

Estes Valley Public Library District - 2020 Official DRAFT Budget v.2

	2019 Budget	2019 Actual	2020 Budget	2020 Estimate	2021 Budget
Operating Revenue					
TAXES	\$1,763,824	\$1,797,192	\$2,021,028	\$2,018,090	\$2,008,949
INTERGOVERNMENTAL REVENUE	\$0	\$932	\$0	\$0	\$0
FEES AND INTEREST	\$53,870	\$69,869	\$60,989	\$21,317	\$17,383
DONATIONS/OTHER REVENUE	\$201,300	\$229,291	\$206,300	\$257,100	\$220,100
TOTAL REVENUE	\$2,018,994	\$2,097,284	\$2,288,317	\$2,296,506	\$2,246,432

Operating Expenditures
SERVICES

PATRON SERVICES					
PATRON SERVICES PERSONNEL	\$230,574	\$252,822	\$307,588	\$278,136	\$354,085
OPERATING SUPPLIES	\$1,100	\$655	\$1,100	\$900	\$1,100
INTERLIBRARY LOAN FEES	\$150	\$113	\$150	\$319	\$150
DURABLE SUPPLIES	\$3,600	\$3,017	\$1,000	\$1,282	\$1,000
TOTAL PATRON SERVICES	\$235,424	\$256,607	\$309,838	\$280,638	\$356,335

PROGRAMS & OUTREACH

PROGRAMS & OUTREACH PERSONNEL	\$336,603	\$307,374	\$312,989	\$309,279	\$363,141
CHILDRENS PROGRAMS & SUPPLIES	\$21,000	\$17,047	\$21,000	\$17,283	\$25,000
CHILDRENS PRINTED MATERIALS / BOOKS	\$14,000	\$9,188	\$14,280	\$6,624	\$14,280
CHILDRENS DIGITAL COLLECTIONS / EBOOKS	\$5,000	\$1,813	\$5,100	\$3,928	\$5,100
CHILDRENS MUSIC CD'S	\$4,213	\$1,923	\$4,297	\$0	\$3,297
CHILDRENS VIDEO / DVD'S	\$0	\$0	\$0	\$350	\$1,000
CHILDRENS BOOKS ON CD'S	\$0	\$0	\$0	\$38	\$0
CHILDRENS DISC PACKS/LIBRARY OF THINGS	\$1,327	\$512	\$1,354	\$73	\$1,500
CHILDRENS MATERIALS PROCESSING	\$3,500	\$3,073	\$3,500	\$1,936	\$3,500
TEENS PROGRAMS & SUPPLIES	\$5,000	\$5,067	\$6,500	\$642	\$6,500
TEENS PRINTED MATERIALS / BOOKS	\$2,706	\$2,026	\$2,760	\$1,535	\$2,760
TEENS DIGITAL COLLECTIONS / EBOOKS	\$1,061	\$1,012	\$1,082	\$1,089	\$1,500
TEENS MUSIC CD'S	\$0	\$0	\$0	\$0	\$0
TEENS VIDEO / DVD'S	\$0	\$0	\$0	\$0	\$0
TEENS MATERIALS PROCESSING	\$300	\$227	\$300	\$39	\$300
ADULT PROGRAMS & SUPPLIES	\$26,500	\$20,769	\$26,500	\$7,768	\$26,500
ADULT DISC PACKS/LIBRARY OF THINGS	\$1,000	\$415	\$1,000	\$481	\$1,300
ADULT PROGRAMS & SUPPLIES	\$6,500	\$3,879	\$6,500	\$608	\$6,500
TOTAL PROGRAMS & OUTREACH	\$428,710	\$374,326	\$407,162	\$351,672	\$462,179

TECHNICAL SERVICES

TECHNICAL SERVICES PERSONNEL	\$256,318	\$264,879	\$258,567	\$255,886	\$296,271
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TS: ACQUISITIONS/ADULT

ADULT OPERATING SUPPLIES	\$500	\$1,871	\$510	\$1,100	\$510
ADULT DIGITAL COLLECTIONS / EBOOKS	\$48,000	\$48,633	\$48,960	\$48,960	\$49,940
ADULT MUSIC CD'S	\$500	\$8	\$250	\$0	\$250
ADULT VIDEO / DVD'S	\$13,785	\$13,728	\$14,321	\$8,300	\$14,321
ADULT BOOKS ON CD'S	\$18,040	\$16,843	\$18,401	\$18,401	\$18,401
LARGE PRINT	\$8,956	\$9,204	\$9,135	\$9,135	\$9,135
ADULT FICTION	\$15,153	\$15,031	\$15,456	\$15,456	\$15,766
ADULT NON-FICTION	\$14,176	\$16,234	\$14,460	\$13,700	\$14,750
REFERENCE	\$3,162	\$2,401	\$3,225	\$1,592	\$3,225
PERIODICALS	\$9,180	\$8,981	\$9,364	\$9,364	\$9,364
ADULT MATERIALS PROCESSING	\$11,444	\$11,095	\$11,673	\$11,673	\$11,673
ARCHIVAL DIGITIZATION	\$5,000	\$9,874	\$10,000	\$11,868	\$10,000
<i>TOTAL ACQ/ADULT</i>	<i>\$147,896</i>	<i>\$153,902</i>	<i>\$155,755</i>	<i>\$149,549</i>	<i>\$157,336</i>

TS: COMPUTER & DURABLE SERVICES

COMPUTER MANAGEMENT SYSTEM	\$13,662	\$13,290	\$20,791	\$20,791	\$21,000
ELECTRONIC SERVICES: PLATFORM	\$13,500	\$6,050	\$13,500	\$13,500	\$11,300
INTERNET SERVICE FEES	\$10,000	\$9,964	\$10,000	\$8,000	\$10,300
ON-LINE DATABASES	\$19,530	\$20,678	\$19,415	\$19,997	\$19,700
INTEGRATED LIBRARY SYSTEM	\$15,000	\$14,491	\$71,917	\$71,917	\$16,598
DURABLE SUPPLIES	\$16,000	\$11,320	\$28,242	\$27,887	\$28,000
COMPUTER SUPPLIES	\$3,000	\$3,398	\$3,500	\$3,482	\$3,500

COMPUTER SOFTWARE	\$3,908	\$8,861	\$4,000	\$4,000	\$4,000
MAKER SPACE SUPPLIES	\$2,000	\$1,168	\$3,000	\$500	\$3,000
MAKER SPACE DURABLES	\$1,000	\$690	\$3,000	\$500	\$3,000
<i>TOTAL COMPUTER & DURABLES</i>	\$97,600	\$89,911	\$177,365	\$166,574	\$120,398
TOTAL TECHNICAL SERVICES	\$501,814	\$508,692	\$591,687	\$572,009	\$574,004
TOTAL SERVICES	\$1,165,947	\$1,139,625	\$1,308,687	\$1,204,319	\$1,392,518

SUPPORT

ADMINISTRATION

ADMINISTRATION PERSONNEL	\$376,106	\$402,605	\$407,912	\$425,337	\$431,668
ACCOUNTING	\$18,926	\$21,445	\$6,948	\$6,948	\$2,700
AUDIT	\$7,500	\$7,500	\$15,500	\$7,500	\$15,000
BANK SERVICE FEES	\$60	\$55	\$50	\$12	\$50
BENEFIT ADMIN (TOWN OF EP)	\$6,204	\$5,570	\$6,929	\$6,242	\$8,005
CATERING	\$1,000	\$1,639	\$2,000	\$700	\$2,000
COURIER	\$8,553	\$6,265	\$9,500	\$7,984	\$9,500
GENERAL LIABILITY INSURANCE	\$3,028	\$2,253	\$2,271	\$2,253	\$2,271
LEGAL FEES	\$0	\$444	\$1,000	\$900	\$1,000
PAYROLL SERVICES	\$9,239	\$8,685	\$9,516	\$8,189	\$8,450
PUBLIC RELATIONS / MARKETING	\$9,500	\$7,898	\$9,570	\$4,000	\$9,570
PUBLICATION FEES	\$1,500	\$1,449	\$1,500	\$600	\$1,500
STRATEGIC PROJECTS	\$5,000	\$4,579	\$6,500	\$5,705	\$16,000
TREASURER FEES - LARIMER CO.	\$34,558	\$32,840	\$36,697	\$37,797	\$38,000
VOLUNTEER SUPPORT	\$2,600	\$952	\$1,200	\$1,069	\$1,200
STAFF DEVELOPMENT	\$15,500	\$10,525	\$19,000	\$7,685	\$19,100
DUES AND SUBSCRIPTIONS	\$8,000	\$10,246	\$11,635	\$11,635	\$12,500
TRAVEL / MEALS / MILEAGE	\$4,500	\$1,931	\$2,000	\$750	\$5,500
MERIT POOL	\$20,000	\$0	\$20,290	\$0	\$20,290
OPERATING SUPPLIES	\$6,000	\$4,719	\$6,000	\$4,500	\$6,000
POSTAGE	\$4,500	\$2,315	\$3,500	\$1,872	\$2,500
OVER / SHORTAGE	\$0	-\$5	\$0	-\$2	\$0
RENTAL / REAL PROPERTY	\$3,000	\$3,997	\$3,997	\$4,000	\$4,000
RENTAL / EQUIPMENT	\$7,150	\$4,842	\$7,150	\$3,250	\$3,250
TOTAL ADMINISTRATION	\$552,424	\$542,748	\$590,665	\$548,926	\$620,054

BUILDING

CUSTODIAL CONTRACT	\$30,000	\$30,000	\$37,500	\$37,500	\$37,500
PROPERTY INSURANCE	\$21,173	\$21,173	\$16,170	\$12,790	\$12,790
LIABILITY INSURANCE - UMBRELLA	\$1,754	\$1,754	\$336	\$0	\$0
FLOOD INSURANCE	\$0	\$0	\$0	\$3,716	\$3,716
JANITORIAL SUPPLIES	\$2,500	\$4,511	\$2,500	\$5,000	\$5,000
FURNITURE & FIXTURES < \$5K	\$8,000	\$9,414	\$3,500	\$3,784	\$3,500
MAINTENANCE CONTRACTS	\$15,243	\$14,844	\$15,000	\$15,000	\$16,000
BUILDING MAINTENANCE	\$32,540	\$33,980	\$50,155	\$18,771	\$25,520
EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$1,550	\$2,500
TELEPHONE	\$3,500	\$2,989	\$3,500	\$4,127	\$3,500
NATURAL GAS	\$4,770	\$5,393	\$5,000	\$5,000	\$5,500
ELECTRIC	\$20,000	\$21,994	\$21,000	\$15,000	\$22,000
WATER	\$1,600	\$1,617	\$1,600	\$1,000	\$1,700
SEWER	\$1,200	\$1,364	\$1,200	\$1,200	\$1,400
TRASH DISPOSAL	\$3,800	\$3,567	\$5,000	\$5,000	\$5,000
TOTAL BUILDING	\$146,080	\$152,601	\$162,461	\$129,439	\$145,626

CAPITAL

CAPITAL / BUILDINGS	\$135,000	\$133,904	\$23,834	\$0	\$20,000
TOTAL CAPITAL	\$135,000	\$133,904	\$23,834	\$0	\$20,000

TOTAL SUPPORT	\$833,504	\$829,254	\$776,960	\$678,365	\$785,680
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TOTAL EXPENDITURES	\$1,999,451	\$1,968,878	\$2,085,647	\$1,882,684	\$2,178,198
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2019 BUDGET AMENDMENT	\$17,500				
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PROJECTED ANNUAL BALANCE*	\$2,043	\$128,406	\$202,670	\$413,823	\$68,234
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*Funds applied to Long Term Reserves to support 10-Year Financial Plan