

## Estes Valley Public Library District - 2023 Official Budget

GENERAL FUND	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
<b>OPERATING REVENUE</b>					
TAXES	\$2,007,220	\$2,024,063	\$2,143,706	\$2,157,830	\$2,106,526
FEES AND INTEREST	\$17,179	\$6,479	\$5,629	\$65,479	\$124,686
DONATIONS/OTHER REVENUE	\$220,100	\$229,166	\$350,228	\$236,868	\$373,654
<b>TOTAL REVENUE</b>	<b>\$2,244,499</b>	<b>\$2,259,709</b>	<b>\$2,499,563</b>	<b>\$2,460,176</b>	<b>\$2,604,866</b>
<b>OPERATING EXPENDITURES</b>					
<b>SERVICES</b>					
<b>PATRON SERVICES</b>					
PATRON SERVICES PERSONNEL	\$292,928	\$276,148	\$269,303	\$260,859	\$314,953
OPERATING SUPPLIES	\$1,100	\$2,308	\$1,000	\$993	\$1,500
INTERLIBRARY LOAN FEES	\$150	\$0	\$150	\$0	\$150
DURABLE SUPPLIES	\$1,000	\$456	\$750	\$173	\$500
<b>TOTAL PATRON SERVICES</b>	<b>\$295,178</b>	<b>\$278,912</b>	<b>\$271,203</b>	<b>\$262,025</b>	<b>\$317,103</b>
<b>PROGRAMS &amp; OUTREACH</b>					
PROGRAMS & OUTREACH PERSONNEL	\$358,045	\$224,204	\$404,940	\$320,747	\$491,187
CHILDRENS PROGRAMS & SUPPLIES	\$25,000	\$24,075	\$32,500	\$31,440	\$36,350
CHILDRENS PRINTED MATERIALS / BOOKS	\$14,280	\$12,713	\$14,000	\$9,021	\$14,000
CHILDRENS DIGITAL COLLECTIONS / EBOOKS	\$5,100	\$4,022	\$5,100	\$5,116	\$5,100
CHILDRENS MUSIC CD'S	\$3,297	\$1,211	\$3,000	\$1,465	\$4,000
CHILDRENS VIDEO / DVD'S	\$1,000	\$868	\$1,000	\$2,451	\$0
CHILDRENS BOOKS ON CD'S	\$0	\$2,045	\$0	\$0	\$0
CHILDRENS DISC PACKS/LIBRARY OF THINGS	\$3,000	\$478	\$3,000	\$1,030	\$1,500
CHILDRENS MATERIALS PROCESSING	\$3,500	\$4,661	\$4,500	\$3,499	\$4,340
TEENS PROGRAMS & SUPPLIES	\$6,500	\$4,955	\$10,100	\$10,395	\$13,400
TEENS PRINTED MATERIALS / BOOKS	\$2,760	\$2,186	\$2,000	\$2,723	\$3,500
TEENS DIGITAL COLLECTIONS / EBOOKS	\$1,500	\$1,458	\$1,900	\$1,175	\$3,500
TEENS VIDEO / DVD'S	\$0	\$0	\$360	\$424	\$3,000
TEENS MATERIALS PROCESSING	\$300	\$360	\$300	\$716	\$1,000
ADULT PROGRAMS & SUPPLIES	\$26,500	\$10,619	\$25,000	\$22,131	\$30,151
ADULT DISC PACKS/LIBRARY OF THINGS	\$1,300	\$3,222	\$6,400	\$4,308	\$4,600
ELL PROGRAMS & SUPPLIES	\$6,500	\$102	\$0	\$0	\$3,000
MAKER SPACE SUPPLIES	\$3,000	\$2,930	\$3,500	\$3,495	\$6,100
<b>TOTAL PROGRAMS &amp; OUTREACH</b>	<b>\$461,582</b>	<b>\$300,108</b>	<b>\$517,600</b>	<b>\$420,135</b>	<b>\$624,728</b>

<b>GENERAL FUND cont.</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>
<b>TECHNICAL SERVICES</b>					
TECHNICAL SERVICES PERSONNEL	\$296,983	\$254,880	\$304,616	\$318,897	\$363,347
<i>TS: ACQUISITIONS/ADULT</i>					
ADULT OPERATING SUPPLIES	\$510	\$319	\$1,900	\$2,061	\$1,100
ADULT DIGITAL COLLECTIONS / EBOOKS	\$49,940	\$50,867	\$53,000	\$60,981	\$56,710
ADULT MUSIC CD'S	\$250	\$0	\$250	\$222	\$250
ADULT VIDEO / DVD'S	\$14,321	\$9,072	\$14,321	\$10,156	\$14,321
ADULT BOOKS ON CD'S	\$18,401	\$17,403	\$18,401	\$16,412	\$18,401
LARGE PRINT	\$9,135	\$9,514	\$9,200	\$9,135	\$9,200
ADULT FICTION	\$15,766	\$15,626	\$15,766	\$17,438	\$15,766
ADULT NON-FICTION	\$14,750	\$13,593	\$17,250	\$15,890	\$16,350
REFERENCE	\$3,225	\$843	\$0	\$0	\$0
PERIODICALS	\$9,364	\$9,089	\$8,600	\$9,238	\$9,500
ADULT MATERIALS PROCESSING	\$11,673	\$9,471	\$11,673	\$10,451	\$9,635
ARCHIVAL DIGITIZATION	\$10,000	\$8,877	\$15,000	\$15,413	\$10,000
<i>TOTAL ACQ/ADULT</i>	\$157,336	\$144,672	\$165,361	\$167,397	\$161,233
<i>TS: COMPUTER &amp; DURABLE SERVICES</i>					
COMPUTER MANAGEMENT SYSTEM	\$20,791	\$16,117	\$22,450	\$17,053	\$19,500
ELECTRONIC SERVICES: PLATFORM	\$11,300	\$8,000	\$8,000	\$5,350	\$5,350
INTERNET SERVICE FEES	\$10,300	\$10,259	\$10,300	\$10,259	\$10,300
ON-LINE DATABASES	\$19,700	\$17,924	\$18,650	\$18,952	\$18,700
INTEGRATED LIBRARY SYSTEM	\$36,708	\$26,502	\$33,200	\$28,820	\$30,130
DURABLE SUPPLIES	\$28,000	\$22,675	\$28,800	\$23,895	\$16,900
COMPUTER SUPPLIES	\$3,500	\$2,854	\$4,000	\$3,918	\$4,500
COMPUTER SOFTWARE	\$4,000	\$8,150	\$5,097	\$5,613	\$11,862
MAKER SPACE DURABLES	\$3,000	\$2,434	\$3,000	\$5,218	\$2,300
<i>TOTAL COMPUTER &amp; DURABLES</i>	\$137,299	\$114,916	\$133,497	\$119,079	\$119,542
<b>TOTAL TECHNICAL SERVICES</b>	<b>\$591,618</b>	<b>\$514,468</b>	<b>\$603,474</b>	<b>\$605,373</b>	<b>\$644,122</b>
<b>TOTAL SERVICES</b>	<b>\$1,348,378</b>	<b>\$1,093,487</b>	<b>\$1,392,277</b>	<b>\$1,287,533</b>	<b>\$1,585,953</b>
<b>SUPPORT</b>					
<b>ADMINISTRATION</b>					
ADMINISTRATION PERSONNEL	\$435,286	\$475,537	\$585,185	\$574,303	\$610,298
ACCOUNTING	\$2,700	\$2,772	\$10,500	\$4,039	\$4,895

<b>GENERAL FUND cont.</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>
AUDIT	\$10,000	\$7,975	\$8,000	\$7,616	\$8,000
BANK SERVICE FEES	\$50	\$55	\$50	\$5	\$50
BENEFIT ADMIN (TOWN OF EP)	\$6,856	\$5,784	\$7,727	\$7,470	\$9,118
CATERING	\$2,000	\$979	\$2,000	\$2,491	\$2,500
COURIER	\$10,100	\$9,136	\$9,200	\$9,180	\$9,386
GENERAL LIABILITY INSURANCE	\$2,525	\$2,555	\$2,658	\$2,655	\$2,788
LEGAL FEES	\$1,000	\$741	\$1,000	\$0	\$4,000
PAYROLL SERVICES	\$8,450	\$9,717	\$8,500	\$8,642	\$8,700
PUBLIC RELATIONS / MARKETING	\$9,570	\$5,992	\$8,000	\$3,750	\$4,000
PUBLICATION FEES	\$1,500	\$4,785	\$3,000	\$4,259	\$3,500
COLLECTION FEES					\$1,500
STRATEGIC PROJECTS	\$16,000	\$2,260	\$37,600	\$37,065	\$8,600
TREASURER FEES - LARIMER CO.	\$38,000	\$37,628	\$40,234	\$40,293	\$39,491
VOLUNTEER SUPPORT	\$1,200	\$966	\$2,200	\$1,178	\$2,140
STAFF DEVELOPMENT	\$19,100	\$13,552	\$34,330	\$21,758	\$21,600
DUES AND SUBSCRIPTIONS	\$12,500	\$8,654	\$16,217	\$16,571	\$7,612
TRAVEL / MEALS / MILEAGE	\$5,500	\$409	\$5,600	\$1,413	\$2,500
MERIT POOL	\$20,696	\$0	\$5,000	\$4,000	\$5,000
REFERRAL BONUS PROGRAM			\$5,000	\$0	\$1,500
OPERATING SUPPLIES	\$6,000	\$4,682	\$6,000	\$5,563	\$7,000
POSTAGE	\$2,500	\$1,304	\$2,000	\$2,005	\$2,000
OVER / SHORTAGE	\$0	-\$4	\$0	\$21	\$0
RENTAL / REAL PROPERTY	\$4,000	\$3,997	\$3,997	\$3,997	\$3,996
RENTAL / EQUIPMENT	\$3,250	\$2,158	\$2,300	\$2,805	\$3,200
<b>TOTAL ADMINISTRATION</b>	<b>\$618,782</b>	<b>\$601,634</b>	<b>\$806,298</b>	<b>\$761,078</b>	<b>\$773,373</b>
<b>BUILDING</b>					
CUSTODIAL CONTRACT	\$37,500	\$36,000	\$36,000	\$36,000	\$36,000
PROPERTY INSURANCE	\$13,457	\$13,457	\$15,344	\$15,344	\$18,620
CYBER LIABILITY INSURANCE			\$0	\$2,985	\$3,284
FLOOD INSURANCE	\$4,228	\$4,228	\$4,820	\$4,820	\$5,661
JANITORIAL SUPPLIES	\$5,000	\$2,886	\$6,500	\$4,052	\$4,000
FURNITURE & FIXTURES < \$5K	\$5,000	\$6,251	\$7,000	\$11,140	\$9,200
MAINTENANCE CONTRACTS	\$16,000	\$15,964	\$16,375	\$16,494	\$37,100
BUILDING MAINTENANCE	\$25,520	\$21,556	\$22,500	\$19,791	\$31,375
EQUIPMENT MAINTENANCE	\$2,500	\$2,016	\$2,300	\$2,600	\$3,336
TELEPHONE	\$3,500	\$3,882	\$4,200	\$4,105	\$4,200
NATURAL GAS	\$5,500	\$7,712	\$6,000	\$11,472	\$9,500

<b>GENERAL FUND cont.</b>	<b>:</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>
ELECTRIC		\$22,000	\$15,829	\$22,000	\$17,765	\$19,600
WATER		\$1,700	\$1,353	\$1,600	\$1,590	\$1,600
SEWER		\$1,400	\$847	\$1,000	\$1,223	\$1,600
TRASH DISPOSAL		\$5,200	\$4,488	\$4,500	\$5,066	\$5,220
<b>TOTAL BUILDING</b>		<b>\$148,505</b>	<b>\$136,469</b>	<b>\$150,139</b>	<b>\$154,447</b>	<b>\$190,295</b>
<b>CAPITAL</b>						
CAPITAL / BUILDINGS		\$20,000	\$0	\$61,145	\$26,526	\$15,370
<b>TOTAL CAPITAL</b>		<b>\$20,000</b>	<b>\$0</b>	<b>\$61,145</b>	<b>\$26,526</b>	<b>\$15,370</b>
<b>TOTAL SUPPORT</b>		<b>\$787,287</b>	<b>\$738,103</b>	<b>\$1,017,582</b>	<b>\$942,051</b>	<b>\$979,038</b>
<b>TOTAL EXPENDITURES</b>		<b>\$2,135,665</b>	<b>\$1,831,591</b>	<b>\$2,409,859</b>	<b>\$2,229,584</b>	<b>\$2,564,991</b>
<b>PROJECTED ANNUAL BALANCE*</b>		<b>\$108,834</b>	<b>\$428,119</b>	<b>\$89,704</b>	<b>\$230,592</b>	<b>\$39,874</b>
*Funds applied to Long Term Reserves to support 10-Year Financial Plan						

<b>CAPITAL RESERVE FUND</b>	<b>:</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>
<b>BEGINNING RESERVE BALANCE</b>		\$0	\$227,422	\$0	\$229,082	\$233,000
FEES AND INTEREST		\$0	\$1,661	\$0	\$4,010	\$4,600
<b>TOTAL FUND BALANCE &amp; REVENUE</b>		<b>\$0</b>	<b>\$229,082</b>	<b>\$0</b>	<b>\$233,093</b>	<b>\$237,600</b>
<b>EXPENDITURES</b>						
SINGLE ROOF & FLAT ROOF REPLACEMENT		\$0	\$0	\$0	\$0	\$84,000
PAINT & SEAL EXTERIOR WOOD SIDING		\$0	\$0	\$0	\$0	\$16,000
ARCHITECT		\$0	\$0	\$0	\$0	\$50,000
AV MEETING ROOM PROJECT		\$0	\$0	\$0	\$0	\$40,000
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$190,000</b>
<b>PROJECTED ANNUAL BALANCE</b>			\$229,082		\$233,093	\$47,600