

Estes Valley Public Library District - 2022 Official Draft Budget v2

	2020 Budget	2020 Actual	2021 Budget	YTD - Q3	2022 Budget
OPERATING REVENUE					
TAXES	\$2,021,028	\$2,009,148	\$2,007,220	\$1,972,188	\$2,144,023
FEES AND INTEREST	\$60,989	\$21,448	\$17,179	\$4,417	\$5,629
DONATIONS/OTHER REVENUE	\$206,300	\$241,516	\$220,100	\$29,490	\$350,820
TOTAL REVENUE	\$2,288,317	\$2,272,111	\$2,244,499	\$2,006,095	\$2,500,472
OPERATING EXPENDITURES					
SERVICES					
PATRON SERVICES					
PATRON SERVICES PERSONNEL	\$307,588	\$270,443	\$292,928	\$184,485	\$309,563
OPERATING SUPPLIES	\$1,100	\$821	\$1,100	\$528	\$1,000
INTERLIBRARY LOAN FEES	\$150	\$350	\$150	\$0	\$150
DURABLE SUPPLIES	\$1,000	\$1,730	\$1,000	\$244	\$750
TOTAL PATRON SERVICES	\$309,838	\$273,345	\$295,178	\$185,257	\$311,463
PROGRAMS & OUTREACH					
PROGRAMS & OUTREACH PERSONNEL	\$312,989	\$315,631	\$358,045	\$161,385	\$381,519
CHILDRENS PROGRAMS & SUPPLIES	\$21,000	\$17,710	\$25,000	\$10,494	\$32,500
CHILDRENS PRINTED MATERIALS / BOOI	\$14,280	\$8,277	\$14,280	\$9,538	\$14,000
CHILDRENS DIGITAL COLLECTIONS / EBC	\$5,100	\$5,017	\$5,100	\$2,331	\$5,100
CHILDRENS MUSIC CD'S	\$4,297	\$0	\$3,297	\$1,198	\$3,000
CHILDRENS VIDEO / DVD'S	\$0	\$30	\$1,000	\$290	\$1,000
CHILDRENS BOOKS ON CD'S	\$0	\$38	\$0	\$630	\$0
CHILDRENS DISC PACKS/LIBRARY OF THI	\$1,354	\$73	\$3,000	\$116	\$3,000
CHILDRENS MATERIALS PROCESSING	\$3,500	\$2,702	\$3,500	\$3,226	\$3,500
TEENS PROGRAMS & SUPPLIES	\$6,500	\$753	\$6,500	\$2,813	\$10,100
TEENS PRINTED MATERIALS / BOOKS	\$2,760	\$1,768	\$2,760	\$1,583	\$2,000
TEENS DIGITAL COLLECTIONS / EBOOKS	\$1,082	\$1,089	\$1,500	\$1,458	\$1,900
TEENS VIDEO / DVD'S	\$0	\$0	\$0	\$0	\$360
TEENS MATERIALS PROCESSING	\$300	\$43	\$300	\$22	\$300
ADULT PROGRAMS & SUPPLIES	\$26,500	\$9,351	\$26,500	\$8,376	\$25,000
ADULT DISC PACKS/LIBRARY OF THINGS	\$1,000	\$1,974	\$1,300	\$2,858	\$6,400
ELL PROGRAMS & SUPPLIES	\$6,500	\$606	\$6,500	\$102	\$0
PROGRAM SUPPLIES					\$3,500
TOTAL PROGRAMS & OUTREACH	\$407,162	\$365,062	\$458,582	\$206,420	\$493,179

TECHNICAL SERVICES

TECHNICAL SERVICES PERSONNEL	\$258,567	\$258,213	\$296,983	\$178,255	\$319,625
<i>TS: ACQUISITIONS/ADULT</i>					
ADULT OPERATING SUPPLIES	\$510	\$1,030	\$510	\$238	\$1,900
ADULT DIGITAL COLLECTIONS / EBOOKS	\$48,960	\$56,708	\$49,940	\$36,125	\$48,000
ADULT MUSIC CD'S	\$250	\$0	\$250	\$0	\$250
ADULT VIDEO / DVD'S	\$14,321	\$7,218	\$14,321	\$5,987	\$14,321
ADULT BOOKS ON CD'S	\$18,401	\$14,602	\$18,401	\$12,522	\$18,401
LARGE PRINT	\$9,135	\$7,211	\$9,135	\$7,558	\$9,200
ADULT FICTION	\$15,456	\$13,058	\$15,766	\$12,731	\$15,766
ADULT NON-FICTION	\$14,460	\$10,812	\$14,750	\$9,462	\$17,250
REFERENCE	\$3,225	\$1,388	\$3,225	\$484	\$0
PERIODICALS	\$9,364	\$9,069	\$9,364	\$7,853	\$8,600
ADULT MATERIALS PROCESSING	\$11,673	\$7,296	\$11,673	\$6,952	\$11,673
ARCHIVAL DIGITIZATION	\$10,000	\$11,868	\$10,000	\$8,877	\$10,000
<i>TOTAL ACQ/ADULT</i>	\$155,755	\$140,261	\$157,336	\$108,788	\$155,361

TS: COMPUTER & DURABLE SERVICES

COMPUTER MANAGEMENT SYSTEM	\$20,791	\$15,209	\$20,791	\$18,702	\$32,095
ELECTRONIC SERVICES: PLATFORM	\$13,500	\$6,000	\$11,300	\$6,000	\$8,000
INTERNET SERVICE FEES	\$10,000	\$7,038	\$10,300	\$8,799	\$10,300
ON-LINE DATABASES	\$19,415	\$17,452	\$19,700	\$13,829	\$18,650
INTEGRATED LIBRARY SYSTEM	\$71,917	\$64,271	\$36,708	\$38,411	\$33,200
DURABLE SUPPLIES	\$28,242	\$24,703	\$28,000	\$20,122	\$28,800
COMPUTER SUPPLIES	\$3,500	\$3,251	\$3,500	\$736	\$4,000
COMPUTER SOFTWARE	\$4,000	\$2,375	\$4,000	\$6,149	\$4,000
MAKER SPACE SUPPLIES	\$3,000	\$529	\$3,000	\$1,894	\$0
MAKER SPACE DURABLES	\$3,000	\$271	\$3,000	\$1,934	\$3,000
<i>TOTAL COMPUTER & DURABLES</i>	\$177,365	\$141,099	\$140,299	\$116,576	\$142,045

TOTAL TECHNICAL SERVICES	\$591,687	\$539,573	\$594,618	\$403,618	\$617,031
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TOTAL SERVICES	\$1,308,687	\$1,177,980	\$1,348,378	\$795,295	\$1,421,673
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SUPPORT**ADMINISTRATION**

ADMINISTRATION PERSONNEL	\$407,912	\$455,243	\$435,286	\$320,745	\$562,733
ACCOUNTING	\$6,948	\$5,071	\$2,700	\$307	\$10,500
AUDIT	\$15,500	\$7,500	\$10,000	\$7,975	\$8,000
BANK SERVICE FEES	\$50	\$32	\$50	\$207	\$50

BENEFIT ADMIN (TOWN OF EP)	\$6,929	\$6,290	\$6,856	\$4,226	\$8,412
CATERING	\$2,000	\$533	\$2,000	\$658	\$2,000
COURIER	\$9,500	\$9,000	\$10,100	\$4,938	\$9,200
GENERAL LIABILITY INSURANCE	\$2,271	\$2,253	\$2,525	\$2,641	\$2,651
LEGAL FEES	\$1,000	\$900	\$1,000	\$0	\$1,000
PAYROLL SERVICES	\$9,516	\$8,807	\$8,450	\$7,589	\$8,500
PUBLIC RELATIONS / MARKETING	\$9,570	\$4,715	\$9,570	\$3,399	\$8,000
PUBLICATION FEES	\$1,500	\$695	\$1,500	\$3,552	\$2,000
STRATEGIC PROJECTS	\$6,500	\$7,289	\$16,000	\$0	\$32,000
TREASURER FEES - LARIMER CO.	\$36,697	\$37,506	\$38,000	\$37,289	\$40,240
VOLUNTEER SUPPORT	\$1,200	\$822	\$1,200	\$467	\$2,200
STAFF DEVELOPMENT	\$19,000	\$5,909	\$19,100	\$9,391	\$33,330
DUES AND SUBSCRIPTIONS	\$11,635	\$9,402	\$12,500	\$6,989	\$14,192
TRAVEL / MEALS / MILEAGE	\$2,000	\$691	\$5,500	\$142	\$5,600
MERIT POOL	\$20,290	\$0	\$20,696	\$0	\$5,000
OPERATING SUPPLIES	\$6,000	\$3,585	\$6,000	\$3,838	\$6,000
POSTAGE	\$3,500	\$1,932	\$2,500	\$1,112	\$2,000
OVER / SHORTAGE	\$0	\$3	\$0	-\$4	\$0
RENTAL / REAL PROPERTY	\$3,997	\$3,997	\$4,000	\$2,998	\$3,997
RENTAL / EQUIPMENT	\$7,150	\$2,169	\$3,250	\$1,514	\$2,300
TOTAL ADMINISTRATION	\$590,665	\$574,344	\$618,782	\$419,971	\$769,906

BUILDING

CUSTODIAL CONTRACT	\$37,500	\$37,500	\$37,500	\$24,000	\$36,000
PROPERTY INSURANCE	\$16,170	\$16,506	\$13,457	\$13,457	\$17,494
FLOOD INSURANCE	\$0	\$0	\$4,228	\$4,228	\$4,820
JANITORIAL SUPPLIES	\$2,500	\$6,526	\$5,000	\$1,198	\$6,500
FURNITURE & FIXTURES < \$5K	\$3,500	\$784	\$5,000	\$1,948	\$7,000
MAINTENANCE CONTRACTS	\$15,000	\$16,422	\$16,000	\$15,124	\$16,000
BUILDING MAINTENANCE	\$50,155	\$22,375	\$25,520	\$12,037	\$22,500
EQUIPMENT MAINTENANCE	\$0	\$0	\$2,500	\$1,268	\$2,300
TELEPHONE	\$3,500	\$4,062	\$3,500	\$3,074	\$4,200
NATURAL GAS	\$5,000	\$5,009	\$5,500	\$4,260	\$6,000
ELECTRIC	\$21,000	\$12,086	\$22,000	\$9,220	\$22,000
WATER	\$1,600	\$972	\$1,700	\$731	\$1,600
SEWER	\$1,200	\$535	\$1,400	\$234	\$1,000
TRASH DISPOSAL	\$5,000	\$4,064	\$5,200	\$2,912	\$4,500
TOTAL BUILDING	\$162,461	\$126,842	\$148,505	\$93,691	\$151,914

CAPITAL

CAPITAL / BUILDINGS	\$23,834	\$0	\$20,000	\$0	\$34,500
TOTAL CAPITAL	\$23,834	\$0	\$20,000	\$0	\$34,500

TOTAL SUPPORT	\$776,960	\$701,186	\$787,287	\$513,663	\$956,320
TOTAL EXPENDITURES	\$2,085,647	\$1,879,166	\$2,135,665	\$1,308,958	\$2,377,993
PROJECTED ANNUAL BALANCE*	\$202,670	\$392,945	\$108,834	\$697,138	\$122,479

*Funds applied to Long Term Reserves to support 10-Year Financial Plan