

Estes Valley Public Library District - 2023 Official Budget

GENERAL FUND	2021 Budget	2021 Actual	2022 Budget	2022 Actual (As of Q3)	2023 Budget
OPERATING REVENUE					
TAXES	\$2,007,220	\$2,024,063	\$2,143,706	\$2,108,823	\$2,106,526
FEES AND INTEREST	\$17,179	\$6,479	\$5,629	\$35,445	\$124,686
DONATIONS/OTHER REVENUE	\$220,100	\$229,166	\$350,228	\$16,958	\$373,654
TOTAL REVENUE	\$2,244,499	\$2,259,709	\$2,499,563	\$2,161,226	\$2,604,866
OPERATING EXPENDITURES					
SERVICES					
PATRON SERVICES					
PATRON SERVICES PERSONNEL	\$292,928	\$276,148	\$269,559	\$183,751	\$314,953
OPERATING SUPPLIES	\$1,100	\$2,308	\$1,000	\$993	\$1,500
INTERLIBRARY LOAN FEES	\$150	\$0	\$150	\$0	\$150
DURABLE SUPPLIES	\$1,000	\$456	\$750	\$40	\$500
TOTAL PATRON SERVICES	\$295,178	\$278,912	\$271,459	\$184,784	\$317,103
PROGRAMS & OUTREACH					
PROGRAMS & OUTREACH PERSONNEL	\$358,045	\$224,204	\$404,940	\$236,006	\$491,187
CHILDRENS PROGRAMS & SUPPLIES	\$25,000	\$24,075	\$32,500	\$15,164	\$36,350
CHILDRENS PRINTED MATERIALS / BOOKS	\$14,280	\$12,713	\$14,000	\$6,145	\$14,000
CHILDRENS DIGITAL COLLECTIONS / EBOOKS	\$5,100	\$4,022	\$5,100	\$5,116	\$5,100
CHILDRENS MUSIC CD'S	\$3,297	\$1,211	\$3,000	\$1,152	\$4,000
CHILDRENS VIDEO / DVD'S	\$1,000	\$868	\$1,000	\$1,085	\$0
CHILDRENS BOOKS ON CD'S	\$0	\$2,045	\$0	\$300	\$0
CHILDRENS DISC PACKS/LIBRARY OF THINGS	\$3,000	\$478	\$3,000	\$651	\$1,500
CHILDRENS MATERIALS PROCESSING	\$3,500	\$4,661	\$4,500	\$2,345	\$4,340
TEENS PROGRAMS & SUPPLIES	\$6,500	\$4,955	\$10,100	\$7,971	\$13,400
TEENS PRINTED MATERIALS / BOOKS	\$2,760	\$2,186	\$2,000	\$2,717	\$3,500
TEENS DIGITAL COLLECTIONS / EBOOKS	\$1,500	\$1,458	\$1,900	\$1,175	\$3,500
TEENS VIDEO / DVD'S	\$0	\$0	\$360	\$424	\$3,000
TEENS MATERIALS PROCESSING	\$300	\$360	\$300	\$709	\$1,000
ADULT PROGRAMS & SUPPLIES	\$26,500	\$10,619	\$25,000	\$16,076	\$30,151
ADULT DISC PACKS/LIBRARY OF THINGS	\$1,300	\$3,222	\$6,400	\$2,936	\$4,600
ELL PROGRAMS & SUPPLIES	\$6,500	\$102	\$0	\$0	\$3,000
MAKER SPACE SUPPLIES			\$3,500	\$2,941	\$6,100
TOTAL PROGRAMS & OUTREACH	\$458,582	\$297,178	\$517,600	\$302,913	\$624,728

GENERAL FUND cont.	2021 Budget	2021 Actual	2022 Budget	2022 Actual (As of Q3)	2023 Budget
TECHNICAL SERVICES					
TECHNICAL SERVICES PERSONNEL	\$296,983	\$254,880	\$304,616	\$223,943	\$363,347
<i>TS: ACQUISITIONS/ADULT</i>					
ADULT OPERATING SUPPLIES	\$510	\$319	\$1,900	\$262	\$1,100
ADULT DIGITAL COLLECTIONS / EBOOKS	\$49,940	\$50,867	\$53,000	\$44,024	\$56,710
ADULT MUSIC CD'S	\$250	\$0	\$250	\$0	\$250
ADULT VIDEO / DVD'S	\$14,321	\$9,072	\$14,321	\$6,745	\$14,321
ADULT BOOKS ON CD'S	\$18,401	\$17,403	\$18,401	\$11,794	\$18,401
LARGE PRINT	\$9,135	\$9,514	\$9,200	\$7,621	\$9,200
ADULT FICTION	\$15,766	\$15,626	\$15,766	\$13,966	\$15,766
ADULT NON-FICTION	\$14,750	\$13,593	\$17,250	\$12,130	\$16,350
REFERENCE	\$3,225	\$843	\$0	\$0	\$0
PERIODICALS	\$9,364	\$9,089	\$8,600	\$8,305	\$9,500
ADULT MATERIALS PROCESSING	\$11,673	\$9,471	\$11,673	\$7,998	\$9,635
ARCHIVAL DIGITIZATION	\$10,000	\$8,877	\$15,000	\$2,460	\$10,000
<i>TOTAL ACQ/ADULT</i>	\$157,336	\$144,672	\$165,361	\$115,305	\$161,233
<i>TS: COMPUTER & DURABLE SERVICES</i>					
COMPUTER MANAGEMENT SYSTEM	\$20,791	\$16,117	\$22,450	\$12,418	\$19,500
ELECTRONIC SERVICES: PLATFORM	\$11,300	\$8,000	\$8,000	\$5,640	\$5,350
INTERNET SERVICE FEES	\$10,300	\$10,259	\$10,300	\$8,799	\$10,300
ON-LINE DATABASES	\$19,700	\$17,924	\$18,650	\$18,952	\$18,700
INTEGRATED LIBRARY SYSTEM	\$36,708	\$26,502	\$33,200	\$27,170	\$30,130
DURABLE SUPPLIES	\$28,000	\$22,675	\$28,800	\$21,730	\$16,900
COMPUTER SUPPLIES	\$3,500	\$2,854	\$4,000	\$3,020	\$4,500
COMPUTER SOFTWARE	\$4,000	\$8,150	\$5,097	\$4,143	\$11,862
MAKER SPACE DURABLES	\$3,000	\$2,434	\$3,000	\$2,752	\$2,300
<i>TOTAL COMPUTER & DURABLES</i>	\$137,299	\$114,916	\$133,497	\$104,624	\$119,542
TOTAL TECHNICAL SERVICES	\$591,618	\$514,468	\$603,474	\$443,872	\$644,122
TOTAL SERVICES	\$1,345,378	\$1,090,557	\$1,392,533	\$931,569	\$1,585,953
SUPPORT					
ADMINISTRATION					
ADMINISTRATION PERSONNEL	\$435,286	\$475,537	\$585,185	\$418,059	\$610,298
ACCOUNTING	\$2,700	\$2,772	\$10,500	\$2,074	\$4,895

GENERAL FUND cont.	2021 Budget	2021 Actual	2022 Budget	2022 Actual (As of Q3)	2023 Budget
AUDIT	\$10,000	\$7,975	\$8,000	\$7,616	\$8,000
BANK SERVICE FEES	\$50	\$55	\$50	\$5	\$50
BENEFIT ADMIN (TOWN OF EP)	\$6,856	\$5,784	\$7,727	\$5,420	\$9,118
CATERING	\$2,000	\$979	\$2,000	\$1,808	\$2,500
COURIER	\$10,100	\$9,136	\$9,200	\$6,446	\$9,386
GENERAL LIABILITY INSURANCE	\$2,525	\$2,555	\$2,658	\$2,655	\$2,788
LEGAL FEES	\$1,000	\$741	\$1,000	\$0	\$4,000
PAYROLL SERVICES	\$8,450	\$9,717	\$8,500	\$6,350	\$8,700
PUBLIC RELATIONS / MARKETING	\$9,570	\$5,992	\$8,000	\$3,222	\$4,000
PUBLICATION FEES	\$1,500	\$4,785	\$3,000	\$3,589	\$3,500
COLLECTION FEES					\$1,500
STRATEGIC PROJECTS	\$16,000	\$2,260	\$37,600	\$28,347	\$8,600
TREASURER FEES - LARIMER CO.	\$38,000	\$37,628	\$40,234	\$39,984	\$39,491
VOLUNTEER SUPPORT	\$1,200	\$966	\$2,200	\$505	\$2,140
STAFF DEVELOPMENT	\$19,100	\$13,552	\$34,330	\$17,967	\$21,600
DUES AND SUBSCRIPTIONS	\$12,500	\$8,654	\$16,217	\$15,743	\$7,612
TRAVEL / MEALS / MILEAGE	\$5,500	\$409	\$5,600	\$1,337	\$2,500
MERIT POOL	\$20,696	\$0	\$5,000	\$800	\$5,000
REFERRAL BONUS PROGRAM			\$5,000	\$0	\$1,500
OPERATING SUPPLIES	\$6,000	\$4,682	\$6,000	\$4,520	\$7,000
POSTAGE	\$2,500	\$1,304	\$2,000	\$1,706	\$2,000
OVER / SHORTAGE	\$0	-\$4	\$0	\$21	\$0
RENTAL / REAL PROPERTY	\$4,000	\$3,997	\$3,997	\$2,998	\$3,996
RENTAL / EQUIPMENT	\$3,250	\$2,158	\$2,300	\$1,504	\$3,200
TOTAL ADMINISTRATION	\$618,782	\$601,634	\$806,298	\$572,676	\$773,373
BUILDING					
CUSTODIAL CONTRACT	\$37,500	\$36,000	\$36,000	\$24,000	\$36,000
PROPERTY INSURANCE	\$13,457	\$13,457	\$15,344	\$15,344	\$18,620
CYBER LIABILITY INSURANCE			\$0	\$2,985	\$3,284
FLOOD INSURANCE	\$4,228	\$4,228	\$4,820	\$4,820	\$5,661
JANITORIAL SUPPLIES	\$5,000	\$2,886	\$6,500	\$2,016	\$4,000
FURNITURE & FIXTURES < \$5K	\$5,000	\$6,251	\$7,000	\$10,284	\$9,200
MAINTENANCE CONTRACTS	\$16,000	\$15,964	\$16,375	\$16,389	\$37,100
BUILDING MAINTENANCE	\$25,520	\$21,556	\$22,500	\$15,165	\$31,375
EQUIPMENT MAINTENANCE	\$2,500	\$2,016	\$2,300	\$1,913	\$3,336
TELEPHONE	\$3,500	\$3,882	\$4,200	\$3,078	\$4,200
NATURAL GAS	\$5,500	\$7,712	\$6,000	\$5,286	\$9,500

GENERAL FUND cont.	2021 Budget	2021 Actual	2022 Budget	2022 Actual (As of Q3)	2023 Budget
ELECTRIC	\$22,000	\$15,829	\$22,000	\$12,115	\$19,600
WATER	\$1,700	\$1,353	\$1,600	\$1,067	\$1,600
SEWER	\$1,400	\$847	\$1,000	\$515	\$1,600
TRASH DISPOSAL	\$5,200	\$4,488	\$4,500	\$3,328	\$5,220
TOTAL BUILDING	\$148,505	\$136,469	\$150,139	\$118,305	\$190,295
CAPITAL					
CAPITAL / BUILDINGS	\$20,000	\$0	\$61,145	\$15,247	\$15,370
TOTAL CAPITAL	\$20,000	\$0	\$61,145	\$15,247	\$15,370
TOTAL SUPPORT	\$787,287	\$738,103	\$1,017,582	\$706,228	\$979,038
TOTAL EXPENDITURES	\$2,132,665	\$1,828,661	\$2,410,115	\$1,637,797	\$2,564,991
PROJECTED ANNUAL BALANCE*	\$111,834	\$431,049	\$89,448	\$523,429	\$39,874
*Funds applied to Long Term Reserves to support 10-Year Financial Plan					

CAPITAL RESERVE FUND	2021 Budget	2021 Actual	2022 Budget	2022 Actual (As of Q3)	2023 Budget
BEGINNING RESERVE BALANCE	\$0	\$227,422	\$0	\$229,082	\$233,000
FEES AND INTEREST	\$0	\$1,661	\$0	\$2,430	\$4,600
TOTAL FUND BALANCE & REVENUE	\$0	\$229,082	\$0	\$231,512	\$237,600
EXPENDITURES					
SINGLE ROOF & FLAT ROOF REPLACEMENT	\$0	\$0	\$0	\$0	\$84,000
PAINT & SEAL EXTERIOR WOOD SIDING	\$0	\$0	\$0	\$0	\$16,000
ARCHITECT	\$0	\$0	\$0	\$0	\$50,000
AV MEETING ROOM PROJECT	\$0	\$0	\$0	\$0	\$40,000
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$190,000
PROJECTED ANNUAL BALANCE		\$229,082		\$231,512	\$47,600