

Estes Valley Public Library District
BOARD OF TRUSTEES MEETING MINUTES

Monday, December 9, 2019, 6:30pm
Estes Valley Library / Wasson Board Room

Call to Order / Welcome – John Krueger, President

The Board President, John Krueger, called the meeting to order at 6:30pm on Monday December 9, 2019. The following were present:

TRUSTEES: John Krueger, President; Beth Ellis, Secretary; David Hemphill, Treasurer; Ann Coleman; Kay Weston; Liz Zornes

ABSENT WITH APOLOGIES: Bill Gerritz, Vice-President

FRIENDS & FOUNDATION LIAISON: Diane Shriver

STAFF: Diana Laughlin, Kieran Rowser, Claudine Perrault, Cindy Seckman, Joanna Stensland

GUESTS: Keith Berndtson

Public Comments: None

Consent Agenda

1. Board of Trustees meeting Minutes: November 18, 2019
2. Income & Expense report: November 30, 2019 YTD
3. Special Meeting - *Executive Session*: Personnel Matter: Contract review and annual evaluation of Library Director Claudine Perrault – December 5, 2019

Ellis moved and Zornes seconded a motion to accept the December Consent Agenda. Ayes all. (19-37)

Presentation: New Staff & Trustee Orientation Video

Joanna Stensland, Administrative Specialist, showed the new 12-minute staff and trustee training video which covers Library values, operations and policies.

Strategic Discussion & Reports

- Gov't Affairs – Krueger
The election of officers will take place at the January 20th, 2020 meeting and not at this meeting as originally planned. Krueger asked for trustees to submit ideas for 2020 study sessions.
- Friends & Foundation – Shriver
Shriver gave a report noting that her term as President ends at the December 16th meeting. Shriver thanked the Board of Trustees for being able to participate in the Board meetings.
- Library Director – Perrault
Perrault gave a monthly report on Library activities. Monthly reports will be given in the intervening months between quarterly reports. There was some discussion

on the terms of the renewal of the MOU with the Library's Friends & Foundation. The Friends & Foundation Board will discuss the proposed MOU at the Dec 16th meeting and suggest their own edits at that time.

Action Items

- Gov't Affairs - Krueger
 - Approve Employment Contract for Library Director
Hemphill moved & Ellis seconded a motion to approve a new four-year employment contract for the Library Director. Ayes all. (19-38)

 - Weston moved and Zornes seconded to increase the Library Director's salary to the recommended amount of \$96,750.** Hemphill reported that there was a general consensus of approval of Perrault's job performance and to bring her salary in line with other library directors' salaries. **Ayes all. (19-39)**

- Finance Committee: 2020 Budget Approval
 - 2020 Resolution to Adopt the Budget
Krueger read the resolution.
Resolved that the 2020 Budget be adopted, as moved by Weston and seconded by Coleman. Perrault explained the changes since the original draft and reviewed the budget message. **Ayes all. (19-40)**
 - 2020 Resolution to Set Mill Levy
Krueger read the resolution.
Resolved that the Board set the 2020 Mill Levy, as moved by Zornes and seconded by Coleman. Ayes all. (19-41)
 - 2020 Resolution to Appropriate Sums of Money
Krueger read the resolution.
Resolved to Appropriate Sums of Money for the 2020 Budget as moved by Zornes and seconded by Weston. Ayes all. (19-42)

The President thanked the trustees for their work this past year.

Upcoming Trustee Meetings

**No* January Board Study Session [one-on-one meetings with Board President]*

1. Regular Board Meeting: Monday, January 20, 2020

Other Events

- Friends & Foundation Meeting: December 16, 2-4p Wasson Board Room
- Colorado Gives Day: Tuesday, December 10.
- Library CLOSED:
 - Tuesday-Wednesday, December 24-25: Christmas Eve & Day
 - Wednesday, January 1, 2020 New Year's Day

Adjourn

The President adjourned the meeting at 7:40 pm.

Minutes prepared by Joanna Stensland.

Respectfully submitted,
Beth Ellis, Secretary

[attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from December 9, 2019

Ellis moved and Zornes seconded a motion to accept the December Consent Agenda. Ayes all. **(19-37)**

Hemphill moved & Ellis seconded a motion to approve a new four-year employment contract for the Library Director. Ayes all. **(19-38)**

Weston moved and Zornes seconded to increase the Library Director's salary to the recommended amount of \$96,750. Ayes all. **(19-39)**

Resolved that the 2020 Budget be adopted, as moved by Weston and seconded by Coleman. Ayes all. **(19-40)**

Resolved that the Board set the 2020 Mill Levy, as moved by Zornes and seconded by Coleman. Ayes all. **(19-41)**

Resolved to Appropriate Sums of Money for the 2020 Budget as moved by Zornes and seconded by Weston. Ayes all. **(19-42)**

John Krueger, President
Estes Valley Public Library District
Board of Trustees

Beth Ellis, Board Secretary
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