

Estes Valley Public Library District - 2024 Official Budget

GENERAL FUND	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget
OPERATING REVENUE					
TAXES	\$2,143,706	\$2,157,830	\$2,106,526	\$2,123,864	\$2,785,624
FEES AND INTEREST	\$5,629	\$65,479	\$124,686	\$187,053	\$133,566
DONATIONS/OTHER REVENUE	\$350,228	\$236,868	\$372,996	\$381,443	\$523,730
TOTAL REVENUE	\$2,499,563	\$2,460,176	\$2,604,208	\$2,692,360	\$3,442,919
TRANSFER FROM LONG TERM RESERVES					\$900,000
FUNDRAISING FOR BLDG RENOVATION					\$600,000
TOTAL AVAILABLE FUNDS					\$4,942,919

OPERATING EXPENDITURES

SERVICES

PATRON SERVICES

PATRON SERVICES PERSONNEL	\$269,303	\$260,859	\$314,953	\$291,802	\$375,557
OPERATING SUPPLIES	\$1,000	\$993	\$1,500	\$1,576	\$1,250
INTERLIBRARY LOAN FEES	\$150	\$0	\$150	\$0	\$0
DURABLE SUPPLIES	\$750	\$173	\$500	\$0	\$500
TOTAL PATRON SERVICES	\$271,203	\$262,025	\$317,103	\$293,378	\$377,307

PROGRAMS & OUTREACH

PROGRAMS & OUTREACH PERSONNEL	\$404,940	\$320,747	\$491,187	\$388,463	\$489,779
CHILDRENS PROGRAMS & SUPPLIES	\$32,500	\$31,440	\$36,350	\$31,025	\$28,050
CHILDRENS PRINTED MATERIALS / BOOKS	\$14,000	\$9,021	\$14,000	\$13,275	\$11,000
CHILDRENS DIGITAL COLLECTIONS / EBOOKS	\$5,100	\$5,116	\$5,100	\$5,133	\$5,500
CHILDRENS MUSIC CD'S	\$3,000	\$1,465	\$4,000	\$3,986	\$4,000
CHILDRENS VIDEO / DVD'S	\$1,000	\$2,451	\$0	\$0	\$0
CHILDRENS BOOKS ON CD'S	\$0	\$0	\$0	\$0	\$0
CHILDRENS DISC PACKS/LIBRARY OF THINGS	\$3,000	\$1,030	\$1,500	\$888	\$1,500
CHILDRENS MATERIALS PROCESSING	\$4,500	\$3,499	\$4,340	\$4,327	\$3,300
TEENS PROGRAMS & SUPPLIES	\$10,100	\$10,395	\$13,400	\$16,034	\$24,620
TEENS PRINTED MATERIALS / BOOKS	\$2,000	\$2,723	\$3,500	\$3,857	\$5,000
TEENS DIGITAL COLLECTIONS / EBOOKS	\$1,900	\$1,175	\$3,500	\$4,457	\$4,000
TEENS VIDEO / DVD'S	\$360	\$424	\$3,000	\$3,513	\$4,000
TEENS MATERIALS PROCESSING	\$300	\$716	\$1,000	\$1,225	\$2,000
ADULT PROGRAMS & SUPPLIES	\$25,000	\$22,131	\$30,151	\$25,550	\$28,528
ADULT DISC PACKS/LIBRARY OF THINGS	\$6,400	\$4,308	\$4,600	\$4,586	\$6,000
ELL PROGRAMS & SUPPLIES	\$0	\$0	\$3,000	\$1,817	\$10,000
MAKER SPACE SUPPLIES	\$3,500	\$3,495	\$6,100	\$7,559	\$7,320

TOTAL PROGRAMS & OUTREACH	\$517,600	\$420,135	\$624,728	\$515,696	\$634,597
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GENERAL FUND cont.	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget
TECHNICAL SERVICES					
TECHNICAL SERVICES PERSONNEL	\$304,616	\$318,897	\$363,347	\$359,543	\$402,670
<i>TS: ACQUISITIONS/ADULT</i>					
ADULT OPERATING SUPPLIES	\$1,900	\$2,061	\$1,100	\$792	\$1,100
ADULT DIGITAL COLLECTIONS / EBOOKS	\$53,000	\$60,981	\$56,710	\$62,032	\$69,000
ADULT MUSIC CD'S	\$250	\$222	\$250	\$0	\$0
ADULT VIDEO / DVD'S	\$14,321	\$10,156	\$14,321	\$13,704	\$14,500
ADULT BOOKS ON CD'S	\$18,401	\$16,412	\$18,401	\$17,005	\$15,000
LARGE PRINT	\$9,200	\$9,135	\$9,200	\$9,161	\$9,400
ADULT FICTION	\$15,766	\$17,438	\$15,766	\$18,535	\$23,000
ADULT NON-FICTION	\$17,250	\$15,890	\$16,350	\$19,054	\$17,500
REFERENCE	\$0	\$0	\$0	\$0	\$0
PERIODICALS	\$8,600	\$9,238	\$9,500	\$9,915	\$10,000
ADULT MATERIALS PROCESSING	\$11,673	\$10,451	\$9,635	\$11,898	\$10,000
ARCHIVAL DIGITIZATION	\$15,000	\$15,413	\$10,000	\$11,919	\$10,000
<i>TOTAL ACQ/ADULT</i>	\$165,361	\$167,397	\$161,233	\$174,015	\$179,500
<i>TS: COMPUTER & DURABLE SERVICES</i>					
COMPUTER MANAGEMENT SYSTEM	\$22,450	\$17,053	\$19,500	\$19,453	\$19,400
ELECTRONIC SERVICES: PLATFORM	\$8,000	\$5,350	\$5,350	\$4,000	\$4,000
INTERNET SERVICE FEES	\$10,300	\$10,259	\$10,300	\$10,989	\$10,300
ON-LINE DATABASES	\$18,650	\$18,952	\$18,700	\$19,495	\$26,394
INTEGRATED LIBRARY SYSTEM	\$33,200	\$28,820	\$30,130	\$26,427	\$30,730
DURABLE SUPPLIES	\$28,800	\$23,895	\$16,900	\$16,680	\$19,200
COMPUTER SUPPLIES	\$4,000	\$3,918	\$4,500	\$4,606	\$5,500
COMPUTER SOFTWARE	\$5,097	\$5,613	\$11,862	\$11,925	\$13,667
MAKER SPACE DURABLES	\$3,000	\$5,218	\$2,300	\$943	\$0
<i>TOTAL COMPUTER & DURABLES</i>	\$133,497	\$119,079	\$119,542	\$114,517	\$129,191
TOTAL TECHNICAL SERVICES	\$603,474	\$605,373	\$644,122	\$648,075	\$711,361
TOTAL SERVICES	\$1,392,277	\$1,287,533	\$1,585,953	\$1,457,148	\$1,723,265

GENERAL FUND cont.**SUPPORT**

	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget
ADMINISTRATION					
ADMINISTRATION PERSONNEL	\$585,185	\$574,303	\$610,298	\$609,547	\$672,019
ACCOUNTING	\$10,500	\$4,039	\$4,895	\$4,152	\$4,800
AUDIT	\$8,000	\$7,616	\$8,000	\$7,821	\$18,250
BANK SERVICE FEES	\$50	\$5	\$50	\$75	\$50
BENEFIT ADMIN (TOWN OF EP)	\$7,727	\$7,470	\$9,118	\$8,847	\$9,186
CATERING	\$2,000	\$2,491	\$2,500	\$2,933	\$4,000
COURIER	\$9,200	\$9,180	\$9,386	\$9,749	\$10,262
GENERAL LIABILITY INSURANCE	\$2,658	\$2,655	\$2,788	\$3,020	\$2,895
LEGAL FEES	\$1,000	\$0	\$4,000	\$2,503	\$4,000
PAYROLL SERVICES	\$8,500	\$8,642	\$8,700	\$9,875	\$11,850
PUBLIC RELATIONS / MARKETING	\$8,000	\$3,750	\$4,000	\$2,638	\$12,982
PUBLICATION FEES	\$3,000	\$4,259	\$3,500	\$2,293	\$2,000
COLLECTION FEES			\$1,500	\$1,242	\$750
STRATEGIC PROJECTS	\$37,600	\$37,065	\$8,600	\$6,199	\$6,810
TREASURER FEES - LARIMER CO.	\$40,234	\$40,293	\$39,491	\$39,634	\$52,872
VOLUNTEER SUPPORT	\$2,200	\$1,178	\$2,140	\$1,604	\$1,950
STAFF DEVELOPMENT	\$34,330	\$21,758	\$21,600	\$17,570	\$23,780
DUES AND SUBSCRIPTIONS	\$16,217	\$16,571	\$7,612	\$12,944	\$12,162
TRAVEL / MEALS / MILEAGE	\$5,600	\$1,413	\$2,500	\$1,725	\$9,200
MERIT POOL	\$5,000	\$4,000	\$5,000	\$4,200	\$9,000
REFERRAL BONUS PROGRAM	\$5,000	\$0	\$1,500	\$250	\$500
OPERATING SUPPLIES	\$6,000	\$5,563	\$7,000	\$4,896	\$5,000
POSTAGE	\$2,000	\$2,005	\$2,000	\$1,724	\$2,000
OVER / SHORTAGE	\$0	\$21	\$0	\$29	\$0
RENTAL / REAL PROPERTY	\$3,997	\$3,997	\$3,996	\$3,997	\$3,996
RENTAL / EQUIPMENT	\$2,300	\$2,805	\$3,200	\$3,004	\$3,704
TOTAL ADMINISTRATION	\$806,298	\$761,078	\$773,373	\$762,471	\$884,019
BUILDING					
CUSTODIAL CONTRACT	\$36,000	\$36,000	\$36,000	\$36,000	\$39,156
PROPERTY INSURANCE	\$15,344	\$15,344	\$18,620	\$18,622	\$24,759
CYBER LIABILITY INSURANCE	\$0	\$2,985	\$3,284	\$3,060	\$0
FLOOD INSURANCE	\$4,820	\$4,820	\$5,661	\$5,661	\$6,627

JANITORIAL SUPPLIES	\$6,500	\$4,052	\$4,000	\$5,968	\$4,500
FURNITURE & FIXTURES < \$5K	\$7,000	\$11,140	\$9,200	\$8,901	\$5,000

GENERAL FUND cont.	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget
MAINTENANCE CONTRACTS	\$16,375	\$16,494	\$37,100	\$18,028	\$35,100
BUILDING MAINTENANCE	\$22,500	\$19,791	\$31,375	\$35,484	\$38,700
EQUIPMENT MAINTENANCE	\$2,300	\$2,600	\$3,336	\$2,664	\$5,456
TELEPHONE	\$4,200	\$4,105	\$4,200	\$3,988	\$4,255
NATURAL GAS	\$6,000	\$11,472	\$9,500	\$9,984	\$13,000
ELECTRIC	\$22,000	\$17,765	\$19,600	\$18,482	\$20,000
WATER	\$1,600	\$1,590	\$1,600	\$1,786	\$2,050
SEWER	\$1,000	\$1,223	\$1,600	\$1,639	\$1,750
TRASH DISPOSAL	\$4,500	\$5,066	\$5,220	\$5,696	\$6,000
TOTAL BUILDING	\$150,139	\$154,447	\$190,295	\$175,963	\$206,353
CAPITAL + RESERVES					
CAPITAL / BUILDINGS	\$61,145	\$26,526	\$15,370	\$24,509	\$2,050,500
TOTAL CAPITAL	\$61,145	\$26,526	\$15,370	\$24,509	\$2,050,500
TOTAL SUPPORT	\$1,017,582	\$942,051	\$979,038	\$962,943	\$3,140,872
TOTAL EXPENDITURES	\$2,409,859	\$2,229,584	\$2,564,991	\$2,420,091	\$4,864,137
PROJECTED ANNUAL BALANCE*	\$89,704	\$230,592	\$39,217	\$272,269	\$78,783

*Funds applied to Long Term Reserves to support 10-Year Financial Plan

CAPITAL RESERVE FUND	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget
BEGINNING RESERVE BALANCE	\$0	\$229,082	\$233,000	\$233,202	\$0
ADDITIONAL RESERVES (Ins Proceeds & Contribution)				\$130,356	\$190,000
FEES AND INTEREST	\$0	\$4,010	\$4,600	\$7,774	\$9,000
TOTAL FUND BALANCE & REVENUE	\$0	\$233,093	\$237,600	\$371,332	\$199,000
EXPENDITURES					
SINGLE ROOF & FLAT ROOF REPLACEMENT	\$0	\$0	\$114,000	\$154,016	\$0
PAINT & SEAL EXTERIOR WOOD SIDING	\$0	\$0	\$16,000	\$13,833	\$0
ARCHITECT	\$0	\$0	\$50,000	\$42,561	\$0
AV MEETING ROOM PROJECT	\$0	\$0	\$87,000	\$86,344	\$0

TOTAL EXPENDITURES	\$0	\$0	\$267,000	\$296,754	\$0
PROJECTED ANNUAL BALANCE		\$233,093	-\$29,400	\$74,578	\$199,000