

Estes Valley Public Library District
BOARD OF TRUSTEES MEETING MINUTES

Monday, February 16, 2021 at 6:30pm

Estes Valley Library / Virtual Zoom Room / Live Streaming on YouTube

Call to Order / Welcome – John Krueger, President

The Board President, John Krueger, called the meeting to order at 6:30 pm on Tuesday February 16, 2021. The following were present:

TRUSTEES: John Krueger, President; David Hemphill, Treasurer; Peter Johnson, Secretary; Lynn Lawson; Kay Weston

ABSENT: Beth Ellis; Bill Gerritz.

FRIENDS & FOUNDATION LIAISON: Ann Finley and Susan Miller

STAFF: Claudine Perrault; Cindy Seckman; Joanna Stensland

Public Comments: None

Consent Agenda

1. Board of Trustees meeting Minutes: January 18, 2021
2. Income & Expense reports: January 31, 2021 YTD
3. Study Session: Revised 3-year Strategic Plan and 2021 Operating Plan - Thursday, February 4, 2021

Lawson moved and Hemphill seconded a motion to accept the February Consent Agenda. Ayes all. (21-06)

Strategic Discussion & Reports

- Gov't Affairs - President Krueger
President Krueger reminded Trustees that CALCON has asked for presentations for the September conference. The Trustees will be registered for the meeting.

Gerritz is officially no longer a resident of the District and therefore his resignation from the Board of Trustees has become effective immediately. The recommendation of the Gov't Affairs Committee is to have Bill as a non-voting advisor to the Board and make it an action item in the fall to search for a replacement. *Action Point:* The Board will ask Gerritz to continue as an advisor to the Board. Gerritz may also be asked to support the Policy Committee.
- Finance Committee - Treasurer Hemphill
Treasurer Hemphill gave an update from the Finance Committee. The Corona Virus Relief Fund (CVRF) grant through the Colorado Department of Local Affairs has been extended to include expenses through 12/31/2021. The \$52,121.59 received so far from the fund will go into long-term reserve for now. The 13th month will be finalized by the end of March.
- Library Director – Perrault
 - Annual Facility Maintenance Plan review

The new facility audit was late due to unforeseen circumstances so the budget figures for 2021 came from the previous audit. Staff Action: Perrault will communicate with the Town on items that are in their purview.

- o Discussion of 2021 Operating Plan
Director Perrault thanked the trustees for their study session review of the Operating Plan.
- o COVID work plan update/Admin Report
Director Perrault highlighted items from the Admin Report and gave an update on the request made by the Colorado Association of Libraries to the State Department of Health concerning COVID-19 vaccinations for library staff.
- Friends & Foundation – Finley
Finley introduced Susan Miller, a new Board member and Vice-President of the Friends & Foundation Board. Finley gave an update on the membership drive and Cliffhanger Used Books.

Action Items

- Approve Revised Finance Policy - Secretary Johnson

Johnson moved and Weston seconded a motion to accept the revised Financial Management Policy. The revisions were reviewed. **Ayes all. (21-07)**

President Krueger expressed appreciation for the work Perrault, Seckman and Board members did on the policy.

Upcoming Trustee Meetings & Other Events

1. Board Study Session: Thursday, March 4, 2021; 6:30 p. **Trustee Academy: Equity, Diversity and Inclusion (EDI).**
President Krueger extended an invitation to Finley and Miller to attend. The staff EDI assessment and training plan will wait until the library is at full staffing.
2. Regular Board Meeting: Monday March 15, 2021, 6:30p “tentatively cancelled”. There will be no March 15 meeting unless trustees are informed otherwise.

Other Events

- Library Closed for President’s Day: Monday, February 15, 2020
- Friends & Foundation Board of Directors Meeting. Monday, February 22, 2p.

Adjourn: The President adjourned the meeting at 7:26 pm.

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

Resolutions from February 16, 2021

Lawson moved and Hemphill seconded a motion to accept the February Consent Agenda. **Ayes all. (21-06)**

Johnson moved and Weston seconded a motion to accept the revised Financial Management Policy. **Ayes all. (21-07)**

John Krueger, President
Estes Valley Public Library District
Board of Trustees

Peter Johnson, Secretary
Estes Valley Public Library District
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