

Estes Valley Public Library District - 2020 Official DRAFT Budget - October 15, 2020

	2019 Budget	2019 Actual	2020 Budget	YTD 09/30/2020	2021 Budget
Operating Revenue					
TAXES	\$1,763,824	\$1,797,192	\$2,021,028	\$1,957,848	\$2,008,949
INTERGOVERNMENTAL REVENUE	\$0	\$932	\$0	\$0	\$0
FEES AND INTEREST	\$53,870	\$69,869	\$60,989	\$19,631	\$17,383
DONATIONS/OTHER REVENUE	\$201,300	\$229,291	\$206,300	\$14,769	\$220,100
TOTAL REVENUE	\$2,018,994	\$2,097,284	\$2,288,317	\$1,992,249	\$2,246,432
Operating Expenditures					
SERVICES					
PATRON SERVICES					
PATRON SERVICES PERSONNEL	\$230,574	\$252,822	\$307,588	\$206,102	\$372,526
OPERATING SUPPLIES	\$1,100	\$655	\$1,100	\$706	\$1,023
INTERLIBRARY LOAN FEES	\$150	\$113	\$150	\$319	\$150
DURABLE SUPPLIES	\$3,600	\$3,017	\$1,000	\$1,282	\$930
TOTAL PATRON SERVICES	\$235,424	\$256,607	\$309,838	\$208,409	\$374,629
PROGRAMS & OUTREACH					
PROGRAMS & OUTREACH PERSONNEL	\$336,603	\$307,374	\$312,989	\$237,068	\$334,286
CHILDRENS PROGRAMS & SUPPLIES	\$21,000	\$17,047	\$21,000	\$16,083	\$25,000
CHILDRENS PRINTED MATERIALS / BOOK	\$14,000	\$9,188	\$14,280	\$6,118	\$14,000
CHILDRENS DIGITAL COLLECTIONS / EBO	\$5,000	\$1,813	\$5,100	\$1,928	\$5,100
CHILDRENS MUSIC CD'S	\$4,213	\$1,923	\$4,297	\$0	\$1,000
CHILDRENS VIDEO / DVD'S	\$0	\$0	\$0	\$0	\$1,000
CHILDRENS BOOKS ON CD'S	\$0	\$0	\$0	\$38	\$0
CHILDRENS DISC PACKS/LIBRARY OF THII	\$1,327	\$512	\$1,354	\$73	\$1,500
CHILDRENS MATERIALS PROCESSING	\$3,500	\$3,073	\$3,500	\$1,936	\$3,000
TEENS PROGRAMS & SUPPLIES	\$5,000	\$5,067	\$6,500	\$642	\$5,500
TEENS PRINTED MATERIALS / BOOKS	\$2,706	\$2,026	\$2,760	\$1,535	\$2,500
TEENS DIGITAL COLLECTIONS / EBOOKS	\$1,061	\$1,012	\$1,082	\$1,089	\$1,500
TEENS MUSIC CD'S	\$0	\$0	\$0	\$0	\$0
TEENS VIDEO / DVD'S	\$0	\$0	\$0	\$0	\$0
TEENS MATERIALS PROCESSING	\$300	\$227	\$300	\$39	\$250
ADULT PROGRAMS & SUPPLIES	\$26,500	\$20,769	\$26,500	\$6,986	\$20,000
ADULT DISC PACKS/LIBRARY OF THINGS	\$1,000	\$415	\$1,000	\$481	\$1,300
ELL PROGRAMS & SUPPLIES	\$6,500	\$3,879	\$6,500	\$97	\$6,000
TOTAL PROGRAMS & OUTREACH	\$428,710	\$374,326	\$407,162	\$274,114	\$421,936
TECHNICAL SERVICES					
TECHNICAL SERVICES PERSONNEL	\$256,318	\$264,879	\$258,567	\$198,576	\$277,503
<i>TS: ACQUISITIONS/ADULT</i>					
ADULT OPERATING SUPPLIES	\$500	\$1,871	\$510	\$1,028	\$484
ADULT DIGITAL COLLECTIONS / EBOOKS	\$48,000	\$48,633	\$48,960	\$34,472	\$48,960
ADULT MUSIC CD'S	\$500	\$8	\$250	\$0	\$50
ADULT VIDEO / DVD'S	\$13,785	\$13,728	\$14,321	\$5,371	\$12,246
ADULT BOOKS ON CD'S	\$18,040	\$16,843	\$18,401	\$10,235	\$16,892
LARGE PRINT	\$8,956	\$9,204	\$9,135	\$4,260	\$8,496
ADULT FICTION	\$15,153	\$15,031	\$15,456	\$10,217	\$14,661
ADULT NON-FICTION	\$14,176	\$16,234	\$14,460	\$7,545	\$13,749
REFERENCE	\$3,162	\$2,401	\$3,225	\$592	\$2,000
PERIODICALS	\$9,180	\$8,981	\$9,364	\$5,735	\$9,364
ADULT MATERIALS PROCESSING	\$11,444	\$11,095	\$11,673	\$5,162	\$10,130
ARCHIVAL DIGITIZATION	\$5,000	\$9,874	\$10,000	\$11,868	\$10,000
TOTAL ACQ/ADULT	\$147,896	\$153,902	\$155,755	\$96,485	\$147,032
<i>TS: COMPUTER & DURABLE SERVICES</i>					
COMPUTER MANAGEMENT SYSTEM	\$13,662	\$13,290	\$20,791	\$14,954	\$21,000
ELECTRONIC SERVICES: PLATFORM	\$13,500	\$6,050	\$13,500	\$6,000	\$11,300
INTERNET SERVICE FEES	\$10,000	\$9,964	\$10,000	\$5,578	\$10,300
ON-LINE DATABASES	\$19,530	\$20,678	\$19,415	\$15,997	\$19,700
INTEGRATED LIBRARY SYSTEM	\$15,000	\$14,491	\$71,917	\$37,977	\$16,598
DURABLE SUPPLIES	\$16,000	\$11,320	\$28,242	\$20,140	\$30,500
COMPUTER SUPPLIES	\$3,000	\$3,398	\$3,500	\$3,425	\$3,320
COMPUTER SOFTWARE	\$3,908	\$8,861	\$4,000	\$2,042	\$4,000

MAKER SPACE SUPPLIES	\$2,000	\$1,168	\$3,000	\$169	\$3,000
MAKER SPACE DURABLES	\$1,000	\$690	\$3,000	\$188	\$2,500
<i>TOTAL COMPUTER & DURABLES</i>	<i>\$97,600</i>	<i>\$89,911</i>	<i>\$177,365</i>	<i>\$105,469</i>	<i>\$122,218</i>
TOTAL TECHNICAL SERVICES	\$501,814	\$508,692	\$591,687	\$400,530	\$546,753
TOTAL SERVICES	\$1,165,947	\$1,139,625	\$1,308,687	\$883,053	\$1,343,318

SUPPORT

ADMINISTRATION

ADMINISTRATION PERSONNEL	\$376,106	\$402,605	\$407,912	\$323,261	\$423,748
ACCOUNTING	\$18,926	\$21,445	\$6,948	\$4,644	\$2,700
AUDIT	\$7,500	\$7,500	\$15,500	\$7,500	\$15,000
BANK SERVICE FEES	\$60	\$55	\$50	\$12	\$50
BENEFIT ADMIN (TOWN OF EP)	\$6,204	\$5,570	\$6,929	\$4,757	\$6,500
CATERING	\$1,000	\$1,639	\$2,000	\$381	\$1,650
COURIER	\$8,553	\$6,265	\$9,500	\$6,484	\$9,500
GENERAL LIABILITY INSURANCE	\$3,028	\$2,253	\$2,271	\$2,253	\$2,271
LEGAL FEES	\$0	\$444	\$1,000	\$900	\$1,000
PAYROLL SERVICES	\$9,239	\$8,685	\$9,516	\$6,704	\$9,750
PUBLIC RELATIONS / MARKETING	\$9,500	\$7,898	\$9,570	\$2,910	\$9,000
PUBLICATION FEES	\$1,500	\$1,449	\$1,500	\$351	\$1,000
STRATEGIC PROJECTS	\$5,000	\$4,579	\$6,500	\$0	\$21,000
TREASURER FEES - LARIMER CO.	\$34,558	\$32,840	\$36,697	\$37,177	\$38,000
VOLUNTEER SUPPORT	\$2,600	\$952	\$1,200	\$669	\$1,100
STAFF DEVELOPMENT	\$15,500	\$10,525	\$19,000	\$4,149	\$19,100
DUES AND SUBSCRIPTIONS	\$8,000	\$10,246	\$11,635	\$9,402	\$12,500
TRAVEL / MEALS / MILEAGE	\$4,500	\$1,931	\$2,000	\$597	\$5,500
MERIT POOL	\$20,000	\$0	\$20,290	\$0	\$20,290
OPERATING SUPPLIES	\$6,000	\$4,719	\$6,000	\$3,158	\$5,000
POSTAGE	\$4,500	\$2,315	\$3,500	\$1,632	\$2,500
OVER / SHORTAGE	\$0	-\$5	\$0	-\$2	\$0
RENTAL / REAL PROPERTY	\$3,000	\$3,997	\$3,997	\$2,998	\$4,000
RENTAL / EQUIPMENT	\$7,150	\$4,842	\$7,150	\$1,504	\$3,250
TOTAL ADMINISTRATION	\$552,424	\$542,748	\$590,665	\$421,440	\$614,408

BUILDING

CUSTODIAL CONTRACT	\$30,000	\$30,000	\$37,500	\$27,000	\$37,500
PROPERTY INSURANCE	\$21,173	\$21,173	\$16,170	\$12,790	\$12,790
LIABILITY INSURANCE - UMBRELLA	\$1,754	\$1,754	\$336	\$0	\$0
FLOOD INSURANCE	\$0	\$0	\$0	\$3,716	\$3,716
JANITORIAL SUPPLIES	\$2,500	\$4,511	\$2,500	\$3,372	\$5,000
FURNITURE & FIXTURES < \$5K	\$8,000	\$9,414	\$3,500	\$784	\$3,500
MAINTENANCE CONTRACTS	\$15,243	\$14,844	\$15,000	\$12,724	\$16,000
BUILDING MAINTENANCE	\$32,540	\$33,980	\$50,155	\$8,571	\$25,520
EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$8	\$0
TELEPHONE	\$3,500	\$2,989	\$3,500	\$2,856	\$4,000
NATURAL GAS	\$4,770	\$5,393	\$5,000	\$2,637	\$5,500
ELECTRIC	\$20,000	\$21,994	\$21,000	\$7,399	\$22,000
WATER	\$1,600	\$1,617	\$1,600	\$588	\$1,700
SEWER	\$1,200	\$1,364	\$1,200	\$349	\$1,400
TRASH DISPOSAL	\$3,800	\$3,567	\$5,000	\$2,687	\$5,000
TOTAL BUILDING	\$146,080	\$152,601	\$162,461	\$85,483	\$143,626

CAPITAL

CAPITAL / BUILDINGS	\$135,000	\$133,904	\$23,834	\$0	\$20,000
TOTAL CAPITAL	\$135,000	\$133,904	\$23,834	\$0	\$20,000

TOTAL SUPPORT	\$833,504	\$829,254	\$776,960	\$506,922	\$778,034
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TOTAL EXPENDITURES	\$1,999,451	\$1,968,878	\$2,085,647	\$1,389,976	\$2,121,352
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2019 BUDGET AMENDMENT	\$17,500				
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PROJECTED ANNUAL BALANCE*	\$2,043	\$128,406	\$202,670	\$602,273	\$125,081
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*Funds applied to Long Term Reserves to support 10-Year Financial Plan