\$0	\$3,600	\$2,876	\$1,000
InterLibrary Loan Courier	\$1,556	\$2,236	\$8,718	\$2,794	\$8,553	\$5,000	\$9,500
Interlibrary Loan Fees	\$200	\$81	\$200	\$141	\$150	\$150	\$150
<b>Patron Services subtotal</b>	<b>\$289,223</b>	<b>\$258,416</b>	<b>\$280,547</b>	<b>\$285,570</b>	<b>\$243,977</b>	<b>\$264,727</b>	<b>\$319,338</b>

<b>Adult Services subtotal</b>	<b>\$263,822</b>	<b>\$240,867</b>	<b>\$323,501</b>	<b>\$283,271</b>	<b>\$0</b>	<b>\$4,053</b>	<b>\$0</b> Adult Services obscured by Program & Outreach Team
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P&O Services Personnel	\$0	\$0	\$0	\$2,160	\$336,603	\$290,086	\$312,989
Printed Materials/Books Youth	\$0	\$0	\$0	\$0	\$14,000	\$12,000	\$14,280
Printed Materials/Books Teen	\$0	\$0	\$0	\$0	\$2,706	\$2,706	\$2,760
Programs Youth	\$0	\$0	\$0	\$33	\$21,000	\$20,000	\$21,000
Programs Teen	\$0	\$0	\$0	\$0	\$5,000	\$5,500	\$6,500
Non-Print Materials Youth	\$0	\$0	\$0	\$0	\$5,000	\$1,500	\$5,100
Non-Print Materials Replace Youth	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-Print Materials Teen	\$0	\$0	\$0	\$0	\$1,061	\$561	\$1,082
Music and Video Youth	\$0	\$0	\$0	\$0	\$4,213	\$3,800	\$4,297
Music and Video Teen	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Discovery Packs Youth	\$0	\$0	\$0	\$0	\$1,327	\$1,000	\$1,354
Materials Processing Youth	\$0	\$0	\$0	\$0	\$3,500	\$3,200	\$3,500
Materials Processing Teen	\$0	\$0	\$0	\$0	\$300	\$300	\$300
Welcome to USA Programs & Supplies	\$0	\$0	\$0	\$0	\$6,500	\$2,500	\$6,500
Printed Materials/Books (Large Print)	\$0	\$0	\$0	\$0	\$8,956	\$8,500	\$9,135
On-Line Databases	\$0	\$0	\$0	\$0	\$19,530	\$20,678	\$19,415
Printed Materials/Books (Reference)	\$0	\$0	\$0	\$0	\$3,162	\$1,500	\$3,225
Adult Programs	\$0	\$0	\$0	\$0	\$26,500	\$25,000	\$26,500
Programs Durables	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000
Materials Processing (Reference)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Supplies (Acquisitions)	\$0	\$0	\$0	\$0	\$500	\$25	\$510
Music-CDs	\$0	\$0	\$0	\$0	\$500	\$150	\$250
Video-DVDs	\$0	\$0	\$0	\$0	\$13,785	\$13,785	\$14,321
Books on CDs	\$0	\$0	\$0	\$0	\$18,040	\$18,040	\$18,401

Digital Content (book, audio, video, music)	\$0	\$0	\$0	\$0	\$48,000	\$45,000	\$48,960
Digital Audiobooks	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Digital Music	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Adult Fiction	\$0	\$0	\$0	\$0	\$15,153	\$15,153	\$15,456
Adult Non-Fiction	\$0	\$0	\$0	\$0	\$14,176	\$14,176	\$14,460
Materials Processing (Acquisitions)	\$0	\$0	\$0	\$0	\$11,444	\$11,444	\$11,673
Periodicals	\$0	\$0	\$0	\$0	\$9,180	\$9,180	\$9,364
eMagazines	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Program &amp; Outreach subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,193</b>	<b>\$591,136</b>	<b>\$526,784</b>	<b>\$572,332</b>

Technical Services Personnel	\$290,026	\$301,292	\$309,215	\$286,934	\$256,318	\$257,679	\$258,567
Internet Service Fees	\$12,000	\$9,171	\$12,000	\$9,989	\$10,000	\$11,000	\$10,000
Computer management Systems	\$7,403	\$8,462	\$10,227	\$8,529	\$13,662	\$13,662	\$20,791
Integrated Library System Fees (TLC)	\$21,000	\$19,811	\$16,689	\$14,638	\$15,000	\$14,491	\$71,917
Electronic services: Platforms	\$18,000	\$10,000	\$19,000	\$8,250	\$13,500	\$11,050	\$13,500
Durable Supplies (Computers)	\$14,000	\$3,868	\$21,000	\$29,844	\$16,000	\$12,500	\$28,242
Computer Supplies	\$3,000	\$8,355	\$3,000	\$9,985	\$3,000	\$3,500	\$3,500
Computer Software	\$0	\$0	\$0	\$0	\$3,908	\$8,630	\$4,000
Maker Space Supplies	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$3,000
Maker Space Durables	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$3,000
Archive Supplies	\$10,000	\$0	\$5,000	\$5,000	\$5,000	\$10,021	\$10,000
<b>Technical Services subtotal</b>	<b>\$375,429</b>	<b>\$360,960</b>	<b>\$396,131</b>	<b>\$373,170</b>	<b>\$339,388</b>	<b>\$345,533</b>	<b>\$426,517</b>

<b>SUPPORT</b>	<b>\$957,277</b>	<b>\$884,488</b>	<b>\$767,234</b>	<b>\$701,814</b>	<b>\$824,951</b>	<b>\$859,951</b>	<b>\$767,460</b>
Personnel Administration	\$174,627	\$211,855	\$208,916	\$228,577	\$376,106	\$392,823	\$407,912
Admin Fees - Benefits	\$6,405	\$5,098	\$6,135	\$5,569	\$6,204	\$6,204	\$6,929
Auditing	\$7,000	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$15,500
Liability Ins.: Dir., Board, Volunteers	\$2,800	\$2,313	\$2,912	\$2,253	\$3,028	\$2,271	\$2,271
Accounting - Bookkeeper	\$17,840	\$15,902	\$18,375	\$17,869	\$18,926	\$21,965	\$6,948
Bank Service Fees	\$0	\$143	\$0	\$60	\$60	\$50	\$50
Payroll Services	\$7,800	\$8,076	\$8,970	\$7,690	\$9,239	\$9,239	\$9,516
Treasurer Fees - Larimer County	\$32,390	\$30,098	\$37,336	\$35,500	\$34,558	\$34,558	\$36,697
Legal Fees	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$1,000
Public Relations	\$10,500	\$8,858	\$13,000	\$12,374	\$9,500	\$8,500	\$9,570
Strategic Projects / Surveys	\$28,000	\$9,884	\$19,000	\$13,742	\$5,000	\$5,000	\$6,500
PERA Interest Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest Expenditure: YMCA Refund	\$0	\$52,220	\$0	\$0	\$0	\$0	\$0
Publication Fees	\$500	\$973	\$500	\$2,042	\$1,500	\$1,500	\$1,500
Equipment	\$0	\$11	\$0	\$0	\$0	\$0	\$0
Rentals / Real Property	\$1,681	\$1,681	\$1,681	\$4,052	\$3,000	\$3,997	\$3,997
Copier Contracts/Equipment	\$7,150	\$6,102	\$7,150	\$5,381	\$7,150	\$6,500	\$7,150
Administrative Supplies	\$9,000	\$10,043	\$11,000	\$11,843	\$11,500	\$10,200	\$11,500
Durables Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Centennial	\$0	\$383	\$0	\$0	\$0	\$0	\$0
Volunteer Support	\$100	\$303	\$2,600	\$2,902	\$2,600	\$1,500	\$1,200
Staff Development	\$8,000	\$7,127	\$14,000	\$13,484	\$15,500	\$10,870	\$19,000
Dues and Subscriptions	\$8,000	\$8,639	\$8,000	\$9,534	\$8,000	\$10,036	\$11,635

Travel/Meals/Mileage	\$4,000	\$2,207	\$4,000	\$5,348	\$4,500	\$1,500	\$2,000
Merit Pool	\$20,000	\$0	\$20,000	\$0	\$20,000	\$20,290	\$20,290
Telephone	\$3,500	\$3,768	\$3,500	\$3,119	\$0	\$0	\$0
Over/shortage	\$0	(\$22)	\$0	\$81	\$0	\$0	\$0
<b>Administration subtotal</b>	<b>\$350,293</b>	<b>\$393,162</b>	<b>\$395,575</b>	<b>\$388,920</b>	<b>\$543,871</b>	<b>\$554,503</b>	<b>\$581,165</b>
Development Personnel	\$71,305	\$70,127	\$73,322	\$85,816	\$0	\$3,296	\$0
Development Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Development subtotal</b>	<b>\$71,305</b>	<b>\$70,127</b>	<b>\$73,322</b>	<b>\$85,816</b>	<b>\$0</b>	<b>\$3,296</b>	<b>\$0</b>
							Development absorbed by Admin Team
Property Insurance	\$18,961	\$20,746	\$19,563	\$19,761	\$21,173	\$21,173	\$16,170
Liability Insurance - Umbrella	\$1,785	\$0	\$1,964	\$2,062	\$1,754	\$1,754	\$336
Custodian Contract	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$37,500
Maintenance Contracts	\$12,098	\$11,490	\$12,200	\$12,399	\$15,243	\$15,000	\$15,000
Buildings (Repair & Maintenance)	\$11,500	\$45,354	\$14,040	\$53,143	\$32,540	\$50,000	\$50,155
Materials and Supplies	\$2,500	\$2,258	\$2,500	\$1,915	\$10,500	\$12,725	\$6,000
Utilities	\$28,600	\$31,598	\$31,070	\$31,137	\$34,870	\$36,500	\$37,300
<b>Building subtotal</b>	<b>\$105,444</b>	<b>\$141,447</b>	<b>\$111,337</b>	<b>\$150,418</b>	<b>\$146,080</b>	<b>\$167,152</b>	<b>\$162,461</b>
Building Capital	\$390,000	\$251,881	\$100,000	\$46,987	\$0	\$0	\$0
Furniture & Fixtures	\$10,235	\$0	\$0	\$0	\$0	\$0	\$0
Computer Equipment	\$30,000	\$27,870	\$30,000	\$20,511	\$0	\$0	\$0
Special Projects	\$0	\$0	\$57,000	\$9,162	\$135,000	\$135,000	\$23,834
<b>Capital subtotal</b>	<b>\$430,235</b>	<b>\$279,751</b>	<b>\$187,000</b>	<b>\$76,659</b>	<b>\$135,000</b>	<b>\$135,000</b>	<b>\$23,834</b>
<b>TOTAL EXPENDITURES</b>	<b>\$2,118,802</b>	<b>\$1,944,690</b>	<b>\$2,020,141</b>	<b>\$1,834,025</b>	<b>\$1,999,452</b>	<b>\$2,004,682</b>	<b>\$2,085,647</b>
<b>PROJECTED ANNUAL BALANCE*</b>	<b>\$102,923</b>	<b>\$138,057</b>	<b>\$193,382</b>	<b>\$406,589</b>	<b>\$19,542</b>	<b>\$44,427</b>	<b>\$202,670</b>

\* Funds applied to Operating & Capital Reserves to support 10-Year financial plan