

Estes Valley Public Library District
BOARD OF TRUSTEES MEETING MINUTES

Monday, June 20, 2022 at 6:30pm
Estes Valley Library / Zoom

Call to Order / Welcome – Board President John Krueger, called the Zoom meeting to order at 6:32 pm. The following were present:

TRUSTEES: John Krueger, President; Lynn Lawson, Vice President; David Hemphill, Treasurer; Peter Johnson, Secretary; Anne Dewey; Beth Ellis; Kay Weston

FRIENDS & FOUNDATION LIAISON: Sarah Walsh

STAFF: Claudine Perrault; Cindy Seckman; Joanna Stensland

Public Comments: None

Consent Agenda

1. Board of Trustees Meeting Minutes: May 16, 2022
2. Income & Expense Year-to-date Report: May 2022

Hemphill moved to approve the June Consent Agenda. Weston seconded the motion. Ayes all (22-14)

Strategic Discussion & Reports

- Gov't Affairs Committee – President Krueger

The annual evaluation of the Director has been moved to September 1 to coincide with her employment anniversary. This Executive Session will take place at the scheduled Study Session. Perrault's appraisal may be modified to take into account this shorter transition year.

STAFF ACTION: Perrault will deliver her part of the appraisal to the Board by August 15.

Krueger reviewed changes to upcoming meeting topics.

STAFF ACTION: Staff will prepare a policy set for review at the August Board Meeting.

- Finance Committee – Hemphill

Board discussion on the 10-year plan has been postponed to August. It was suggested that in the future the Board discuss the 10-year plan in the Spring and then input the final numbers in August.

- o FAML I

Accountant Seckman explained the background of the Colorado Department of Labor's FAML I program which resembles a short-term disability program with the addition of family care benefits. The Library District has the option to opt-in or out. Opting out requires Board approval by November. There was some discussion on the possibility of joining the short-term disability program currently under consideration by the Town as well as questions on the comparison of FAML I to a short-term disability plan. The HR Team has been conducting a study on leave options which includes a review of short-term disability. The HR Team will present their report at the August Board Meeting.

- Library Report - Director Perrault

Perrault highlighted aspects of the Admin Report, especially the Friends & Foundation's support of the recent deposit on five workforce housing units for future staff use. She thanked the Friends & Foundation for their assistance.

- Library Friends & Foundation Report - Ex. Director Walsh
Walsh expressed appreciation to all who attended the Craig Johnson author event. Walsh will update the Board with attendance and donation numbers at the August Board meeting. Krueger thanked Walsh for her work on the event.
- Community Needs Assessment task force - Lawson & Weston
Lawson gave an update on the Community Needs Assessment and the proposed timeline. At the end of June there will be a kickoff meeting with all those involved.

Upcoming Meetings of the Board of Trustees (Zoom)

- Board of Trustees Study Session: Thursday August 4, 2022, 6:30p (Location TBA)
 - 10-year rolling financial forecast
- Regular Meeting of the Board of Trustees: Monday, August 15, 2022, 6:30p (Location TBA)

Other Events

- Director vacation / out of office: July 6-18, 2022.
Perrault has designated various staff to handle certain responsibilities during her absence.
- Friends & Foundation Board: Tuesday, August 9: Celebrate Book Lovers Day - Cliffhanger

Adjourn

Krueger adjourned the meeting at 7:19 pm.

Minutes prepared by Joanna Stensland

Respectfully submitted,
Peter Johnson, Board Secretary

[attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**
Resolutions from June 20, 2022

Hemphill moved to approve the June Consent Agenda. Weston seconded the motion. **Ayes all (22-14)**

John Krueger, President
Estes Valley Public Library District
Board of Trustees

Peter Johnson, Secretary
Estes Valley Public Library District
Board of Trustees