

Estes Valley Public Library District
BOARD OF TRUSTEES MEETING MINUTES
Monday, January 4, 2024 at 6:30pm
Estes Valley Library / Wasson Room / Hybrid

Call to Order / Welcome – Anne Dewey called the meeting to order at 6:32 pm. The following were present:

TRUSTEES: Anne Dewey, Secretary; Beth Ellis; David Hemphill; Cindy Morriss, Marlys Polson; Kirt Kirtland

ABSENT: Lynn Lawson, President

FRIENDS & FOUNDATION LIAISON: Kathy Groesbeck

STAFF: Claudine Perrault; Cindy Seckman; Joanna Stensland

Public Comments: There were no public comments.

Consent Agenda

1. Board of Trustees meeting Minutes: December 11, 2023
Ellis moved to approve the January Consent Agenda. Morriss seconded the motion. Ayes all. (24-01)

Action Items

- Gov't Affairs - Dewey
 - o Accept Trustee Appointments.
Hemphill moved to accept the following trustee appointments:
 - o Cynthia (Cindy) Morriss filling the remainder of Peter Johnson's unfinished appointment ending on December 31, 2024
 - o John (Kirt) Kirtland filling a full 4-year term beginning January 1, 2024, and ending on December 31, 2027.
 - o Marlys Polson filling a full 4-year term beginning January 1, 2024, and ending on December 31, 2027.
Ellis seconded the motion. Ayes all. (24-02)
 - o Elect Board Officers - call for nominations.
Ellis moved to accept the following slate of Board officers:
 - Lynn Lawson - President
 - Cindy Morriss - Vice-President
 - Anne Dewey - Secretary
 - David Hemphill - TreasurerPolson seconded the motion. There were no nominations from the floor. Ayes all (24-03)

Secretary Dewey invited new Vice-President Cindy Morriss to preside over the remainder of the meeting.

Action Items - continued

- o Appoint Board committee & task force assignments.

Morris presented the following committee & task force assignments as appointed by President Lawson:

- o Gov't Affairs Committee: Lawson & Morriss with Kay Weston as a community member
 - o Finance Committee: Hemphill & Polson with John Krueger as a community member
 - o Policy Committee: Dewey & Kirtland
 - o Design Advisory Group: Hemphill & Polson with John Krueger as community member.
- o Approve posting location of 2024 Board of Trustee Meeting notices: Library website and Library lobby community bulletin board
Polson moved to approve the posting locations of the 2024 Board Meeting notices: Library website and Library lobby community bulletin board. Dewey seconded the motion. There was some discussion around a potential need for other locations.
STAFF ACTION: Perrault will make sure the new website clearly shows the Board Meeting notices. Board Action: Trustees will consider alternative posting locations at a later time. **Ayes all (24-04)**

- Finance Committee

- o Resolution to Adopt the 2024 Budget.

Hemphill read the Resolution to Adopt the 2024 Budget. **Dewey made a motion, seconded by Kirtland, to accept the 2024 Budget Resolution as follows:**

Section 1. That the budget, as submitted, amended and attached, be and the same hereby is approved and adopted as the budget of the Estes Valley Public Library District, Colorado for 2024.

Section 2. That the budget hereby approved and adopted shall be signed by the President and Secretary of the Board and made part of the public records of the District.

There was no discussion. **Ayes all (24-05)**

- o Resolution to Set Mill Levy

Polson made a motion, seconded by Ellis, to accept the following Resolution to Set the Mill Levy:

Section 1. That for the purpose of meeting all general operating expenses of the Estes Valley Public Library District during the 2024 budget year, there is hereby levied a tax of 4.524 mills upon each dollar of the total valuation for assessment of all taxable property with the District for the year 2024.

Section 2. That the President of the Board of Trustees is hereby authorized and directed to immediately certify to the County Commissioners of Larimer

County, Colorado the mill levies for the Estes Valley Public Library District as herein determined and set.

Ayes all (24-06)

- o Resolution to Appropriate Sums of Money
Kirtland made a motion, seconded by Dewey, to approve the following Resolution to Appropriate Sums of Money: That the following sum is hereby appropriated from the revenue to fund purposes stated: General Fund \$ 4,864,137. Ayes all (24-07)

Strategic Discussion & Reports

- Gov't Affairs Committee
 - o Annual Work Plan
Perrault reviewed the history and purpose of the work plan. She invited trustees to make suggestions.
- Finance Committee - no report
- Policy Committee - no report
- Design Advisory Group - no report
- Library Report - Director Perrault
Perrault thanked the Board for the previous conversation around collection of the mill levy. Different taxing agencies are responding differently. The Library's Communication Specialist is preparing communication. The Board expressed appreciation for Accountant Seckman. **STAFF ACTION:** Perrault will have talking points on the budget ready for trustees by Saturday January 6th.
- Library Friends & Foundation (F&F) - Groesbeck
F&F President Groesbeck reported that the F&F budget and fundraising plan found in the Board packet were approved by the Friends & Foundation Board at their December meeting.

Upcoming Meetings of the Board of Trustees

- Trustee Training: January 6, 2024, 9:40a-*corrected time* (Wasson Board Room)
- ~~*tentative*~~ Regular Session: January 15, 2024, 6:30p (Wasson / Zoom hybrid)
The January 15 meeting has been canceled.
- Study Session: February 1, 2024, 6:30p (Wasson Board Room)
 - o Working Genius
- Regular Session: February 19, 2024, 6:30p (Wasson / Zoom hybrid)

Other Events

- *One Book, One Valley*, Evening with Author Michael Finkel: Wednesday, January 24, 2024, 6p YMCA Hempel Auditorium
Perrault thanked the Friends & Foundation for making the author visit possible.
- Friends & Foundation Membership Drive: February 8-14, 2024

Adjourn

Dewey moved to adjourn. Kirtland seconded the motion. Ayes all (24-08)

The meeting adjourned at 7:07 pm.

Minutes prepared by Joanna Stensland

Respectfully submitted,
Anne Dewey, Board Secretary

[attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**
Resolutions from January 4, 2024

(24-01) Ellis moved to approve the January Consent Agenda. Morriss seconded the motion. **Ayes all.**

(24-02) Hemphill moved to accept the following trustee appointments:

- o Cynthia (Cindy) Morriss filling the remainder of Peter Johnson's unfinished appointment ending on December 31, 2024
- o John (Kirt) Kirtland filling a full 4-year term beginning January 1, 2024, and ending on December 31, 2027.
- o Marlys Polson filling a full 4-year term beginning January 1, 2024, and ending on December 31, 2027.

Ellis seconded the motion. **Ayes all.**

(24-03) Ellis moved to accept the following slate of Board officers:

- Lynn Lawson - President
- Cindy Morriss - Vice-President
- Anne Dewey - Secretary
- David Hemphill - Treasurer

Polson seconded the motion. **Ayes all.**

(24-04) Polson moved to approve the posting locations of the 2024 Board Meeting notices: Library website and Library lobby community bulletin board. & Dewey seconded the motion. **Ayes all.**

(24-05) Dewey made a motion to accept the Resolution to Adopt the 2024 Budget and Kirtland seconded. **Ayes all**

(24-06) Polson made a motion to set the Mill Levy at 4.524. Ellis seconded the motion. **Ayes all**

(24-07) Kirtland made a motion to approve the Resolution to Appropriate Sums of Money. Dewey seconded the motion. **Ayes all**

(24-08) Dewey moved to adjourn. Kirtland seconded the motion. **Ayes all**

Lynn Lawson, President
Estes Valley Public Library District
Board of Trustees

Anne Dewey, Secretary
Estes Valley Public Library District
Board of Trustees