

Estes Valley Public Library District
BOARD OF TRUSTEES MEETING MINUTES

Monday, February 21, 2022 at 6:30pm

Estes Valley Library / Virtual Zoom Room / Live Streaming on YouTube

Call to Order / Welcome – Board President, John Krueger, called the meeting to order at 6:30 pm. The following were present:

TRUSTEES: John Krueger, President; Lynn Lawson, Vice President; David Hemphill, Treasurer; Beth Ellis; Kay Weston

ABSENT: Peter Johnson; Anne Dewey.

FRIENDS & FOUNDATION LIAISON: Sarah Walsh

STAFF: Andrés Baron-Lopez; Allison Cavis; Kathleen Kase; Jamie Murphy; Claudine Perrault; Cindy Seckman; Cindy Standerfer

Public Comments: None

Consent Agenda

1. Board of Trustees Meeting Minutes: January 17, 2022
2. Income & Expense Year-to-date Report: January 2022
3. Board of Trustees Study Session: February 3, 2022 - Updated 2022 Operating Plan & Community Needs Assessment process
4. Trustee eVote: Library closure request for Monday, February 21 **(22-05) Ayes All.**

Hemphill moved to approve the February Consent Agenda. Ellis seconded the motion. Ayes all (22-06)

Stakeholder Presentations

- Board and Staff Introductions (2nd of 4): Meet the Technical & Facility Services staff, and Meet the Governing Board of Trustees.
The Technical Services team presented their roles and responsibilities to the Board. The 'Meet the Governing Board' presentation was postponed.

Strategic Discussion & Reports

- Gov't Affairs Committee – President Krueger
 - Future Board meetings - Live vs Zoom
The March Study Session will be via Zoom. President Krueger suggested we could meet in person but remain flexible according to County health orders and metrics. There may be technical difficulty with a hybrid model. The President expressed a wish for a unanimous opinion.
STAFF ACTION: Director Perrault will poll the trustees privately to gauge preferences for continued Zoom, hybrid, or in meeting in-person again.

- Finance Committee – Treasurer Hemphill
The audit starts this week. The ColoTrust return rate is up significantly. Applications for an Accounting Clerk are currently being received.
STAFF ACTION: Accountant Seckman will make the 3-month Reserve transfer of funds this week.
- Library Report – Director Perrault
Perrault highlighted the Facilities report. The Library is on track with scheduled maintenance.
 - 2022 IGA/MOU/Contracts
Agreements are now made with all presenters and program partners which has added to the length of this document.
- Library Friends & Foundation Report
Sarah Walsh gave a brief report of recent Friends & Foundation activities.
 - F&F fund-raising plan and budget documents
There were no questions or comments on the F&F fund-raising documents.

Action Items

- Gov't Affairs Committee - Krueger & Lawson
 - Appoint Community Needs Assessment Task Force
Krueger appointed Lawson and Weston to the Community Needs Assessment Task Force.

Upcoming Meetings of the Board of Trustees (Zoom)

- Board of Trustees Study Session: Thursday, March 3, 2022, 6:30p (Zoom)
 - Sunshine Law review & Board/Officer Succession planning
STAFF ACTION: Staff will send out the By-laws and a Board Operations review document before the study session.
- Regular Meeting of the Board of Trustees: Monday, March 21, 2022, 6:30p (Hondius Room)

Adjourn

Krueger adjourned the meeting at 7:27 pm.

Minutes prepared by Joanna Stensland

Respectfully submitted,
Peter Johnson, Board Secretary

[attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**
Resolutions from February 21, 2022

Trustee eVote: Library closure request for Monday, February 21 **(22-05) Ayes All.**

Hemphill moved to approve the February Consent Agenda. Ellis seconded the motion. **Ayes all (22-06)**

John Krueger, President
Estes Valley Public Library District
Board of Trustees

Peter Johnson, Secretary
Estes Valley Public Library District
Board of Trustees