

Estes Valley Public Library District
BOARD OF TRUSTEES MEETING MINUTES

Monday, December 14, 2020 at 6:30pm

Estes Valley Library / Virtual Zoom Room / Live Streaming on YouTube

Call to Order / Welcome – John Krueger, President

The Board President, John Krueger, called the meeting to order at 6:31 pm on Monday December 14, 2020. The following were present:

TRUSTEES: John Krueger, President; David Hemphill, Treasurer; Bill Gerritz, Secretary; Ann Coleman; Kay Weston

ABSENT: Beth Ellis

FRIENDS & FOUNDATION LIAISON: Absent

STAFF: Claudine Perrault; Cindy Seckman; Joanna Stensland

GUESTS: Lynn Lawson (Trustee elect); Peter Johnson (Trustee elect)

Public Comments: None

Consent Agenda

1. Board of Trustees meeting Minutes: November 16, 2020
2. Income & Expense reports: November, 2020 YTD
3. Special Meeting - Executive Session: Personnel Matter: evaluation of Library Director Claudine Perrault – December 3, 2020

Hemphill moved and Coleman seconded a motion to accept the December Consent Agenda. Ayes all. (20-23)

Strategic Discussion & Reports

- Gov't Affairs – John Krueger
 - Special Recognition of Ann Coleman's Library Service
Krueger recognized the work of Ann Coleman over the past 20 years and expressed the gratitude and best wishes of the Board for her final meeting.

Gerritz is relocating but will remain on the Board for the immediate future.

- Friends & Foundation - Finley
Krueger read the report from the Friends & Foundation.
- Library Director - Perrault
The staff compensation survey is on schedule with a report expected by December 31st.
STAFF ACTION: The staff compensation survey report will be shared with the Board prior to the January Board meeting.

Board Action: The President will finalize the Study Session agenda after the first of the year.

The Treasurer expressed his thanks to Accountant Seckman for her report.

Action Items

- 2020 Bonus for Director
Krueger read a resolution for a proposal to award a bonus to the Library Director. **Gerritz moved and Coleman seconded a motion to award a \$10,000 bonus to the Library Director, Claudine Perrault, in December 2020. Ayes all. (20-24)**

- Finance Committee: 2021 Budget Approval – Hemphill
 - 2021 Resolution to Adopt the Budget
Hemphill moved and Coleman seconded a motion to adopt the budget resolution as follows:

Section 1. That the budget, as submitted, amended and attached, be and the same hereby is approved and adopted as the budget of the Estes Valley Public Library District, Colorado for 2021.

Section 2. That the budget hereby approved and adopted shall be signed by the President and Secretary of the Board and made part of the public records of the District.

Perrault summarized the 2021 Budget Message. Revenue is \$2,244,499, General Fund expenditures \$2,135, 665 leaving a surplus of \$108,834.

Ayes all. (20-25)

- 2021 Resolution to Set Mill Levy
Hemphill moved and Coleman seconded a motion to accept the following Mill Levy Resolution:

Section 1. That for the purpose of meeting all general operating expenses of the Estes Valley Public Library District during the 2021 budget year, there is hereby levied a tax of 4.538 mills upon each dollar of the total valuation for assessment of all taxable property with the District for the year 2020.

Section 2. That the President of the Board of Trustees is hereby authorized and directed to immediately certify to the County Commissioners of Larimer County, Colorado the mill levies for the Estes Valley Public Library District as herein determined and set.

Ayes all. (20-26)

- 2021 Resolution to Appropriate Sums of Money
Hemphill moved and Weston seconded a motion to approve the resolution

that the following sum is hereby appropriated from the revenue to fund purposes stated: General Fund: \$2,135,665. Ayes all (20-27)

Krueger thanked Perrault, Seckman and the Finance Committee for their work on the budget.

- Early Closure Request: 2pm New Year's Eve, December 31, 2020 – as part of ongoing Holiday closure dates
Krueger moved and Coleman seconded a motion to approve an early closure at 2pm on New Year's Eve, December 31, 2020. Ayes all (20-28)

Upcoming Trustee Meetings

1. *NO* January Board Study Session
2. Regular Board Meeting: Monday, January 18, 2021

Other Events

- Friends & Foundation Meeting: February 22, 2020 at 2p
Krueger will attend on behalf of the Library Board.
- Library CLOSED:
 - o Thursday - Friday, December 24-25, 2020 Christmas Eve & Day
 - o Friday, January 1, 2021 New Year's Day

Adjourn: The President adjourned the meeting at 7:05 pm.

Minutes prepared by Joanna Stensland

Respectfully submitted,
Pete Johnson, Secretary elect
on behalf of Bill Gerritz, 2020 Secretary

[attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from December 14, 2020

Hemphill moved and Coleman seconded a motion to accept the December Consent Agenda. **Ayes all. (20-23)**

Gerritz moved and Coleman seconded a motion to award a \$10,000 bonus to the Library Director, Claudine Perrault, in December 2020. **Ayes all. (20-24)**

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Krueger moved and Coleman seconded a motion to approve an early closure at 2pm on New Year's Eve, December 31, 2020. **Ayes all (20-28)**

John Krueger, President
Estes Valley Public Library District
Board of Trustees

Bill Gerritz, Board Secretary
Estes Valley Public Library District
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