

## Estes Valley Public Library District - 2024 Official Budget

GENERAL FUND	2022 Budget	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
<b>OPERATING REVENUE</b>					
TAXES	\$2,143,706	\$2,157,830	\$2,106,526	\$2,114,638	\$2,785,624
FEES AND INTEREST	\$5,629	\$65,479	\$124,686	\$184,748	\$133,566
DONATIONS/OTHER REVENUE	\$350,228	\$236,868	\$372,996	\$371,321	\$523,730
<b>TOTAL REVENUE</b>	<b>\$2,499,563</b>	<b>\$2,460,176</b>	<b>\$2,604,208</b>	<b>\$2,670,707</b>	<b>\$3,442,919</b>
TRANSFER FROM LONG TERM RESERVES					\$900,000
FUNDRAISING FOR BLDG RENOVATION					\$600,000
<b>TOTAL AVAILABLE FUNDS</b>					<b>\$4,942,919</b>
<b>OPERATING EXPENDITURES</b>					
<b>SERVICES</b>					
<b>PATRON SERVICES</b>					
PATRON SERVICES PERSONNEL	\$269,303	\$260,859	\$314,953	\$288,569	\$375,557
OPERATING SUPPLIES	\$1,000	\$993	\$1,500	\$1,576	\$1,250
INTERLIBRARY LOAN FEES	\$150	\$0	\$150	\$0	\$0
DURABLE SUPPLIES	\$750	\$173	\$500	\$0	\$500
<b>TOTAL PATRON SERVICES</b>	<b>\$271,203</b>	<b>\$262,025</b>	<b>\$317,103</b>	<b>\$290,145</b>	<b>\$377,307</b>
<b>PROGRAMS &amp; OUTREACH</b>					
PROGRAMS & OUTREACH PERSONNEL	\$404,940	\$320,747	\$491,187	\$390,629	\$489,779
CHILDRENS PROGRAMS & SUPPLIES	\$32,500	\$31,440	\$36,350	\$31,000	\$28,050
CHILDRENS PRINTED MATERIALS / BOOKS	\$14,000	\$9,021	\$14,000	\$13,275	\$11,000
CHILDRENS DIGITAL COLLECTIONS / EBOOKS	\$5,100	\$5,116	\$5,100	\$5,133	\$5,500
CHILDRENS MUSIC CD'S	\$3,000	\$1,465	\$4,000	\$3,986	\$4,000
CHILDRENS VIDEO / DVD'S	\$1,000	\$2,451	\$0	\$0	\$0
CHILDRENS BOOKS ON CD'S	\$0	\$0	\$0	\$0	\$0
CHILDRENS DISC PACKS/LIBRARY OF THINGS	\$3,000	\$1,030	\$1,500	\$877	\$1,500
CHILDRENS MATERIALS PROCESSING	\$4,500	\$3,499	\$4,340	\$4,327	\$3,300
TEENS PROGRAMS & SUPPLIES	\$10,100	\$10,395	\$13,400	\$16,127	\$24,620
TEENS PRINTED MATERIALS / BOOKS	\$2,000	\$2,723	\$3,500	\$3,857	\$5,000
TEENS DIGITAL COLLECTIONS / EBOOKS	\$1,900	\$1,175	\$3,500	\$4,457	\$4,000
TEENS VIDEO / DVD'S	\$360	\$424	\$3,000	\$3,513	\$4,000
TEENS MATERIALS PROCESSING	\$300	\$716	\$1,000	\$1,225	\$2,000
ADULT PROGRAMS & SUPPLIES	\$25,000	\$22,131	\$30,151	\$25,515	\$28,528
ADULT DISC PACKS/LIBRARY OF THINGS	\$6,400	\$4,308	\$4,600	\$4,500	\$6,000
ADULT PROGRAMS & SUPPLIES	\$0	\$0	\$3,000	\$1,817	\$10,000
MAKER SPACE SUPPLIES	\$3,500	\$3,495	\$6,100	\$7,386	\$7,320
<b>TOTAL PROGRAMS &amp; OUTREACH</b>	<b>\$517,600</b>	<b>\$420,135</b>	<b>\$624,728</b>	<b>\$517,622</b>	<b>\$634,597</b>

<b>GENERAL FUND cont.</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>TECHNICAL SERVICES</b>					
TECHNICAL SERVICES PERSONNEL	\$304,616	\$318,897	\$363,347	\$359,892	\$402,670
<i>TS: ACQUISITIONS/ADULT</i>					
ADULT OPERATING SUPPLIES	\$1,900	\$2,061	\$1,100	\$792	\$1,100
ADULT DIGITAL COLLECTIONS / EBOOKS	\$53,000	\$60,981	\$56,710	\$59,355	\$69,000
ADULT MUSIC CD'S	\$250	\$222	\$250	\$0	\$0
ADULT VIDEO / DVD'S	\$14,321	\$10,156	\$14,321	\$13,119	\$14,500
ADULT BOOKS ON CD'S	\$18,401	\$16,412	\$18,401	\$16,564	\$15,000
LARGE PRINT	\$9,200	\$9,135	\$9,200	\$9,200	\$9,400
ADULT FICTION	\$15,766	\$17,438	\$15,766	\$18,509	\$23,000
ADULT NON-FICTION	\$17,250	\$15,890	\$16,350	\$18,970	\$17,500
REFERENCE	\$0	\$0	\$0	\$0	\$0
PERIODICALS	\$8,600	\$9,238	\$9,500	\$9,915	\$10,000
ADULT MATERIALS PROCESSING	\$11,673	\$10,451	\$9,635	\$11,865	\$10,000
ARCHIVAL DIGITIZATION	\$15,000	\$15,413	\$10,000	\$11,919	\$10,000
<i>TOTAL ACQ/ADULT</i>	<b>\$165,361</b>	<b>\$167,397</b>	<b>\$161,233</b>	<b>\$170,210</b>	<b>\$179,500</b>
<i>TS: COMPUTER &amp; DURABLE SERVICES</i>					
COMPUTER MANAGEMENT SYSTEM	\$22,450	\$17,053	\$19,500	\$19,274	\$19,400
ELECTRONIC SERVICES: PLATFORM	\$8,000	\$5,350	\$5,350	\$4,000	\$4,000
INTERNET SERVICE FEES	\$10,300	\$10,259	\$10,300	\$10,989	\$10,300
ON-LINE DATABASES	\$18,650	\$18,952	\$18,700	\$19,495	\$26,394
INTEGRATED LIBRARY SYSTEM	\$33,200	\$28,820	\$30,130	\$26,427	\$30,730
DURABLE SUPPLIES	\$28,800	\$23,895	\$16,900	\$16,600	\$19,200
COMPUTER SUPPLIES	\$4,000	\$3,918	\$4,500	\$4,600	\$5,500
COMPUTER SOFTWARE	\$5,097	\$5,613	\$11,862	\$11,708	\$13,667
MAKER SPACE DURABLES	\$3,000	\$5,218	\$2,300	\$943	\$0
<i>TOTAL COMPUTER &amp; DURABLES</i>	<b>\$133,497</b>	<b>\$119,079</b>	<b>\$119,542</b>	<b>\$114,035</b>	<b>\$129,191</b>
<b>TOTAL TECHNICAL SERVICES</b>	<b>\$603,474</b>	<b>\$605,373</b>	<b>\$644,122</b>	<b>\$644,136</b>	<b>\$711,361</b>
<b>TOTAL SERVICES</b>	<b>\$1,392,277</b>	<b>\$1,287,533</b>	<b>\$1,585,953</b>	<b>\$1,451,904</b>	<b>\$1,723,265</b>

<b>GENERAL FUND cont.</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>SUPPORT</b>					
<b>ADMINISTRATION</b>					
ADMINISTRATION PERSONNEL	\$585,185	\$574,303	\$610,298	\$610,190	\$672,019
ACCOUNTING	\$10,500	\$4,039	\$4,895	\$4,152	\$4,800
AUDIT	\$8,000	\$7,616	\$8,000	\$7,821	\$18,250
BANK SERVICE FEES	\$50	\$5	\$50	\$75	\$50
BENEFIT ADMIN (TOWN OF EP)	\$7,727	\$7,470	\$9,118	\$8,847	\$9,186
CATERING	\$2,000	\$2,491	\$2,500	\$2,920	\$4,000
COURIER	\$9,200	\$9,180	\$9,386	\$9,166	\$10,262
GENERAL LIABILITY INSURANCE	\$2,658	\$2,655	\$2,788	\$3,020	\$2,895
LEGAL FEES	\$1,000	\$0	\$4,000	\$2,397	\$4,000
PAYROLL SERVICES	\$8,500	\$8,642	\$8,700	\$9,854	\$11,850
PUBLIC RELATIONS / MARKETING	\$8,000	\$3,750	\$4,000	\$2,495	\$12,982
PUBLICATION FEES	\$3,000	\$4,259	\$3,500	\$2,293	\$2,000
COLLECTION FEES			\$1,500	\$1,216	\$750
STRATEGIC PROJECTS	\$37,600	\$37,065	\$8,600	\$6,199	\$6,810
TREASURER FEES - LARIMER CO.	\$40,234	\$40,293	\$39,491	\$39,635	\$52,872
VOLUNTEER SUPPORT	\$2,200	\$1,178	\$2,140	\$1,567	\$1,950
STAFF DEVELOPMENT	\$34,330	\$21,758	\$21,600	\$17,570	\$23,780
DUES AND SUBSCRIPTIONS	\$16,217	\$16,571	\$7,612	\$12,944	\$12,162
TRAVEL / MEALS / MILEAGE	\$5,600	\$1,413	\$2,500	\$1,725	\$9,200
MERIT POOL	\$5,000	\$4,000	\$5,000	\$4,200	\$9,000
REFERRAL BONUS PROGRAM	\$5,000	\$0	\$1,500	\$250	\$500
OPERATING SUPPLIES	\$6,000	\$5,563	\$7,000	\$4,250	\$5,000
POSTAGE	\$2,000	\$2,005	\$2,000	\$1,722	\$2,000
OVER / SHORTAGE	\$0	\$21	\$0	\$25	\$0
RENTAL / REAL PROPERTY	\$3,997	\$3,997	\$3,996	\$3,997	\$3,996
RENTAL / EQUIPMENT	\$2,300	\$2,805	\$3,200	\$3,004	\$3,704
<b>TOTAL ADMINISTRATION</b>	<b>\$806,298</b>	<b>\$761,078</b>	<b>\$773,373</b>	<b>\$761,534</b>	<b>\$884,019</b>
<b>BUILDING</b>					
CUSTODIAL CONTRACT	\$36,000	\$36,000	\$36,000	\$36,000	\$39,156
PROPERTY INSURANCE	\$15,344	\$15,344	\$18,620	\$18,622	\$24,759
CYBER LIABILITY INSURANCE	\$0	\$2,985	\$3,284	\$3,060	\$0
FLOOD INSURANCE	\$4,820	\$4,820	\$5,661	\$5,661	\$6,627
JANITORIAL SUPPLIES	\$6,500	\$4,052	\$4,000	\$5,161	\$4,500
FURNITURE & FIXTURES < \$5K	\$7,000	\$11,140	\$9,200	\$8,768	\$5,000

<b>GENERAL FUND cont.</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
MAINTENANCE CONTRACTS	\$16,375	\$16,494	\$37,100	\$18,028	\$35,100
BUILDING MAINTENANCE	\$22,500	\$19,791	\$31,375	\$35,447	\$38,700
EQUIPMENT MAINTENANCE	\$2,300	\$2,600	\$3,336	\$3,348	\$5,456
TELEPHONE	\$4,200	\$4,105	\$4,200	\$3,987	\$4,255
NATURAL GAS	\$6,000	\$11,472	\$9,500	\$9,273	\$13,000
ELECTRIC	\$22,000	\$17,765	\$19,600	\$18,800	\$20,000
WATER	\$1,600	\$1,590	\$1,600	\$1,850	\$2,050
SEWER	\$1,000	\$1,223	\$1,600	\$1,635	\$1,750
TRASH DISPOSAL	\$4,500	\$5,066	\$5,220	\$5,720	\$6,000
<b>TOTAL BUILDING</b>	<b>\$150,139</b>	<b>\$154,447</b>	<b>\$190,295</b>	<b>\$175,359</b>	<b>\$206,353</b>
<b>CAPITAL + RESERVES</b>					
CAPITAL / BUILDINGS	\$61,145	\$26,526	\$15,370	\$28,826	\$2,050,500
<b>TOTAL CAPITAL</b>	<b>\$61,145</b>	<b>\$26,526</b>	<b>\$15,370</b>	<b>\$28,826</b>	<b>\$2,050,500</b>

<b>TOTAL EXPENDITURES</b>	\$2,409,859	\$2,229,584	\$2,564,991	\$2,417,623	\$4,864,137
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\*Funds applied to Long Term Reserves to support 10-Year Financial Plan

<b>CAPITAL RESERVE FUND</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Estimate</b>	<b>2024 Budget</b>
<b>BEGINNING RESERVE BALANCE</b>	\$0	\$229,082	\$233,000	\$239,230	\$0
ADDITIONAL RESERVES (Ins Proceeds & Contribution)				\$128,594	\$190,000
FEEs AND INTEREST	\$0	\$4,010	\$4,600	\$7,450	\$9,000
<b>TOTAL FUND BALANCE &amp; REVENUE</b>	<b>\$0</b>	<b>\$233,093</b>	<b>\$237,600</b>	<b>\$375,274</b>	<b>\$199,000</b>
<b>EXPENDITURES</b>					
SINGLE ROOF & FLAT ROOF REPLACEMENT	\$0	\$0	\$114,000	\$154,016	\$0
PAINT & SEAL EXTERIOR WOOD SIDING	\$0	\$0	\$16,000	\$13,833	\$0
ARCHITECT	\$0	\$0	\$50,000	\$42,561	\$0
AV MEETING ROOM PROJECT	\$0	\$0	\$87,000	\$87,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$267,000</b>	<b>\$297,410</b>	<b>\$0</b>
<b>PROJECTED ANNUAL BALANCE</b>		\$233,093	-\$29,400	\$77,864	\$199,000