

**Estes Valley Public Library District**  
**BOARD OF TRUSTEES MEETING MINUTES**  
Monday, February 20, 2023 at 6:30pm  
Estes Valley Library / Wasson Room

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**Call to Order / Welcome** – Lynn Lawson called the meeting to order at 6:32 pm. The following were present:

**TRUSTEES:** Lynn Lawson, President; Kay Weston, Vice-President; John Krueger, Secretary; Pete Johnson, Treasurer; Anne Dewey; Beth Ellis; David Hemphill

**FRIENDS & FOUNDATION LIAISON:** Sarah Walsh

**STAFF:** Claudine Perrault; Cindy Seckman; Joanna Stensland

Public Comments: None

**Consent Agenda**

1. Board of Trustees Meeting Minutes: January 16, 2023
2. Income & Expense Year-to-date Report: January 2023
3. Study Session: Effectively responding to Reconsideration Requests

**Krueger moved to approve the February Consent Agenda. Weston seconded the motion. Ayes all (23-04)**

**Strategic Discussion & Reports**

- Gov't Affairs Committee – Lawson & Weston
  - Study Session Debrief
  - Lawson thanked Perrault for inviting Bob Pasicznyuk and summarized her main takeaways from the Study Session. Trustees gave their feedback on the session. **STAFF ACTIONS:** 1. Consider organizing additional training on effectively managing requests for reconsideration in 2023 and, 2. Work with Walsh to organize a gathering of the Friends & Foundation Board & Board of Trustees in the summer.
- Finance Committee - Johnson & Hemphill

Johnson highlighted Accountant Seckman's report in the Board packet. Seckman is working to wrap up the 13th month financials in March. The audit starts next week. The 2023 Budget was submitted to DOLA on time and this included the new Capital Reserve portion.
- Facilities Task Force - Hemphill & Krueger

The task force met for the first time and had a conversation by phone with the insurance adjuster. There will be minimal support from the insurance company for the roof repairs. A Request For Proposal (RFP) will go out on Friday with a 2-3 week response time. Perrault thanked Brad Maggetti for his work on the RFP.
- Director's Report - Director Perrault

Perrault thanked Stensland for capturing staff and trustee action items from each Board meeting. Perrault highlighted her report on Meth in Libraries which concluded that the risk of contamination is low. There was some discussion of the Design Thinking process recently used by staff. **STAFF ACTION:** Consider using the Design Thinking process with staff to gain input on the staff office as we consider a library remodel.

- Friends & Foundation - Director Walsh  
Walsh reported that committees are starting to meet monthly. Hemphill commended Walsh for the recent positive statistics.

#### **Action Items**

- Gov't Affairs Committee – Lawson & Weston
  - Appoint Strategic Plan Task Force  
President Lawson appointed Trustees Ellis & Weston to represent the Board of Trustees on the Strategic Plan Task Force.
  - Appoint Don Bryson to Facilities Task Force  
President Lawson appointed former-Trustee Don Bryson to the Facilities Task Force.

#### **Upcoming Meetings of the Board of Trustees**

- Study Session: Library Communications Plan. Thursday March 2, 2023 (Wasson)
- Regular Meeting: Monday 20, 2023, 6:30p (Wasson)

#### **Other Events**

- Library Friends & Foundation Board Meeting: February 23, 2023

#### **Adjourn**

Lawson adjourned the meeting at 7:05 pm.

Minutes prepared by Joanna Stensland

Respectfully submitted,  
John Krueger, Board Secretary

**[attachments]**

**ESTES VALLEY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES**  
Resolutions from February 20, 2023

Krueger moved to approve the February Consent Agenda. Lawson seconded the motion. **Ayes all (23-04)**

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**Lynn Lawson, President**  
Estes Valley Public Library District  
Board of Trustees

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**John Krueger, Secretary**  
Estes Valley Public Library District  
Board of Trustees