

Estes Valley Public Library District
BOARD OF TRUSTEES MEETING MINUTES

Monday, January 16, 2023 at 6:0pm
Estes Valley Library / Wasson Room

Call to Order / Welcome – John Krueger, called the meeting to order at 6:31 pm. The following were present:

TRUSTEES: Lynn Lawson, President; Kay Weston, Vice-President; John Krueger, Secretary; Pete Johnson, Treasurer (by phone); Anne Dewey; Beth Ellis; David Hemphill

FRIENDS & FOUNDATION LIAISON: Sarah Walsh; Kathy Groesbeck

STAFF: Claudine Perrault; Cindy Seckman; Joanna Stensland

Public Comments: None

Consent Agenda

1. Board of Trustees Meeting Minutes: December 12, 2022
2. Income & Expense Year-to-date Report: November & December 2022

Hemphill moved to approve the January Consent Agenda. Lawson seconded the motion. Ayes all (23-01)

Action Items

- Gov't Affairs Committee – Krueger & Lawson
 - Elect 2023 Board Officers - call for nominations
Krueger moved to accept the resolution to approve the following slate of 2023 officer appointments.
 - **Lynn Lawson as President**
 - **Kay Weston as Vice-President**
 - **John Krueger as Secretary**
 - **Pete Johnson as Treasurer**
- Ellis seconded. Ayes all (23-02)**

Krueger passed the meeting to President Lawson.

- Appoint 2023 Committee & Task Force assignments:
The following appointments were made by President Lawson.
 - Gov't Affairs: Lynn Lawson & Kay Weston
 - Finance Committee: Pete Johnson & David Hemphill
 - Policy Committee: John Krueger & Anne DeweyLawson also appointed a Facilities Task Force made up of John Krueger and David Hemphill. The task force will support the Director and staff in Facilities and staff housing matters.
- Approve Official 2023 posting location of Board meeting notices: Library website and Library Lobby community bulletin board
Krueger moved and Dewey seconded the motion to approve the 2023 posting locations of Board meeting notices: the Library website and the Library lobby community bulletin board. Ayes all (23-03)

Strategic Discussion & Reports

- Gov't Affairs Committee – President Lawson
 - Director 2023 Performance Plan
Lawson invited trustees to bring up any thoughts or questions on the Director 2023 Performance Plan.
 - Housekeeping: calendaring for the year/travel dates
Board Action: Trustees are to let the Director know of any absences during 2023.
 - Town Parking Revenue Task Force
Krueger updated the Board on developments with the Town Parking Revenue Task Force. Suggestions on how to spend the revenue were gathered from the public and categorized and prioritized for recommendation to the Town board later this spring. Lawson thanked Krueger for representing the Library.
- Finance Committee – Treasurer Johnson
December financials are ready but the 13th month will give the final numbers. That report is generally available in March of each year.
- Library Report – Director Perrault
 - Perrault highlighted aspects of the Monthly Admin Report. Board Action: Lawson invited trustees to submit study session ideas to the Gov't Affairs Committee. Perrault also highlighted the promotion of Barbara Jo Limmiatis to Program & Outreach Supervisor and the hiring of two new Patron Services team members.
 - 2022 Statistics & Reporting
Perrault summarized aspects of the 4th Quarter Strategic Report based on the **2022 Operating Plan**. DIBELS score goals were reached by the School District. Teen programs have been going well. Almost all goals were met and exceeded. STAFF ACTION: Perrault will check how the ILL circulation numbers are calculated.
 - 2023 Operating Plan
Perrault also highlighted the new keystones and targets for the **2023 Operating Plan**: Follow up on 5 recommendations from the CNA and focus on the National Star Library metrics. Finally, the State Library is ready to facilitate the creation of the Library's next 3-5 year Strategic Plan. Perrault will put together a Strategic Planning Task Force which will include two trustees, to prepare plans for 2024-2028.
- Library Friends & Foundation Report - Walsh
Walsh gave a report on Friends & Foundation activities which included a Board of Director facilitated retreat and the upcoming membership mailing. Kathy Groesbeck, new Friends & Foundation Board President, introduced herself.

Upcoming Meetings of the Board of Trustees

- Board Study Session: Responding to Reconsideration Requests. Thursday February 2, 2023 (Wasson)
- Regular Meeting: Monday February 20, 2023, 6:30p (Wasson)

Other Events

- Library Friends & Foundation Board Meeting: February 23, 2023
- February 7, 2023: The Estes Park Woman's Club and the Library are sponsoring a visiting author at the High School auditorium. Trustees are invited to attend and to contact Dewey for details.

Adjourn

Lawson adjourned the meeting at 7:40 pm.

Minutes prepared by Joanna Stensland

Respectfully submitted,
John Krueger, Board Secretary

[attachments]

**ESTES VALLEY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**
Resolutions from January 16, 2023

(23-01) Hemphill moved to approve the January Consent Agenda. Lawson seconded the motion. **Ayes all**

(23-02) Krueger moved to accept the resolution to approve the following slate of 2023 Officer appointments.

- Lynn Lawson as President
- Kay Weston as Vice-President
- John Krueger as Secretary
- Pete Johnson as Treasurer

Ellis seconded. **Ayes all**

(23-03) Krueger moved and Dewey seconded the motion to approve the 2023 posting locations of Board meeting notices: the Library website and the Library lobby community bulletin board. **Ayes all**

Lynn Lawson, President
Estes Valley Public Library District
Board of Trustees

John Krueger, Secretary
Estes Valley Public Library District
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