

Estes Valley Public Library District
BOARD OF TRUSTEES MEETING MINUTES

Monday, May 16 2022 at 6:30pm
Estes Valley Library / Hondius Room

Call to Order / Welcome – Board President, John Krueger, called the meeting to order at 6:31 pm. The following were present:

TRUSTEES: John Krueger, President; Lynn Lawson, Vice President; Peter Johnson, Secretary; Anne Dewey; Beth Ellis; Kay Weston

ABSENT: David Hemphill, Treasurer

FRIENDS & FOUNDATION LIAISON: Sarah Walsh

STAFF: Claudine Perrault; Cindy Seckman; Joanna Stensland;

Public Comments: None

Consent Agenda

1. Board of Trustees Meeting Minutes: April 18, 2022
2. Income & Expense Year-to-date Report: April 2022

Lawson moved to approve the May Consent Agenda. Johnson seconded the motion. Ayes all (22-11)

Strategic Discussion & Reports

- Gov't Affairs Committee – President Krueger
The Colorado Association of Libraries Annual Conference (CALCON) is on September 8-10 at the Westin Hotel in Westminster, CO. Action Point: Trustees will let Perrault know if they wish to attend this year's CALCON.
Krueger reported on the The League of Women Voters session on special districts.
- Finance Committee – Weston
There were no surprises in the financial report. The audit report has been filed with the State.
- Library Report - Director Perrault
 - Staff Housing Survey Update
Stensland reported on the Staff Housing Survey. Krueger proposed devoting the Study Session on August 4 to the subject of staff retention and in particular housing. Perrault reported on the Wildfire condo units that are available to reserve for purchase.
 - Other
At a future Board Meeting, the HR Team will present its recent study on Leave benefits. Dewey reported on the visit from the children's illustrator and author Rafael Lopez to the Elementary School, sponsored by the Women's Club of Estes Park and Library Foundation. Perrault highlighted the Library Speakers Consortium under Program & Outreach Services.
- Library Friends & Foundation Report - Ex. Director Walsh
Walsh gave a brief report on the Cliffhanger bookstore and preparations for the Craig Johnson event.

Action Items

- Community Needs Assessment Committee - Lawson & Weston
 - Award contract to Schonhoff Evaluation & Analytics LLC (SEA) to conduct community needs assessment for \$25,845

Lawson moved that the Board approve the Community Needs Assessment Committee's recommendation to contract with Schonhoff Evaluation & Analytics LLC (SEA) to conduct the community needs assessment for \$25,845 as outlined in their proposal. Weston seconded the motion. As required by policy, Perrault obtained 3 bids for the project. Lawson gave some of the background to the process and the decision to recommend SEA. There was some discussion on the proposal, the cost and timing. **Ayes all (22-12)** Appreciation was expressed to the Committee for their work.

- Policy Committee - Johnson & Dewey
 - Approve the revised Patron policy set: Behavior Policy; Patron Account Eligibility; and Safe Child policies

Johnson moved that the Board approve the revised Patron Policy set. Dewey seconded the motion. Johnson summarized the edits to the policies. There was no change to content, only some changes to wording. **Ayes, all (22-13)**

Upcoming Meetings of the Board of Trustees (Zoom)

- Board of Trustees Study Session: Thursday June 2, 2022, 6:30p (Hondius Room)
- Regular Meeting of the Board of Trustees: Monday, June 20, 2022, 6:30p (Hondius Room)

Other Events

- **Colorado Public Library Directors Annual Meeting**: Vail Public Library, May 19-20, 2022
- **Imagination Library Celebration event**: Friday, 11a-1p, May 20, 2022.
 - Registrations are steadily increasing. The Board thanked the Friends & Foundation for their sponsorship.
- **Library Closure: Memorial Day**, Monday May 30, 2022
- **F&F Library benefit: "An Evening with Craig Johnson"** - Stanley Pavilion, 5p June 17, 2022. President Krueger encouraged trustees to attend.

Adjourn

Krueger adjourned the meeting at 7:58 pm.

Minutes prepared by Joanna Stensland

Respectfully submitted,
Peter Johnson, Board Secretary

[attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**
Resolutions from May 16, 2022

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John Krueger, President
Estes Valley Public Library District
Board of Trustees

Peter Johnson, Secretary
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