

**Estes Valley Public Library District
BOARD OF TRUSTEES MEETING MINUTES**

Monday, January 18, 2021 at 6:30pm

Estes Valley Library / Virtual Zoom Room / Live Streaming on YouTube

Call to Order / Welcome – John Krueger, President

The Board President, John Krueger, called the meeting to order at 6:30 pm on Monday January 18, 2021. The following were present:

TRUSTEES: John Krueger, President; Treasurer; Bill Gerritz, Secretary; Beth Ellis; Peter Johnson; Lynn Lawson; Kay Weston

ABSENT: David Hemphill

FRIENDS & FOUNDATION LIAISON:

STAFF: Claudine Perrault; Cindy Seckman; Joanna Stensland

Public Comments: None

Consent Agenda

1. Board of Trustees meeting Minutes: December 14, 2020
2. Income & Expense reports: December, 2020 YTD

Gerritz moved and Ellis seconded a motion to accept the January Consent Agenda. Ayes all. (21-01)

Action Items

- Gov't Affairs – Krueger
 - Accept 2021 Trustee Appointments
Gerritz moved and Weston seconded a motion to accept the following resolution for Trustee appointments:
 1. Reappoint David Hemphill for his second term as Trustee, for 2021 through 2024, and
 2. Appoint Lynn Lawson to complete the unfinished term of Liz Zornes, for 2021 through 2022, and
 3. Appoint Pete Johnson to his first full term for 2021 through 2024.

Ayes all. (21-02)

The Board President welcomed Johnson and Lawson to the Board.

- Elect 2021 Board Officers – call for nominations
Ellis moved and Gerritz seconded a motion to approve the following Resolution for Board of Trustee Officers:

**John Krueger – President
Lynn Lawson – Vice President**

Pete Johnson – Secretary
David Hemphill - Treasurer

Ayes all. (21-03)

- Appoint 2021 Committee and Task Force assignments

The following committees were proposed:

Govt Affairs - Krueger & Lawson
Finance Committee - Hemphill & Weston
Policy Committee: Johnson & Ellis.

There were no objections to the above committee assignments.

- Approve Official 2021 posting location of Board meeting Notices: Library Lobby community bulletin board and Library website
Johnson moved and Lawson seconded a motion to approve the posting locations of the Library lobby community bulletin board and the Library website. Ayes all. (21-04)
- Approve 2021 Library Closures
Ellis moved and Lawson seconded a motion to approve the 2021 Library closures. Perrault explained the “day after Independence Day” closure which is due to the current schedule of Sunday closures. **Ayes all. (21-05)**

Strategic Discussion & Reports

- Gov't Affairs - Krueger
 - Library District 2021 trustee work plan
It is not yet determined if there will be a regular meeting of the Board of Trustees in March. There was some discussion on the compensation survey and the goal for staff salaries.
Action Point: Krueger will provide to Seckman and Perrault his research on midpoint salary numbers.
Action Point: Trustees to communicate to Perrault and Krueger any dates they will miss meetings during the year.
 - 2021 trustee meetings schedule:
<https://estesvalleylibrary.org/about/board-of-trustees/board-meetings/>
Trustees were encouraged to use the Google Calendar to keep track of dates and topics.
- Finance Committee - Hemphill
Weston gave a brief report from the Finance Committee. The Committee has made suggestions for edits to the Financial Management Policy.
- Library Director – Perrault
 - Annual IGA/MOU & Contract review

Perrault summarized the IGA/MOU spreadsheet. It was suggested that the Board may need to review the MOU with the Library Friends & Foundation.

- o 4th Quarter 2020 Strategic Plan update

Perrault summarized the January 2021 Admin Report. Perrault passed on thanks to the Board from the staff for the end-of-year bonuses. Perrault and Krueger thanked the staff for their hard work during a difficult year.

- Friends & Foundation – Finley

Finley gave a report from the Friends & Foundation and made apologies for the lateness of providing the Foundation's budget to the Board of Trustees.

Upcoming Trustee Meetings & Other Events

1. Board Study Session: Thursday, February 4, 2021; 6:30 pm ?
2. Regular Board Meeting: **Tuesday**, February 16, 2019
3. Monday, February 15: **Library CLOSED - Presidents Day**
4. Friends & Foundation Meeting: February 22, 2021 at 2p

Both Directors and Board Presidents of the Library and the Library Friends & Foundation will meet in February for a quarterly check-in.

Adjourn: The President adjourned the meeting at 7:20 pm.

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from January 18, 2021

Gerritz moved and Ellis seconded a motion to accept the January Consent Agenda.
Ayes all. **(21-01)**

Gerritz moved and Weston seconded a motion to accept the following Resolution for
Trustee appointments:

Reappoint David Hemphill for his second term as Trustee, for 2021 through 2024,
and
Appoint Lynn Lawson to complete the unfinished term of Liz Zornes, for 2021
through 2022, and
Appoint Pete Johnson to his first full term for 2021 through 2024.

Ayes all. **(21-02)**

Ellis moved and Gerritz seconded a motion to approve the following Resolution for
Board of Trustee Officers:

John Krueger – President
Lynn Lawson – Vice President
Pete Johnson – Secretary
David Hemphill - Treasurer

Ayes all. **(21-03)**

Johnson moved and Lawson seconded a motion to approve the posting locations of the
Library lobby community bulletin board and the Library website. Ayes all. **(21-04)**

Ellis moved and Lawson seconded a motion to approve the 2021 Library closures. Ayes
all. **(21-05)**

John Krueger, President
Estes Valley Public Library District
Board of Trustees

Bill Gerritz, Board Secretary
Estes Valley Public Library District
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